



**Southern Lehigh School District  
Board of School Directors Meeting  
Monday, August 22, 2022 Meeting Minutes**

**Board of School Directors Meeting  
Monday, August 22, 2022 Meeting Minutes  
Southern Lehigh High School  
High School Boardroom  
5800 Main Street  
Center Valley, PA 18034  
6:30 p.m.**

**School Board Meeting Minutes Monday, August 22, 2022- pending approval**

**Members present:**

Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

**Members absent:** None

**Administrators present:** Andria Buchman, Edward Donahue, Chad Kinslow, Michael Mahon, Brian Mansfield, Sean McGinty, Louis Pepe, Anthony Pidgeon, Michael Rohrbach, Christopher Summa, Karen Trinkle, Deanna Webb

**Others present:** Attorney Jessica Moyer (King Spry, Herman, Freund & Faul, LLC), Anne Marie Lobley

**1. OPENING PROCEDURES**

- a. Call to Order
  - i. Mary Joy Reinartz called the meeting to order at: 6:32 p.m.
- b. Recording of Attendance
  - i. Present: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock
  - ii. Absent: None
- c. Pledge of Allegiance
  - i. Mary Joy Reinartz led the members of the Board and all attended in the Pledge of Allegiance.

## 2. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come for us for a vote.
  - i. No visitors' comments were made at this time.

## 3. MINUTES

- a. Executive Session Summary-Board Solicitor
  - i. Attorney Jessica Moyer from King Spry indicated that there was an Executive Session held this evening regarding a personnel matter.

### **Motion to take items B & C together under category Minutes.**

Motion: Kyle Gangewere, seconded by Nicole King

Motion Carried

No Discussion Followed

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- b. Approval Board Minutes June 27, 2022
  - i. **Motion to Approve the Board Minutes of June 27, 2022**
    - 1. [June 27, 2022 School Board Minutes](#)
- c. Approval Board Workshop Minutes of August 8, 2022
  - i. **Motion to Approve the Board Workshop Minutes of August 8, 2022**
    - 1. [August 8, 2022 Board Workshop Minutes](#)

## 4. SUPERINTENDENT

- a. Construction update
  - i. Michael Mahon extended thanks to Louis Pepe for putting out a request for proposals for an Architect of Record for District projects such as HVAC, roofing needs and other urgent repairs. Vendors will be interviewed by the Facilities Committee in September with the goal of bringing an approved vendor to the Board for consideration and a vote in upcoming meetings.
- b. Induction was held today for all new teachers in our district today as we prepare for the start of the school year on August 29, 2022.

## 5. CURRICULUM/STUDENT AND STAFF SERVICES

**Motion to take category 5 items a & b and category 6 items a and b together.**

Motion: Kyle Gangewere, seconded by Nicole King

No discussion followed

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- a. Intergovernmental Agreement for Title I Equitable Services SLSD and Carbon Lehigh Intermediate Unit #21
    - i. **Motion to approve the Intergovernmental Agreement for Title I Equitable Services between Southern Lehigh School District and Carbon Lehigh Intermediate Unit #21 per the attached agreement below.**
      1. [SLSD Title I Equitable Services Agreement 1 yr - 2022-2023 - Southern Lehigh](#)
  - b. CLIU21 & SLSD Agreement for TranPerfect Remote Interpreters Products & Services
    - i. **Motion to approve the Agreement between Carbon Lehigh Intermediate Unit21 and Southern Lehigh School District for TransPerfect Remote Interpreters Products and Services per the attached agreement.**
      1. [CLIU21 and SLSD TransPerfect Remote Interpreters Products and Services Agreement](#)
- 6. SPECIAL EDUCATION AND STUDENT SERVICES**
- a. Aveanna Healthcare for the 2022-2023 school year
    - i. **Motion to approve the annual contract renewal with Aveanna Healthcare for the 2022-2023 school year primarily for Board Certified Behavior Analyst (BCBA) services.**
      1. [Aveanna Healthcare for the 2022-2023 School Year Agreement Renewal](#)
  - b. Bayada Home Healthcare Inc Contract Renewal 2022-2023 school year
    - i. **Motion to approve the annual contract renewal with Bayada Home Healthcare, Inc. for the 2022-2023 school year for nursing service for Student #082201.**
      1. [Bayada Home Healthcare Inc Contract Renewal 2022-2023](#)
- 7. TECHNOLOGY-No Agenda Items**
- 8. BUSINESS AND FINANCE**

Louis Pepe provided an update on all items listed in category eight, Business and Finance and category nine, Support Services.

