



**Southern Lehigh School District
Board of School Directors Meeting
Monday, June 27, 2022**

**Board of School Directors Meeting
Monday, June 27, 2022
Southern Lehigh High School
High School Boardroom
5800 Main Street
Center Valley, PA 18034
6:30 p.m.**

1. OPENING PROCEDURES

- a. Call to Order
- b. Recording of Attendance
- c. Pledge of Allegiance

2. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come for us for a vote.

3. MINUTES

- a. Executive Session Summary-Board Solicitor
- b. Approval Board Minutes May 23, 2022
 - i. **Motion to Approve the Board Minutes of May 23, 2022**
 - 1. [5/23/2022 School Board Minutes](#)
- c. Approval Board Workshop Minutes of June 13, 2022
 - i. **Motion to Approve the Board Workshop Minutes of June 13, 2022**
 - 1. [6/13/2022 Workshop Minutes](#)

4. SUPERINTENDENT

- a. Facilities Update
 - i. The Facilities committee will provide an update on district facilities.
- b. Comprehensive Plan 2022-2025
 - i. **Motion to approve the attached Southern Lehigh School District Comprehensive Plan for years 2022 to 2025.**
 - 1. [Comprehensive Plan for years 2022 to 2025](#)
- c. 2022-2023 School Board Meeting Calendar
 - i. **Motion to approve the 2022-2023 School Board Meeting Calendar.**
 - 1. [2022-2023 School Board Meeting Calendar](#)

5. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- a. Emergency Instructional Time Template Section 520.1 22-23 School Year
 - i. Motion to approve the Emergency Instructional Time Template Section 520.1 for the 2022-2023 School Year.
 - 1. [Emergency Instructional Time Template Section 520.1 22-23 School Year](#)
- b. CLIU #21 Title III Consortium 22-23
 - i. Consider a motion to approve the Southern Lehigh School District's participation in the Title III consortium sponsored by Carbon Lehigh IU # 21 as noted in the attached document.
 - 1. [CLIU #21 Title III Consortium 22-23](#)
- c. CLIU #20 Title I Amendment
 - i. Consider a motion to approve the amended CLIU 20 Title I contract for service as per the attachment.
 - 1. [CLIU #20 Title I Amendment](#)
- d. CLIU #21 Network Management Contract
 - i. Consider a motion to approve the Network Management Contract with Carbon Lehigh Intermediate Unit # 21 as contained in the attachment.
 - 1. [CLIU #21 Network Management Contract](#)
- e. CLIU #21 Order Agreement for Discovery Education Streaming
 - i. Consider a motion to approve the agreement with Carbon Lehigh Intermediate Unit #21 for Discovery Education Streaming as contained in the attachment.
 - 1. [CLIU #21 Order Agreement for Discovery Education Streaming](#)
- f. CLIU #21 Overdrive Consortium Agreement
 - i. Consider a motion to approve the agreement with Carbon Lehigh Intermediate Unit #21 for the provision of library services as contained in the attachment.
 - 1. [CLIU #21 Overdrive Consortium Agreement](#)
- g. Integrated University Agreement for former Mansfield University Agreement
 - i. Motion to approve the attached Integrated University agreement from the former Mansfield University, now Commonwealth University of Pennsylvania.
 - 1. [Integrated University Agreement for former Mansfield University Agreement](#)
- h. LCCC & SLSD Dual Enrollment Agreement
 - i. Motion to approve the Lehigh Carbon Community College Dual Enrollment Agreement with Southern Lehigh School District per the attachment. Term of agreement is July 1, 2022 through July 31, 2023.
 - 1. [LCCC & SLSD Dual Enrollment Agreement](#)

6. SPECIAL EDUCATION AND STUDENT SERVICES

- a. Read Well Presentation and Information

- i. Andria Buchman, Director of Special Education and Student Services will present on Read Well.

