



**Southern Lehigh School District
Board of School Directors
School Board Meeting Minutes
August 12, 2024**

**Southern Lehigh School District
School Board Meeting
August 12, 2024
Southern Lehigh Middle School
Auditorium
3715 Preston Lane
Center Valley, PA 18034
6:30 p.m.**

School Board Meeting Minutes Monday, August 12, 2024 pending approval.

Members present: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Stephen Maund, Melissa Torba, Christopher Wayock

Members absent: Nicole King, Mary Joy Reinartz

Administrators present: Ethan Ake-Little, Michael Mahon, Michael Rohrbach, Jim Stulgis, Karen Trinkle, Shannon Williams

Others present: Anne Marie Loble

1. OPENING PROCEDURES

- a. Call to Order
 - i. Emily Gehman called the meeting to order at: 6:35 pm
- b. Recording of Attendance
 - i. Present: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Stephen Maund, Melissa Torba, Christopher Wayock
 - ii. Absent: Nicole King, Mary Joy Reinartz
- c. Pledge of Allegiance
 - i. Emily Gehman led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

2. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come for us for a vote.

- i. Charu Chaturvedi spoke on the topic of the need for more STEM/academic extracurricular activities along with an easier approval process and facilitation by the administration

3. SUPERINTENDENT UPDATES

- a. Michael Mahon provided the following District updates: Initiatives for the upcoming school year shared. Students return August 26, August 19 is induction for new teachers, August 20th is the return for all staff. Lego Robotics on the agenda tonight to vote for JPLIS grades 4-6. New Science standards will be looked at this year. Some teachers will be piloting this year before full state implementation in 2025. New student information system, Infinite Campus, begins this year. Thank you extended to Kelly Katzback for all of her work along with our teacher leaders in buildings and technology department to launch this process. Will begin looking at student device implementation for the 25-26 school year this year. Student Services is under review this year with Dr. Liang. Large scale facilities projects will be discussed and addressed this year. Dual enrollment opportunities increase this year with the addition of Cedar Crest College. SLEF will continue to support students who qualify for free and reduced lunch that wish to take dual enrollment courses at no cost . SLEF will be hopefully launching innovative teacher grants this year that would be funded by SLEF. Lastly we will be exploring the feasibility of all day K with our RFP underway.

4. CURRICULUM/STUDENT AND STAFF SERVICES

Motion to take items a through c under category 4. Curriculum/Student and Staff Services together.

Motion: Timothy Kearney, seconded by Candi Kruse

Motion carried

Discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Stephen Maund, Melissa Torba, Christopher Wayock

Nay: None

Absent: Nicole King, Mary Joy Reinartz

Abstain: None

- a. CLIU #21 Annual Order Agreement for Discovery Education Streaming SLHS

- i. **Motion to approve the annual agreement with Carbon Lehigh Intermediate Unit #21 for Discovery Education Streaming as contained in the attachment for the High School**
 - 1. [Order Agreement for Discovery Education Streaming CLIU 21 & SLHS](#)
- b. CLIU #21 Title I Intergovernmental Agreement
 - i. **Motion to approve the annual CLIU #21 Intergovernmental Agreement for Title I Equitable Services for instruction for non-public school students for the 2024-2025 school year. This Agreement commences on the first day of instruction and terminates on the last day of instruction for the 2024-2025 year.**
 - 1. [Southern Lehigh SD Title I Equitable Services Agreement 1 yr - 2024-2025](#)
- c. First Lego League Challenge Robotics Team Proposal JPLIS Grades 4-6
 - i. **Motion to approve the proposal for the First Lego League Challenge Robotics Team for JPLIS Grades 4-6 per the attachment.**
 - 1. [First Lego League Challenge Robotics Team Proposal JPLIS Grades 4-6](#)

5. SPECIAL EDUCATION AND STUDENT SERVICES

- a. Student Assistance Program (SAP) Liaison Services Annual Agreement- Center for Humanistic Change, Inc. for the 2024-2025 school year
 - i. **Motion to approve the annual Letter of Agreement for Student Assistance Program (SAP) Liaison Services provided by the Center for Humanistic Change, Inc. for the 2024-2025 school year.**
 - 1. [Letter of Agreement SAP Center for Humanistic Change Inc 24-25](#)

Motion: Timothy Kearney, seconded by Eric Boyer

Motion carried

No discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Stephen Maund, Melissa Torba, Christopher Wayock

Nay: None

Absent: Nicole King, Mary Joy Reinartz

Abstain: None

6. TECHNOLOGY

7. BUDGET AND FINANCE

8. SUPPORT SERVICES

Motion to take items a through c together under category 8. Support Services

Motion: Eric Boyer, seconded by Christopher Wayock

Motion carried

No discussion followed. Thank you extended by Emily Gehman.