**Motion to take category 8, Business and Finance, items a, b c & d together.**

Motion: Kyle Gangewere, seconded by Nicole King

Motion Carried

No Discussion Followed

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- a. Bills List
    - i. **Motion to approve the attached Bills List dated July 18, 2022, August 15, 2022, and August 22, 2022.**
      - 1. [Summary of Bills July 18, 2022, August 15, 2022 & August 22, 2022](#)
      - 2. [July 18, 2022 Detail](#)
      - 3. [August 15, 2022 Detail](#)
      - 4. [August 22, 2022 Detail](#)
  - b. Treasurer's Report and Investment Report for June 2022
    - i. **Motion to approve the Treasurer's Report and Investment Report for the month of June 2022.**
      - 1. [Treasurer's Report & Investment Report - June](#)
  - c. Interlocal Agreement – Lanark Road / 309 Traffic Improvements
    - i. **Motion to authorize payment in the amount of \$201,345.68 to Upper Saucon Township as per the Intergovernmental Projects Agreement dated October 16, 2020 relating to construction of road improvement projects involving the intersections of Lanark Road / Route 309, Camp Meeting Road / Lanark Road Jug Handle and Camp Meeting Road / Preston Lane. Note: Payment represents 50% of net total construction cost \$402,691.35 offset by \$990,000.00 grant secured by Upper Saucon Township. Total construction cost of project 1.4 million. Source of funds for this payment will be from the Capital Reserve Account.**
      - 1. [Interlocal Agreement Invoice](#)
  - d. Property Tax Refunds
    - i. **Motion to approve the property tax refunds per attachment.**
      - 1. [Tax Refunds](#)
- 9. SUPPORT SERVICES**
- a. 2022 – 2023 Specialized Transportation Program

- i. **Motion to approve Administration’s request to provide Specialized Transportation Routing as required for 2022/2023 school year. Normans Bus Service, 1293 Water Street, East Greenville, PA 18041 is the primary carrier for specialized transportation that is utilized for rural routes, students with special needs, non-public schools, and charter schools.**

Motion: Kyle Gangewere, seconded by Nicole King

Motion Carried

No Discussion Followed

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

**10. HUMAN RESOURCES**

Anthony Pidgeon provided an update on all agenda items listed under category 10, Human Resources.

**Motion to take agenda items a through r under category ten Human Resources together.**

Motion: Kyle Gangewere, seconded by Nicole King

Motion Carried

Discussion followed regarding the status of substitute numbers from last year compared to this year along with class sizes. Michael Mahon will check enrollments at school locations noting that registrations are still being processed for the new school year. Breakdown of class sizes will be provided to the Board.

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- a. Act 93 Administrative employee appointment
  - i. **Motion to approve the following Act 93 administrative employee appointment.**

1.

Name	Position	Location	2022-2023 Salary	Effective Date
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Deanna Webb	Principal	Middle School	\$108,000 Pro rata	October 1, 2022
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b. Certified Employee Appointment

i. **Motion to approve the following certified employee appointments.**

1.

Name	Position	Location	2022-2023 Salary	Effective Date
Leila Farley	French Teacher	High School	\$67,843	August 22, 2022
Casey Gavalla	Elementary Teacher	Liberty Bell	\$55,855	August 22, 2022
Nicole Yaghi	Social Studies	High School	\$67,843	Upon release of current employer
Jason Dietrich	LTS Math	Middle School	\$55,855 prorated for 90 days	August 22, 2022
Tamara Solometo	Instructional Coach	Liberty Bell & Hopewell Elementary	\$73,849	Upon release of current employer

c. Certified Employee Resignation

i. **Motion to approve the following certified employee resignation.**

1.

