



**Southern Lehigh School District  
Board of School Directors  
School Board Workshop  
Monday, June 13, 2022**

**Southern Lehigh School District  
Teaching and Learning Workshop  
Monday, June 13, 2022  
Southern Lehigh High School  
High School Boardroom  
5800 Main Street  
Center Valley, PA 18034  
6:30 p.m.**

**School Board Teaching and Learning Workshop Minutes Monday, June 13, 2022 pending approval.**

**Members present:** Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, Stephen Maund, Mary Joy Reinartz,, Christopher Wayock, William Lycett.

**Members absent:** Priya Sareen

**Administrators present:** Ken Jordan, Michael Mahon, Louis Pepe, Anthony Pidgeon, Karen Trinkle

**Others present:** Anne Marie Lobley

**1. OPENING PROCEDURES**

- a. Call to Order
  - i. Mary Joy Reinartz called the meeting to order at: 6:30 p.m.
- b. Recording of Attendance
  - i. The Board Meeting Recorder noted all Board members with the exception of Priya Sareen were present.
- c. Pledge of Allegiance
  - i. Mary Joy Reinartz will lead the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

**2. VISITORS' COMMENTS**



- a. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come for us for a vote.
  - i. Linda Szapacs spoke on the topic of Southern Lehigh Library funding.
  - ii. Nicole Dolan spoke on the topic of the proposed Board Workshop and Board Meeting schedule.
  - iii. Kathleen Moyer spoke on the topic of Southern Lehigh Library funding.

### **3. SUPERINTENDENT UPDATES**

- a. School Safety
  - i. Michael Mahon provided a brief update on school safety noting that Dr. Trinkle will provide a detailed report later this month in executive session. Studies have shown that compassionate interventions with students and adults at risk has been proven to limit incidents/risks. We will continue to move in this direction as situations occur. Building safety will continue to be monitored and addressed by the Facilities committee and Dr. Trinkle.
- b. Proposed Southern Lehigh School Board Meeting Calendar 2022-2023
  - i. The proposed SLSD School Board Meeting Calendar for 2022-2023 was outlined noting that a formal vote will be taken on the proposed calendar at the 6/27/22 meeting. The proposed calendar has the meetings remaining the same, the second and fourth Monday of the month. Discussion occurred among the Board regarding moving the meetings to another day of the week; however, due to other Board commitments that our members serve on it would be difficult to shift from the second and fourth Monday of the month. Concerns addressed regarding a conflict with our meetings and Upper Saucon Township meetings. Michael Mahon will see if Upper Saucon would be willing to move their meetings to another day of the week to avoid conflict. Structure of the meetings was outlined by Michael Mahon.
- c. Discussion of Southern Lehigh Library funding
  - i. Discussion opened up regarding funding of the Southern Lehigh Library for the upcoming fiscal year. Louis Pepe provided information from a recent meeting he attended between Lower Saucon Township, Upper Saucon Township, Coopersburg Borough, Lower Milford Township and the Southern Lehigh Public Library. Meeting was called to further discuss Lower Saucon Township's desire to partner with Southern Lehigh Library and discontinue support of the Hellertown Public Library. A donation check from Lower Saucon remains uncashed by Southern Lehigh Library and a determination has not been made by Southern Lehigh Library if they will partner with Lower Saucon. Mr. Pepe noted that presently we have around \$71,000 allocated in the upcoming budget to go to Southern Lehigh Library and are heading into the fiscal year with a deficit. Discussion continued between the Board regarding reducing the funds



that we contribute to Southern Lehigh Library in light of Lower Saucon's desire to support the Library. Funding percentages and Board representation of the Southern Lehigh Library was outlined by Mr. Pepe. The Board President, Mary Joy Reinartz asked the Board to consider reducing the library funding in the budget which will be passed at the end of this month. Michael Mahon will contact the library to build a business case for accepting or rejecting Lower Saucon Township support. This information would then be shared with the Board. Mr. Pepe and Michael Mahon will then reach out to the library with the Board's intentions for the upcoming fiscal year.

#### **4. FACILITIES COMMITTEE UPDATES**

- a. Stadium and District Projects Updates
  - i. The Facility Committee provided an update on the stadium and district projects. Proposals have been received to address the exterior brick issues at JPLIS. Six vendors submitted proposals for the stadium project. Discussion regarding these proposals will occur at the Facilities meeting on June 14, 2022. Facilities committee meetings with the exception of tomorrow's meeting will continue to be held on the first and third Tuesday of every month. Meetings have been advertised and posted on the District website. Michael Mahon then extended a welcome to our new High School Principal Joshua Miller and new Director of Technology, Christopher Summa. Kenneth Mohr was also recognized as being in attendance as our candidate for the Board of Trustee position at Lehigh Carbon Community College.