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Stephen Maund, Melissa Torba, Christopher Wayock

Nay: None

Absent: Nicole King, Mary Joy Reinartz

Abstain: None

- a. Public School Facility Improvement Grant Program Resolution for Liberty Bell Elementary School - Chiller Replacement
 - i. **Motion to approve the resolution requesting a Public School Facility Improvement grant of \$839,250 from the Commonwealth Financing Authority to be used for Liberty Bell Elementary School - Chiller Replacement.**
 1. [Liberty Bell Elementary School - Chiller Replacement](#)
- b. Public School Facility Improvement Grant Program Resolution for SLSD Middle School - Roof Project
 - i. **Motion to approve the resolution requesting a Public School Facility Improvement grant of \$3,214,060 from the Commonwealth Financing Authority to be used for SLSD Middle School - Roof Project.**
 1. [SLSD Middle School - Roof Project](#)
- c. Change Order Approvals for High School HVAC Project:
 - i. **Motion to approve the Change Order #2 (H-02) - Add Insulation to CHW Heat Exchanger, 4 Pumps and related equipment in the amount of \$14,915.32 (see attached).**
 1. [Change Order #2 H-02 HS basement Area \(Insulation\)](#)
 - ii. **Motion to approve the Change Order #3 (H-03) - Add Revised piping and install bypasses on chillers and heat exchanger and install Protective Strainers for New Equipment (Heat Exchange, Pumps and Chillers) in the amount of \$75,939.79 (see attached).**
 1. [Change Order #3 - H-03 HS Basement Area \(Bypass/Strainers\)](#)

- iii. **Motion to approve the Change Order #4 - HS Basement Area (Revision 1 for flushing, disinfection, and treating the glycol chilled water loops in the amount of \$30,867.19 (see attached)).**
 - 1. [Change Order #4 - COR-4 Mechanical Change Order HS Basement Area \(chilled water system flushing\)](#)

9. HUMAN RESOURCES

Motion to take items a through d under category 9. Human Resources

Motion: Candi Kruse, seconded by Eric Boyer

Motion carried

Discussion occurred. Welcome extended to our new Director of Technology, Eric Fluck.

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Stephen Maund, Melissa Torba, Christopher Wayock

Nay: None

Absent: Nicole King, Mary Joy Reinartz

Abstain: None

- a. 2024-2025 Ancillary Activity Worker Rates of Pay.
 - i. **Motion to approve the 2024-2025 Ancillary Activity Worker rates of pay.**
 - 1. [2024-2025 Ancillary Activity Worker Rates of Pay Schedule](#)
- b. Human Resources Report
 - i. **Motion to approve the following personnel items presented in the Human Resources Report.**
 - 1. [Human Resources Report](#)
- c. Sabbatical Leave
 - i. **Motion to approve sabbatical leave for employee #024025.**
- d. Policy First Reading
 - i. **Motion to approve first reading of policy: 113.1.**
 - 1. [Policy First Reading](#)

10. COMMITTEE REPORTS

- a. Facilities: The following was noted: committee met August 6, 2024. Interviews occurred for the RFP for the High School library project. One of the three companies interviewed will be on the August 26, 2024 meeting for Board approval. Mike Rohrbach and Louis Pepe provided updates on the High School HVAC project noting that we are on track. Piping concerns noted for the chillers at the HS will be analyzed and preventive measures will be taken to address it. Liberty Bell chiller project on target for next year. No updates yet on grants submitted.
- b. Policy: Policy 113.1 policy discussed at the last meeting which was on the agenda this evening for first reading. Technology policies were reviewed and feedback is needed. Further discussion on these policies will occur once the new Director of Technology officially starts.
- c. Technology: Waiting to schedule monthly technology committee meetings until the Director of Technology is on Board.
- d. Education: Still finalizing meeting schedule for the upcoming school year, tentatively scheduled for the first Monday of the month starting at 4:30. All day K discussion and RFP will be the focus.
- e. ACMC: Will be meeting on Wednesday, August 14, 2024 to discuss an approval.
- f. LCTI: Meeting notes were shared with the Board. Next meeting will be held August 28, 2024. Updates regarding school based social worker, post graduate survey results and new parent student information system shared.

11. NEW BUSINESS

- a. No new business items were discussed.

12. OTHER BUSINESS

- a. Independent Counsel
 - i. **Motion to approve the appointment of independent counsel, Ellis Katz, for work relating to a personnel matter.**

Motion: Candi Kruse, seconded by Timothy Kearney

Motion carried

No discussion occurred

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Candi Kruse, Stephen Maund, Melissa Torba, Christopher Wayock

Nay: None

Absent: Nicole King, Mary Joy Reinartz

Abstain: None

- b. The following other business items were discussed: Thank you extended to SLEF for the innovative teacher grant process.

13. FOR INFORMATION ONLY

- a. [Professional Development Conference Requests](#)
- b. [Field Trip Request](#)

14. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board.
 - i. No visitor comments occurred at this time

15. ADJOURNMENT

- a. Adjourn
 - i. Emily Gehman adjourned the meeting at: 7:05 pm
 - 1. Motion to adjourn the meeting: Timothy Kearney

Respectfully submitted by Anne Marie Loble

Executive Assistant to the Superintendent and Board Meeting Recorder