7. SUPPORT SERVICES

- a. 2022-2023 Primary Student Transportation
 - i. **Motion to approve authorization to mail 2022-2023 student transportation information prior to the School Board's approval of routes at the August School Board meeting. The approved routes from 2021-2022 will be adjusted to address new students, changes in school or student program assignments, grade change, residence changes, system improvements, safety concerns or system efficiency. Brandywine Lehigh Transportation will review bus routes for safety and efficiency prior to the mailing. In accordance with 22 PA Code 23.4 et.al, all required transportation documentation will be presented to the School Board at the August 2022 meeting.**
- b. Lehigh Valley Cooperative Purchasing Gasoline and Diesel Fuel Bid
 - i. **Motion to accept the Lehigh County Procurement Office recommendation for the award, of the Lehigh County Cooperative Diesel Fuel and Gasoline Bids #22-019 and 22-027, to Petroleum Trader Corp., Fort Wayne, IN 46803 and Papco, Inc, Aston, PA 19014. The net delivered price is \$3.51 per gallon for school bus diesel fuel. The term of the agreement is July 1, 2022 through June 30, 2023. All pricing will be made available to the District in each category as approved in the bids. Attached is the final tabulation sheets from the county (May 19, 2022 - Original Bid; June 16, 2022 - Re-Bid).**
 - 1. [LVCPC - Gas\(FinalTab\)22](#)
 - 2. [LVCPC - Gas\(Re-BidDraftTab\)22](#)
- c. Southern Lehigh Intermediate School Brick Masonry Facade Repairs
 - i. **Motion to approve proposal submitted by DEI-D'HUY Engineering Inc., 1 East Broad Street, Suite 310, Bethlehem, PA 18018 dated June 3, 2022 for consulting services related to Intermediate School Brick Masonry Facade repair in the amount of \$89,000 lump sum as follows: Design Documentation and Bidding - \$55,000 lump sum, Construction Administration - \$34,000 lump sum**
 - 1. [Proposal submitted by DEI-D'HUY Engineering Inc](#)

8. BUSINESS AND FINANCE

- a. Approval of Bills List
 - i. **Motion to approve the bills list dated June 27, 2022.**
 - 1. [Bills List 6/27/2022](#)
- b. Treasurer's Reports and Investment Reports for the months of April, 2022 & May, 2022
 - i. **Motion to approve the Treasurer's Reports and Investment Reports for the months of April, 2022 & May, 2022.**
 - 1. [April 2022 Treasurer's Report](#)
 - 2. [Investment Report May 2022](#)

3. [May 2022 Treasurer's Report](#)

- c. Final Adoption of 2022-2023 General Fund Budget
 - i. **Attached is the PDE-2028, Final General Fund Budget for 2022-2023. The Administration asks the Board to take the following actions:**
 - 1. [Final Adoption of Budget](#)
 - a. [Budget Adoption 22-23](#)
 - 2. [Levying of Millage](#)
 - 3. [Levying of Various Act 511 Taxes](#)
- d. Approval of Homestead/Farmstead Resolution
 - i. **Motion to approve the attached Homestead/Farmstead Resolution.**
 - 1. [Homestead/Farmstead Resolution](#)
- e. Approval of Depositories and Investment of District Funds
 - i. **Motion to approve the attached resolution concerning the designation of depositories and the investment of District funds for 2022-2023.**
 - 1. [Designation of Depositories](#)
- f. Approval of the Insurance Policies for the 2022-2023 School Year
 - i. **Motion to approve the following insurance policies for the 2022-2023 school year:**
 - 1. **Commercial Package Policy (Property and Fire, General Liability, Inland Marine, Crime, Boiler & Machinery, School Leader's, TRIA, etc.) – Utica National Insurance Group at an annual premium of \$123,310.**
 - 2. **Umbrella Liability Policy (Excess Coverage above Underlying Policies) – Utica National Insurance Group at an annual premium of \$10,618.**
 - 3. **Auto Insurance – Utica National Insurance Group at an annual premium of \$6,763.**
 - 4. [Cyber Suite - Utica National Insurance Group at an annual premium of \\$2,212.](#)
- g. Workers' Compensation Insurance
 - i. **Motion to approve the District's workers' compensation insurance for 2022-2023 through School Districts Insurance Consortium (SDIC) at a maximum contribution not to exceed \$105,833.**
 - 1. [SDIC 2022-2023 Rates - SOUTHERN LEHIGH](#)
- h. Student Accident Insurance
 - i. **Motion to approve the District's student accident and athletic insurance for 2022-2023 through Bollinger Specialty Group of Whippany, NJ as summarized below. The policy is administered by Zurich American Insurance Company.**
 - 1. **Interscholastic Sports, Intramurals, and Club Sports – Annual premium of \$32,700, paid by the School District**
 - 2. **Voluntary Student Accident Coverage, School Time Only - \$30/year**