Name	Position	Location	Effective Date
Lori Kern	School Nurse	Intermediate School	October 8, 2022

d. Independent Employee Resignation

i. **Motion to approve the following independent employee resignation.**

1.

Name	Position	Location	Effective Date
Cheyenne Hoffman	Human Resources Generalist	Central Office	August 24, 2022

e. Classified Employee Appointment

i. **Motion to approve the following classified employee appointment.**

1.

Name	Position	Location	2022-2023 Salary	Effective Date
Colleen Davis	Lunch Room Monitor	Liberty Bell	\$11.85 per hour	August 29, 2022
Mary Ellen Yeakel	Instructional Assistant	High School	\$20.91 per hour	August 23, 2022
Brooke Wellington	Instructional Assistant	High School	\$20.91 per hour	August 23, 2022
Melissa Gurdineer	Instructional Assistant	Liberty Bell	\$20.91 per hour	August 23, 2022

f. Classified Employee Resignation

i. **Motion to approve the following classified employees resignation.**

1.

Name	Position	Location	Effective Date
Dominici Lucci	Instructional Assistant	High School	August 5, 2022
Dezare Kirk	Instructional Assistant	High School	August 10, 2022
Maria Torres	Secretary to the Director of Special Education and Pupil Services	Central Office	September 2, 2022

g. Unpaid Internship Placement

i. **Motion to approve the following Student Teacher placements for the 2022-2023 school year.**

1.

Name	Area	College/University	Cooperating Teacher	Location	Effective Date
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Adelle Sturgell	School Psychology	Lehigh University	Brynne Rice	Intermediate School	August 29, 2022-December 22, 2022
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h. Extended Term Substitute Teacher

i. **Motion to approve the following 2022-2023 Extended Term Substitute.**

1.

Name	Location	Position	Rate	Effective Date
Jennifer Clemente	IS	Extended Term Music Substitute	\$200 daily	Effective August 29, 2022 until

i. 2022-2023 Substitute Teachers

i. **Motion to approve the following Substitute Teachers.**

1.

<b>Substitute Teachers Rate: \$130 per day</b>		
Allison, Lisa	Fondl, Sydney	Sargent, Marie
Atkinson, Donna	Gaburon, Noelle	Scanlon, Erin
Avramides, Jennifer	George, Roberta	Schroettner, Andrew
Bainhauer, Jane	Grosset, Lorraine	Simpson, Ashley
Balogach, Amber	Guise, Lisa	Smith-Schafer, Barbara
Bleiler, Elizabeth	Harrison, Eddee	Southard, Irene
Bodner, Carol	Hawk, Trisha	Staruck, Kelly
Bozorgnia, Martina	Hayducek, Anthony	Talebi, Jila
Brady, Edann	Helm, Lindsay	Tobin Smeltz, Leslie
Brogie, Shari	Henne, Harrison	Tomino, Joan
Burlett, Kathryn	Holmes, Rachael	Torres, Karina
Caminos, Sharron	Hostetter, Mary	Waldon, Sarah
Cassel, Erin	Johnson, Jennifer	Wentling, Linda



Castano, Ana	Jones, Anmarie	Wilde, Tom
Clark, Robert	Kibler, Amber	Wolf, Brooke
Clemente, Jennifer	Klein, Rudolf	Simpson, Ashley
Cowell, Megan	LaBrie, Susan	Smith-Schafer, Barbara
Cressman, Bryn	Lapinski, James	Southard, Irene
Crossken, Rosemarie	Leinaweaver, Jennifer	Staruck, Kelly
D'Agostino, Diane	Lippincott, Heather	Talebi, Jila
Daniel, D. Craig	Leinaweaver, Jennifer	Tobin Smeltz, Leslie
Demars, Laura	Lippincott, Heather	Tomino, Joan
Dennis, Kristen	Mantz, Connie	Torres, Karina
Dibello, Nicole	Nguyen, Thi	Vangeli, John
Disanto, Sandra	Otto, Patricia	Waldon, Sarah
Duane, Michael	Petro, Maureen	Wentling, Linda
Dunbar, Jane	Posivak, Lee	Wilde, Tom
Edwards, Alicia	Quaglio, William	Wolf, Brooke
Edwards, Denyse	Reffle, Donna	
Elsner, Barbara	Rivera, Otilia	
Elstner, Anne	Roncolato, Douglas	
Fastenberg, Summer	Rufo, Lisa	

j. 2022-2023 Substitute Instructional Assistant

i. **Motion to approve the following Substitute Instructional Assistants.**

1.

