



**Southern Lehigh School District
Board of School Directors
School Board Workshop Minutes
Monday, August 8, 2022**

**Southern Lehigh School District
Teaching and Learning Workshop Minutes
August 8, 2022
Southern Lehigh High School
High School Boardroom
5800 Main Street
Center Valley, PA 18034
6:30 p.m.**

**School Board Teaching and Learning Workshop Minutes Monday, August 8, 2022
pending approval.**

Members present: Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock (remote connection via telephone)

Members absent: Jeffrey Dimmig

Administrators present: Andria Buchman, Lynn Chromiak, Edward Donahue, Jack Hankee, Michael Mahon, Joshua Miller, Louis Pepe, Anthony Pidgeon, Michael Rohrback, Christopher Summa, Karen Trinkle, Deanna Webb

Others Present: Anne Marie Lobley

1. OPENING PROCEDURES

- a. Call to Order
 - i. Mary Joy Reinartz called the meeting to order at: 6:30 p.m.
- b. Recording of Attendance
 - i. Present: Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen,
 - ii. Present Remote Connection: Christopher Wayock- via telephone
 - iii. Absent: Jeffrey Dimmig
- c. Pledge of Allegiance
 - i. Mary Joy Reinartz led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.



2. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come for us for a vote.
 - i. Maira Ault spoke on the topic of green slips, covid tracing and orientation.

3. SUPERINTENDENT UPDATES

Michael Mahon presented updates on the following topics listed below. Attachment to this presentation can be found below:

[Superintendent Updates Presentation 8/8/2022](#)

- a. Strategic Objectives:
 - i. Implementation of Foundations and Geodes for grades K-3.
 - ii. Read Well Reading Intervention for K-3 Special Education Students.
 - iii. Development and implementation of a process for the identification and adoption of a core reading program for grades k-3 with adoption in Spring 2023.
 - iv. Development and implementation of a process to extend k-3 literacy initiative to grades 4-6 with recommendations to the Board in Spring 2023.
 - v. Implementation of the 2021-2022 Dual Enrollment Planning Initiative with pathways that will be developed and grow.
 - vi. Student Achievement data will be collected and analyzed with a full update to the Board in November 2022.
 - vii. Hardware and software utilization will be examined and recommendations will be made to the Board for renewals or alternatives, and a unified technology plan will be developed.
 - viii. Maintenance, financing of all facility projects.
 - ix. Policy and Administrative Regulation Development.
 - x. Staffing Expense Analysis and Organization structure will be discussed with the Board along with a benefit review.
 1. Board Discussion occurred regarding the strategic objectives of alumni outreach to assist the SLEA foundation and timelines for facilities projects. Louis Pepe provided an update on the timeline for the roof repairs with Liberty Bell Elementary being prioritized when repairs are initiated.
- b. Finance of Facility Projects:
 - i. Stadium project status was discussed with an update on the design to build process, safety of turf and Shaw's approach to safety concerns. Track lanes, lights, excavated soil and total cost of the stadium project were also made. Final construction documents are with our solicitor and will be developed and presented to the Board for vote on the 8/22/2022



agenda. Other construction related projects were outlined. Financing discussion occurred regarding bonds versus bank loans. Present fund balance was outlined. Discussions will continue with our solicitors on the best way to finance the stadium and facility projects. Concord Financial is on the agenda for a vote tonight. Recommendation will be to use this firm for best financing options.

1. Board Discussion occurred regarding safety and structure of turf, locker rooms, concession stands, bleachers. SLEA Foundation growth as a way to achieve targeted projects discussed. Continued discussion regarding the SLEA Foundation will be added to a future board workshop.

c. Health and Safety Plan:

- i. Review of the 2022-2023 Health & Safety Plan was provided to the Board. The District is still waiting on recommendations from the state & CDC. Once received, the 2022-2023 Health & Safety Plan, guidelines from the state and CDC will be added to our website. The District will continue to report cases publicly.

1. Discussion by the Board occurred regarding Green Bus Slips.

d. Dual Enrollment Fall 2022

- i. Michael Mahon outlined the need for a solid dual enrollment plan for Fall 2022 and moving forward. Inflation of higher education tuition rates along with graduation rates are a concern. Goal is to eliminate or break barriers for higher education. Validated learning should be recognized wherever it takes place. Communication is key in releasing this information to parents and students. A new dual enrollment webpage was highlighted and will launch soon. Dual Enrollment will be open to students from grades 9-12 and transferability of the courses will be outlined on this new page. Course offerings and partnering programs will continue to be added.