- 3. Voluntary Student Accident Coverage, 24-Hour Coverage - \$113/year
- 4. Voluntary Student Dental Accident Coverage - \$20/year
- 5. [Student accident and athletic insurance for 2022-2023 through Bollinger Specialty Group Attachment](#)

i. Cafeteria Price Increase

- i. Motion to approve the following lunch price increases for the 2022-2023 school year. The last price increase was for \$0.15 for the 2020-2021 school year.
 - 1. Elementary & Intermediate Schools from \$2.90 to \$3.00
 - 2. Middle & High Schools from \$3.20 to \$3.35
 - 3. Adult from \$4.50 to \$4.75
 - 4. Salad Bar (HS & MS) from \$3.50 to \$3.75
 - 5. A la Carte price increases are included on the attached price list and are highlighted in yellow (current prices are included on a separate attachment)
 - 6. Milk will remain \$0.55 per carton
 - 7. [Cafeteria Prices 21 22 Attachment](#)
 - 8. [Proposed Cafeteria Prices 22 23 Attachment](#)

j. High School Art and Science Bid Awards

- i. Motion to approve the bid awards for High School art supplies and High School science supplies.
 - 1. [BID AWARD COVER - HS Art 2022-2023](#)
 - 2. [2BID AWARD COVER - HS Science 2022-2023](#)

9. HUMAN RESOURCES

a. 2022-2023 Subject Area Leaders and Other Educational Leader positions

- i. Motion to approve the following Subject Area Leaders and Other Educational Leader positions for the 2022-2023 school year.

2022-2023 SUBJECT AREA LEADERS	CONTENT AREA	LEVEL	COMPENSATION
Tara Collins	Language Arts	K-3	\$2,875.76
Nicole Ott	Language Arts	4-6	\$2,875.76
Heather Toto	Language Arts	7-8	\$4,126.18
Jeffrey Hershey	Language Arts	9-12	\$4,126.18
Brooke Ruch	Mathematics	K-3	\$2,875.76
Anne Snyder	Mathematics	4-6	\$2,875.76

Justina Viola	Mathematics	7-8	\$3,571.01
Ryan Haupt	Mathematics	9-12	\$4,126.18
Susan Olinik	Social Studies	K-3	\$2,875.76
Tricia Anderson	Social Studies	4-6	\$2,875.76
Anita Benedix	Social Studies	7-8	\$2,875.76
Thomas Beaupre	Social Studies	9-12	\$4,126.18
Christopher Bonsall	Science	K-3	\$2,875.76
Nicole Weaver	Science	4-6	\$2,875.76
Jenna Leanch	Science	7-8	\$2,875.76
Adrienne Searfoss	Science	9-12	\$4,126.18
Jeremy Deyton	Science (Bid Preparation)		\$500.00
JoAnn Peralta	Business/Computers	7-12	\$4,126.18
Matthew Wehr	Music	K-12	\$4,126.18
Jessica Swartz	World Languages	K-12	\$4,126.18
Stephanie Donald	Art	K-12	\$2,063.09*
Marilyn Hower	Art	K-12	\$2,063.09*
Stephanie Donald	Art (Bid Preparation)		\$500.00
Megan Kane	Physical Ed/Health	K-12	\$2,063.09*
Dianna Riegel	Physical Ed/Health	K-12	\$2,063.09*
Robert Gaugler	Technology Education	4-12	\$4,126.18
Barbara Ackerman	Library Science	K-12	\$1,437.88*
Jessica Dimmig	Library Science	K-12	\$1,437.88*

Tara Walter	Family & Consumer Science	7-12	\$2,063.09*
Danika Wall	Family & Consumer Science	7-12	\$2,063.09*
Kathleen Wechtler	Special Education	K-6	\$2,751.13
Jacqueline Collins	Special Education	7-8	\$2,751.13
Caryn Bronfenbrenner	Special Education	9-12	\$3,665.77
Tamme Westbrook	Guidance Leader	K-12	\$3,056.01
Michele Krippe	Health Services Leader	K-12	\$3,056.01
Charise Trilling	English Language Development	K-12	\$3,056.01

1. **Indicates Shared Stipend*

b. 2022-2025 Employee Group Wage and Benefit Agreements

i. **Motion to approve the attached 2022-2025 Employee Group Wage and Benefit Agreements.**

1. [2022-2025 Custodial and Maintenance Employees](#)
2. [2022-2025 Secretarial-Admin Assistant and Technology Support Employees](#)
3. [2022-2025 Independent School Employees](#)
4. [2022-2025 Special Education Support Professional Employees](#)
5. [2022-2025 10 Month Employees \(Health Services-IAs-Food Services- Student Monitors\)](#)

c. 2022-2023 Fall Extra Curricular Coaching

i. **Motion to approve the following Extra Curricular Coaching staff for the 2022-2023 school year per the attachment.**

