



## **Southern Lehigh School District**

Board of School Directors Meeting  
Committee of the Whole Meeting

**April 10, 2017**

The committee of the whole monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:07 p.m. on the above date (April 10, 2017) at Southern Lehigh High School (Library), Center Valley, PA.

PRESENT: Dimmig, Gehman, Parsons, McLoughlin, Gunkle, Lycett, Merkle, Sisselberger, Smith

ABSENT: None

OTHERS: Evison, Lewis, Melber, Millman, Montanye, (SSKW), Kennedy, Buchman, Takacs, Bergey, Sinkler (SLEA), C. Malinchak (MCall) and approximately 8 other members of the community.

### **OPENING PROCEDURES**

Mr. Dimmig led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

#### **A. *Student Trip Requests***

The Administration recommends approval of the following student trip requests:

*Southern Lehigh Speech and Debate Team* to participate in the Tournament of Champions, Lexington, KY, April 27, 2017 through May 2, 2017.

*Southern Lehigh Speech and Debate Team* to participate in the National Catholic Forensic League Grand National Tournament, Louisville, KY, May 25 through 29, 2017.

*Southern Lehigh High School Robotics Team* to participate in the National Catholic Forensic League Grand National Tournament, Louisville, KY, May 25 through 29, 2017.

### **SPECIAL EDUCATION AND STUDENT SERVICES**

#### **A. *CLIU #21 Facilities Plan 2017-2018***

The Administration recommends approval of the CLIU #21 Facilities Plan for the 2017-2018 school year. (III, A)

## **BUSINESS AND FINANCE**

A. *Accounts Payable*

The Administration recommends approval of the bills list to be paid as of April 10, 2017. (IV, A)

B. *2017-2018 Budget Presentation*

Mr. Jeremy Melber, Director of Business Services will present the district's 2017-2018 Preliminary Budget. Preliminary Budget to go to Board for approval at the April 24, 2017 board meeting.

C. *PlanCon Part K-Refunding Series of 2016*

The Administration recommends approval of PlanCon Part K application for the refunding Series of 2016. This series was the refunding of Series of 2010.

D. *PlanCon Part K-Refunding Series of 2016*

The Administration recommends approval of PlanCon Part K application for the refunding Series A of 2016. This series was the refunding of the Series of 2011.

## **SUPPORT SERVICES**

A. *Allowance Adjustment-Hopewell Elementary School Project*

The Administration recommends approval of the following allowance adjustments for construction of the New Hopewell Elementary School project. These unanticipated costs were included in the contractor's base contract and will not result in an increase or decrease of the construction contract amounts:

Lobar, Inc, One Mill Rd., Dillsburg, PA 17019 - General Contractor

- GC-025 – Painting of interior storefront – to be reimbursed - \$1,099.91

(Mr. Bergey, Director of Support Services, reported that this allowance adjustment is due to a color error.)

Albarell Electric, Inc., 901 W. Lehigh Street, Bethlehem, PA 18018 – Electrical Contractor –

- EC-008 – Addition of a receptacle in the copier room - \$1,131.00
- EC-009 – Premium time related to timely completion – \$8,752.62
- EC-010 – Miscellaneous electrical work – \$1,704.39
- EC-011 – Credit for premium time related to timely completion – \$2,385.52

JBM Mechanical, Inc, 3273 Gun Club Road, Nazareth, PA 18064 – Mechanical Contractor

- MC-003 – Credit for a reduction in work and materials related to gym – \$2,000.00

B. *Change Order-Lobar, Inc.*

The Administration recommends approval of change order GC-001 in the amount of \$17,383.91 to Lobar, Inc, One Mill Rd., Dillsburg, PA 17019 for additional asphalt paving along Hopewell Road as required by Township Ordinance at the Hopewell

Elementary School. This unanticipated cost will result in an increase of the contractor's contract amount.

C. *Change Order-Albarell Electric, Inc.*

The Administration recommends approval of a change order credit EC-001 in the amount of \$35,722.99 to Albarell Electric, Inc., 901 W. Lehigh Street, Bethlehem, PA 18018 for unused electrical allowances associated with the New Hopewell Elementary School. This change order decreases the contractor's bid amount and closes out the electrical contract.

D. *Engineering Services Agreement-Barry Isett & Associates, Inc.*

The Administration recommends approval of the engineering services agreement with Barry Isett & Associates, Inc., 85 South Route 100, Allentown, PA 18106 for the demolition of the Blue Shed adjacent to Preston Lane in the amount of \$11,200. These fees include services associated with all phases of the design, pre-bid, bidding, demolition and closeout of the project. Demolition costs are anticipated to range between \$35,000 and \$45,000 based on the results of public bid.