1. Board suggestions and discussion occurred regarding dual enrollment..

e. Miscellaneous

- i. Welcome Mr. Miller, our new High School Principal, was made along with acknowledgement of Dr. Donahue's retirement and dedicated service to the District. Search is presently underway for a Middle school principal. Notation made that a Facility committee executive session occurred on 8/2/22 for the purposes of discussing litigation. Restroom updates have been made at the High School Nurse's Office. Parking fee removal recommendation consideration was brought to the Board.

1. Board discussion regarding waiving of the parking fee along with Q & A among the Board regarding the Superintendents presentation. Orientation prior to the first day of school was discussed. Cost of transportation (if done prior to the first day of



school) noted and greater attendance will occur if done over the first day of school.

4. BUDGET AND FINANCE

Background information was provided by Mr. Pepe regarding item A. Notation was made that items B and C were discussed in the Superintendents presentation.

- a. Interlocal Agreement – Lanark Road / 309 Traffic Improvements.
- b. Stadium Project Financing-Michael Mahon covered this in his presentation.
- c. Concord Public Financial
 - i. **Consider a motion to appoint Concord Public Financial Advisors, Inc., 2938 Columbia Avenue, Suite 1002, Lancaster, PA 17603 as financial advisors for capital projects under the terms and conditions contained in the engagement letter dated August 3, 2022 per the attachment.**
 1. [Concord Financial Capital Projects](#)

Motion: Kyle Gangewere, seconded by Priya Sareen

Motion Carried

Discussion followed.

Yea: Emily Gehman, Stephen Maund, Christopher Wayock, Kyle Gangewere, Nicole King, William Lycett, Mary Joy Reinartz, Priya Sareen

Nay: None

Absent: Jeffrey Dimmig

5. SUPPORT SERVICES

- a. Proposal for Stadium Complex
 - i. The proposal for the stadium complex was outlined in the Superintendents presentation.

6. HUMAN RESOURCES

Anthony Pidgeon provided a brief overview of the topics listed under category Human Resources noting that resignations are trending downward from last year with a solid applicant pool as we continue to move forward with new hires.



Motion to take items A through O together under category 6. Human Resources

Motion: Kyle Gangewere, seconded by Nicole King

Motion Carried

Discussion followed.

Yea: Emily Gehman, Stephen Maund, Christopher Wayock, Kyle Gangewere, Nicole King, William Lycett, Mary Joy Reinartz, Priya Sareen

Nay:None

Absent: Jeffrey Dimmig

a. Act 93 Administrative Retirement

i. **Motion to approve the following Act 93 Administrative retirement.**

1.

Name	Position	Location	Effective Date	Years of Service
Edward Donahue	Principal	Middle School	9/30/2022	18

b. Certified Employee Appointment

i. **Motion to approve the following certified employee appointments.**

1.

Name	Position	Location	2022-2023 Salary	Effective Date
Kevin Patterson	Spanish Teacher	Middle School	\$70,845	August 22, 2022

c. Certified Employee Resignation

i. **Motion to approve the following certified employee resignations.**

1.

Name	Position	Location	Effective Date
Susan Bryan	Elementary Teacher	Liberty Bell	7/12/2022
Erica Groendal	Special Education	High School	9/16/2022



	Teacher		
Robin Ewer	Instructional Coach	Hopewell & Liberty Bell Elementary	9/23/2022

d. Classified Employee Appointment

i. **Motion to approve the following classified employees appointments.**

1.

Name	Position	Location	Rate	Effective Date
Karina Pichardo	Spanish Immersion Instructional Assistant	LB	\$20.91 per hour	August 22, 2022
Susan Mills	Instructional Assistant	Intermediate School	\$20.91 per hour	August 22, 2022
Monique Christiansen	Instructional Assistant	High School	\$20.91 per hour	August 22, 2022
Kimberly Reilly	Instructional Assistant	Middle School	\$20.91 per hour	August 22, 2022
Stephen Negrón	Custodian	HS	\$23.88 per hour	August 8, 2022
Kristen Yuhas	5.25 Hour Food Services Worker	MS	\$18.00 per hour	August 9, 2022
Robin Smith	3 Hour Food Services Worker	HS	\$18.00 per hour	August 9, 2022
Kim Gunnarson	3 Hour Food Services Worker	HS	\$18.00 per hour	August 9, 2022

e. Classified Employee Resignation



i. **Motion to approve the following classified employees resignation.**

1.

Name	Position	Location	Effective Date
Michelle Riley	Secretary	Middle School	8/23/2022
Maggy Alexander-Michel	Secretary	Central Office	7/29/2022
Oksana Tittensor	Instructional Assistant	Liberty Bell	7/21/2022
Cynthia Gehman	Instructional Assistant	High School	8/5/2022
Deirdre Coakley-Morales	Instructional Assistant	High School	7/25/2022

f. **Classified Employee Retirement**

i. **Motion to approve the following classified employee retirement.**

1.