#### **5. BUSINESS & FINANCE UPDATES**

- a. Final Adoption of 2022-2023 General Fund Budget Update
  - i. Louis Pepe provided an update on the Final Adoption of the 2022-2023 General Fund Budget. The Budget information has improved slightly. The original deficit amount reported has decreased due to additional revenue coming from Act 511 funds. Other than the slight reduction in the deficit amount there has not been any significant changes to the budget from what was previously reported. Millage rate was outlined along with Act 511 taxes.
    - 1. Final Adoption of Budget - June 27, 2022
    - 2. Levy of Millage
    - 3. Act 511 Taxes
- b. District Insurance Update
  - i. Louis Pepe provided an update on our District Insurance. Brokers were met to ensure that we are getting competitive rates.
- c. Student Accident Insurance Update



- i. Louis Pepe provided an update on our Student Accident Insurance. Current carrier tried to increase rates this year; however, after discussion with Mr. Pepe our rates will remain flat with no increases.
- d. Worker's Compensation Insurance Update
  - i. Louis Pepe provided an update on Worker's Compensation Insurance. Current insurance company was met with, rates are competitive.

**6. HUMAN RESOURCES**

Anthony Pidgeon provided a brief update on the agenda items under Human Resources A through K.

**Motion to take items A through K under category 6. Human Resources**

**Motion:** Emily Gehman, seconded by Kyle Gangewere

**Motion Carried**

Discussion occurred.

**Yea:** Jeffrey Dimmig Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

**Nay:** None

**Absent:** Priya Sareen

- a. Act 93 Administrative Employee Appointment
  - i. **Motion to approve the following Act 93 Administrative employee appointment.**

Name	Location	Position	Effective Date	2022-2023 Salary
Joshua Miller	High School	Principal	Upon release of current employer	\$120,000
Christopher Summa	Central Office	Director of Technology	Upon release of current employer	\$112,000

- b. Classified Employee Appointment
  - i. **Motion to approve the following classified employee appointments.**

Name	Location	Position	2021-2022 Salary	Effective Date
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Michele Edwards	Intermediate School	Clerical	\$33,277.50	6/21/2022
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c. Classified Employee Resignation

i. **Motion to approve the following classified employee resignation.**

Name	Location	Position	Effective Date
Eddee Harrison	Liberty Bell	Lunch Room Monitor	6/6/2022
Amanda Mowrey	High School	Guidance Secretary	6/27/2022

d. Certified Employee Resignation

i. **Motion to approve the following certified employee resignation.**

Name	Location	Position	Effective Date
Kaytlyn Byers	High School	French Teacher	6/10/2022
Laura Gonzalez	Middle School	Spanish Teacher	6/8/2022

e. Certified Employee Appointment

i. **Motion to approve the following certified employee appointment**

Name	Level	Position	2022-2023	Effective Date
Katherine Payne	Elementary	Long Term Substitute	\$55,855	August 22, 2022
Jessica Morales	Elementary	Spanish Immersion Teacher	\$67,843	pending receipt of paperwork

f. Certified Employee Retirement

i. **Motion to approve the following certified employee retirement.**

Name	Location	Position	Effective Date
Maria Misevicius	Liberty Bell	Elementary Teacher	8/19/2022

g. Tenure

i. **The Board acknowledges the attainment of Tenure for the following certificated staff.**

Name	Level	Position
Katharine Steele	Elementary	Elementary Teacher



- h. 2021-2022 Ancillary Activity Staff
  - i. **Motion to approve the following Ancillary Activity contracted employees for the 2021-2022 school year.**

Ancillary Activity	Level	Position	Hourly, Session/Event, or Stipend	2021-2022 Rate
Jesse Winslow	HS	Stage Manager, Spring Musical	Stipend	\$775

- i. 2022-2023 Athletic Event Workers
  - i. **Motion to approve the following Athletic Event Workers for the 2022-2023 school year. *\*The rates of pay will be in accordance with the 2022-2023 Ancillary and Athletic Worker Rates Schedule.***
- j. Unpaid Leave Request (SY 2022-2023)

- i. **Motion to approve the following unpaid leave.**

Name	Location	Position	Anticipated Effective Dates	Notes
Erin Everett	High School	Teacher	October 10-18, 2022 and April 12, 2022	For religious observances

- k. Liberty Trails
  - i. **Motion to approve the following Liberty Trails staff.**

Name	Position	Stipend
Judy Miller	Nurse (as needed)	\$23.90 per hour
Diane Lexo	Nurse (as needed)	\$23.90 per hour

**7. OTHER BUSINESS**

- a. Candidate for LCCC Board of Trustee
  - i. **Motion to submit Mr. Kenneth H. Mohr Jr as the Southern Lehigh School District nominee for the Board of Trustees position at Lehigh Carbon Community College. The term of office will run from July 1, 2022 through June 30, 2028.Motion:**

**Motion:** Kyle Gangewere, seconded by Emily Gehman

**Motion Carried**



Discussion occurred.

**Yea:** Jeffrey Dimmig Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

**Nay:** None

**Absent:** Priya Sareen

#### **8. VISITORS COMMENTS**

- a. Comments will be limited to three minutes per speaker to provide input to the board.
  - i. Carol Evans spoke on the topic of safety training for students and support of the Southern Lehigh Library.

#### **9. ADJOURNMENT**

- a. Adjourn
  - i. Mary Joy Reinartz motion to adjourn the meeting at 7:42 p.m.

Respectfully submitted by Anne Marie Lobley  
Executive Assistant to the Superintendent and Board Meeting Recorder