**PERSONNEL**

A. *Certificated Staff*

1. *Retirement*

The Administration recommends accepting the retirement of the following staff:

Sherry Lesavoy, Grade 5 Teacher, Joseph P. Liberati Intermediate School, effective the end of business day June 13, 2017. Mrs. Lesavoy has been a district employee for 19 years. (Changed from 17 to 19 years)

2. *Childrearing Leave (second period)*

The Administration recommends approval of a second period of childrearing leave of Julia Czerechowski, Learning Support Teacher, Joseph P. Liberati Intermediate School, through the end of the 2017-2018 school year.

3. *Long-Term Substitute*

The Administration recommends approval of Christopher Miller, Long-Term Substitute Teacher, Joseph P. Liberati Intermediate School, Bachelors, Step 2, a salary of \$49, 225, for the 2017-2018 school year. Mr. Miller will fill the position due to the childrearing leave of Julia Czerechowski.

4. *2016-2017 Substitute Teacher*

The Administration recommends approval of the following substitute teacher for the 2016-2017 school year:

Timothy Einolf                      Math 7-12, Technology Ed PK-12

B. *Noncertificated Staff*

1. *Intermittent Leave*

The Administration recommends approval of the Intermittent FMLA leave of Michelle Robinson, PIMS & Data Specialist, Central Office, for up to 12 weeks effective March 27, 2017 through March 26, 2018.

2. *2016-2017 Substitute Staff*

The Administration recommends approval of the following substitute for the 2016-2017 school year:

Taylor Mudri, Substitute Instructional Assistant, an hourly rate of \$16.45

C. *Extra-Curricular Activities*

1. *Kindergarten Registration Staff*

The Administration recommends the following nursing staff to assist with evening Kindergarten Registration, an hourly rate of \$21.49:

Lisa Dondero

D. *Athletics*

1. *2016-2017 Volunteer Coaches*

The Administration recommends the following volunteer coaches for the 2016-2017 school year:

Darren Lepage            Baseball

Kevin Cain              Girls Lacrosse

2. *Event Worker*

The Administration recommends the following event worker for the 2016-2017 school year:

Erin Laney

3. *2017-2018 Coaches*

The Administration recommends the following coaches for the 2017-2018 school year (*The rates listed are for the 2016-2017 school year.*):

Kaitlyn Byers            Asst. Field Hockey HS            \$4738

Samantha Lavin        Asst. Field Hockey HS            \$4738

Lawrence Glueck       Asst. Boys Soccer HS            \$4738

Richard Dreves        Asst. Boys Soccer HS            \$2369\*

Terrence Nevill        Asst. Boys Soccer HS            \$2369\*

*\*Shared position and stipend*

4. *2017-2018 Volunteer Coaches*

The Administration recommends the following volunteer coaches for the 2017-2018 school year:

Rodney Koch            Boys Soccer

David Loew             Boys Soccer

Joshua Gildea         Boys Soccer

Heather Smillie      Field Hockey

**BOARD POLICY**

A.     Second and Final Reading

The Administration recommends a second and final reading of the following new policies:

- #620   Finances: *Fund Balance*
- #827   Operations: *Conflict of Interest*
- #806   Operations: *Child Abuse*
- #716   Property: *Integrated Pest Management*
- #801.2 Operations: *Record Destruction Policy*

B.     First Reading of Policies (no changes)

The following policies are submitted for a first reading with no changes:

- #336.1 Administrative Employees: *Military Duty and Leave*
- #436.1 Professional Employees: *Military Duty and Leave*
- #536.1 Classified Employees: *Military Duty and Leave*

C.     First Reading of Policies (with suggested changes)

The following policies are submitted for a first reading with suggested changes:

- #314.1 Administrative Employees: *Infectious Disease*
- #414.1 Professional Employees: *Infectious Disease*
- #514.1 Classified Employees: *Infectious Disease*
- #333   Administrative Employees: *Professional Growth*
- #433   Professional Employees: *Professional Growth*
- #533   Classified Employees: *Professional Growth*
- #407.1 Professional Employees: *Student Teachers*

**NEW BUSINESS**

A.     Board Docs

The Administration recommends approval of the agreement with BoardDocs, an online board management system at a cost of \$9000 per year (with a one-time start-up fee of \$1000.) (VIII, A)

B.     Proposed 2017-2018 District Calendar

The Administration recommends approval of the proposed 2017-2018 School District Calendar. (VIII, B)

C.     Official Local School District Holidays

The Administration recommends approval of the attached resolution to identify Official Local School District holidays in accordance with PDE Basic Education Circular (BEC). (VIII, C)

D. Proposed 2017-2018 School Board Meeting Dates

The Administration recommends approval of the proposed School Board Meeting dates for September, 2017 through August, 2018. (VIII, D) (Update attachment to a 7PM start time.)

**COMMUNICATIONS**

**VISITORS**

Mrs. Susan LaBrie, representing Music Parents Group, addressed the Board regarding Capital Improvements.

Mrs. Mary deCastro, Center Valley resident, addressed the Board regarding the Private Funding Facilities Committee/SLEF.

The committee of the whole meeting.

The committee of the whole meeting was adjourned at 8:55 p.m.

**ATTEST:** *Diana S. Millman*, Board Secretary