Name	Location	Position	Retirement Date
Jean Guth	Intermediate School	Food Service Worker	6/30/2022

g. **2022-2023 Extra Curricular Coaching Volunteers**

i. **Motion to approve the following Extra Curricular Coaching Volunteers.**

1.

Volunteer Coach	Level	Position
John Przyuski	HS	Volunteer HS Football Coach
Cody Zrinski	HS	Volunteer HS Football Coach
Abbe Tarczynski	MS	Volunteer Field Hockey Coach

h. **Change in Status**

i. **Motion to approve the following employee change in status.**

1.

Name	Position	Location	Rate	Anticipated Effective Date
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Anthony Cuccinello	From HS custodian to HS Lead Custodian	High School	\$24.88	August 1, 2022
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- i. Extended Term Substitute Teacher
 - i. **Motion to approve the following 2022-2023 Extended Term Substitute.**

1.

Name	Location	Position	Rate	Effective Date
Jaclyn Svetcov	MS	Extended Term Science Teacher	\$200 daily	Effective September 9, 2022 to October 29, 2022

- j. 2022-2023 Mentors
 - i. **Motion to approve the following mentors and stipends for 2022-2023 school year.**

1.

Mentor Name	Level	Inductee Name	Effective Date	22-23 Rate
Chris Bonsall	Elementary	KristiJoy Fedorowicz	2022-2023 School Year	\$700.00
Amaris Recker	Elementary	Jessica Morales	2022-2023 School Year	\$350.00
Rebecca Segovis	Elementary	Jessica Morales	2022-2023 School Year	\$350.00
Joann Peralta	High School	Michael Anthony	2022-2023 School Year	\$700.00
Sara Eidemuller	Middle School	Kevin Patterson	2022-2023 School Year	\$700.00
Jennifer Wlodek	High School	Laura Schiffer	2022-2023 School Year	\$700.00
Thomas Beaupre	High School	TBD	2022-2023 School Year	\$700.00
Jessica	High School	TBD	2022-2023	\$700.00



Swartz			School Year	
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k. Student Teacher Placement

i. **Motion to approve the following Student Teacher placements for the 2022-2023 school year.**

1.

Name	Area	College/University	Cooperating Teacher	Location	Effective Date
Rebecca Clark	Sec Ed History and Art History	Muhlenberg College	Troy Ruch	HS	August 29, 2022-December 22, 2022
Jeanne Ritter	Elementary Education	DeSales University	David Kohler	Hope well	August 29, 2022-October 7, 2022

l. Unpaid Leave of Absence Request

i. **Motion to approve four days of unpaid leave of absence: Adriana Muth 9/9/2022-9/14/2022.**

1.

Name	Location	Position	Anticipated Effective Date
Adriana Muth	Liberty Bell	Instructional Assistant	9/9/2022-9/14/2022

m. 2021-2022 Ancillary Activity Staff

i. **Motion to approve the following Ancillary Activity contracted employees appointments and pay for the 2021-2022 school year.**

1.

Ancillary Activity	Level	Position	Hourly, Session/Event or Stipend	21-22 Rate	Effective Date
Susan MacIntyre	MS	MS Play	Stipend	\$466	May 20-22, 2022

n. 2022-2023 Ancillary Activity Staff

i. **Motion to approve the following Ancillary Activity contracted employees appointments and pay for the 2022-2023 school year.**



1.

Ancillary Activity	Level	Position	Hourly, Session /Event or Stipend	22-23 Rate	Effective Date
Jared Benn	HS	Fall Play Director and Spring Musical Director	Stipend	\$2,723 \$3,846	August 29, 2022

o. 2022-2023 Athletic Event Workers

i. **Motion to approve the following 2022-2023 Athletic Event Workers.**

1.

Name	Rate
Deborah Melton	Per the 2022-2023 Ancillary and Athletic Worker Rates Schedule
Anthony Toto	Per the 2022-2023 Ancillary and Athletic Worker Rates Schedule

7. FOR INFORMATION ONLY

a. **Graduate Study**

i.

Name	Position	Course/Program Pre-Approval	Institution	Reimbursement	Column Movement	Approval Date
Heather Toto	English Teacher	Online Instruction Endorsement	Wilkes University	X	X	7/19/2022

8. VISITORS' COMMENTS

a. Comments will be limited to three minutes per speaker to provide input to the board.

i. Carla Stock spoke on the topic of the AP seminar course removal for this academic year and dual athlete concerns.

9. ADJOURNMENT



- a. Adjourn
 - i. Mary Joy Reinartz adjourned the meeting at: 8:44 pm.

*Respectfully submitted by: Anne Marie Lobley
Executive Assistant to the Superintendent and Board Meeting Recorder*