Name	Level	Position	Stipend
Veronica Krol	HS	Assistant Fall/Winter Spirit Cheerleading	\$2,628.75
Hailey Spence	MS	Head Fall/Winter Spirit Cheerleading	\$657.25
Martie Lee	HS	Assistant Fall/Winter Spirit Cheerleading	\$876.25

Martie Lee	HS	Head Fall/Winter Competition Cheerleading	\$876.30
Randy Newman	HS	Assistant Girls Soccer	\$5,016.00
Craig Sutyak	HS	Assistant Football Coach	\$5,496.00
John McSweeney	HS	Assistant Football Coach	\$5,496.00

d. 2022-20223 Extra Curricular Coaching Volunteers

i. Motion to approve the following Extra Curricular Coaching volunteers for the 2022-2023 school year.

Volunteer Coach	Level	Position
Lawrence Glueck	HS	Volunteer Boys Soccer Coach
Brianna West	HS	Volunteer Girls Volleyball
Brooke Adams	HS	Volunteer Girls Volleyball

e. Certified Employee Appointment

i. Motion to approve the following certified employee appointments.

Name	Location	Position	2022-2023 Salary	Effective Date
Laura Schiffer	High School	Social Studies Teacher	\$61,486	August 22, 2022
KristiJoy Fedorowicz	Elementary	3rd Grade Teacher	\$55,855	August 22, 2022

f. Certified Employee Resignation

i. Motion to approve the following certified employee resignation.

Name	Location	Position	Effective Date
Katie Quartuch	High School	Social Studies Teacher	6/28/2022

g. Independent School Employee Appointment

i. **Motion to approve the following Independent School Employee appointments:**

Name	Location	Position	Salary	Anticipated Effective Date
Mingjing Zhai	Central Office	Coordinator of Data and Reporting	\$50,000	Pending receipt of credentials

h. Classified Employee Resignation

i. **Motion to accept the resignation of the following classified staff.**

Name	Location	Position	Effective Date
Christina Rinaldi	Middle School	Food Service Worker	6/19/2022
Katrina Durrwachter	Intermediate School	Special Ed Instructional Assistant	6/8/2022

i. Classified Employee Appointments

i. **Motion to approve the following classified employee appointments.**

Name	Position	Location	Rate	Anticipated Effective Date
Gabriela Stoisin	Instructional Assistant (28.75 hour)	LB	\$20.91 per hour	August 22, 2022
Natalie Moriarty	Instructional Assistant (28.75 hour)	LB	\$20.91 per hour	August 22, 2022
Kristin Kuncio	Instructional Assistant	MS	\$20.91 per hour	August 22, 2022
Elizabeth Laubach	5.25 Hour Food Services Worker	MS	\$18.00 per hour	August 1, 2022
Jeffrey Cummings	Custodian	HS	\$23.18 per hour	July 11, 2022

j. Tenure

- i. **The Board acknowledges the attainment of Tenure for the following certificated staff.**

Name	Level	Position
Kelly Katzbeck	Elementary	Gifted Teacher

- k. Homebound Instructors

- i. **Motion to approve the following teachers to provide homebound instruction at a rate of \$50.02 per hour.**

Name	Position	Rate
Theresa Ware	Homebound Instructor and Homebound ESY	\$50.02
Christopher Miller	Homebound Instructor and Homebound ESY	\$50.02

- l. Nursing Coverage for ESY

- i. **Motion to approve the following nursing staff for nursing services for a student during extended school year (ESY) at the rate of \$23.90 per hour.**

Name	Position	Rate
Dianne Lexo	Sub Nurse- ESY	\$23.90
Lisa Dondero	Sub Nurse- ESY	\$23.90

- m. Authorization for Superintendent to Fill Vacant Positions 22-23 School Year

- i. **Consider a motion to authorize the Superintendent to fill vacant positions during the 2022-2023 school year. All candidates hired in this manner will be submitted to the Board for acknowledgement at the next voting meeting.**

10. OTHER BUSINESS

11. COMMITTEE REPORTS

12. COMMUNICATIONS

13. NEW BUSINESS

14. FOR INFORMATION ONLY

- a. Conference Requests

- i. The request for professional conference is listed in the Board materials by name, conference, location, date of absence and cost.

1. [2021-2022 Professional Conference Attendance - June 27, 2022](#)

15. VISITORS COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board.

16. EXECUTIVE SESSION

17. ADJOURNMENT