<b>Substitute Instructional Assistants Rate: \$17.80 an hour</b>		
Allison, Lisa	Elsner, Barbara	Muth, Adriana
Benner, Anastasia	Harrison, Eddee	Psaila, Karen

Bleiler, Elizabeth	Hawk, Trisha	Quilty, Melissa
Bodner, Carol	Holmes, Rachael	Rufo, Lisa
Bozorgnia, Martina	Hostetter, Mary	Simpson, Ashley
Brady, Edann	Inglis, Diana	Smith-Schafer, Barbara
Brock, Margaret	Johnson, Jennifer	Staruck, Kelly
Brogue, Shari	Jones, Anmarie	Thode, Elaine
Castano, Ana	Kibler, Amber	Tomino, Joan
Chirumbolo, Alyssa	Klingman-Madeira, Jean	Torres, Karina
Cressman, Bryn	LaBrie, Susan	Urmy, Maureen
Cromer, Denise	Leinaweaver, Jennifer	Warmkessel, Kelly
Crossken, Rosemarie	Lippincott, Heather	Wiegand, Catherine
Cutitta, Annabella	Makowski, Jessica	
Deebel, Ellen	Mantz, Connie	
Disanto, Sandra	Mickley, Carol	
Dondero, Lisa	Misevicius, Maria	
Gaburon, Noelle	Motruk, Lesley	

k. 2022-2023 Substitute Lunch Room Monitor Staff

i. **Motion to approve the following Substitute Lunchroom Monitors.**

1.

<b>Substitute Cafeteria Monitor</b> <b>Rate: \$11.60 an hour</b>		
Psaila, Karen	Leainweaver, Jennifer	Urmy, Maureen
Bozorgnia, Martina	Makowski, Jessica	
Brock, Margaret	Psaila, Karen	
Cromer, Denise	Roth, Patricia	
Crossken, Rosemarie	Spitzer, Patricia	
Cutitta, Annabella	Strobl, Morgan	

Dudish, Kristen	Thomas, Starr	
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I. 2022-2023 Substitute Nurse Staff

i. **Motion to approve the following Substitute Nurse Staff.**

1.

<b>Substitute Nurse Rate: \$23.90 an hour</b>		
Atkinson, Donna	Klingman-Madeira, Jean	Seiger, Patricia
Dondero, Lisa	Lexo, Dianne	Tapler, Tania
Kipila, Aimee	Orthmann, Carole	

m. 2022-2023 Substitute Secretary Staff

i. **Motion to approve the following Substitute Secretary Staff.**

1.

<b>Substitute Secretary Rate: \$17.80 an hour</b>		
Benner, Anastasia	Lippincott, Heather	Spitzer, Patricia
Crossken, Rosemarie	Makowski, Jessica	Thode, Elaine
Deebel, Ellen	Murray, Maria	Urmy, Maureen
Dondero, Lisa	Perrelli, Rose	
Harrison, Eddee	Quilty, Melissa	
LaBrie, Susan	Roth, Patricia	
Leinaweaver, Jennifer	Schneck, Elizabeth	

n. 2022-2023 Substitute Food Service

i. **Motion to approve the following Substitute Food Service Staff.**

1.

<b>Substitute Secretary Rate: \$11.60 an hour</b>		
Bozorgnia, Martina	Filler, Nancy	Cromer, Denise
Cascioli, Kathie		

o. 2022-2023 Substitute Custodian Staff

i. **Motion to approve the following Substitute Custodian Staff.**

1.

<b>Substitute Custodian Rate: \$17.20 an hour</b>		
Dress, Robert	Hoover, Marc	Hart, Thomas

p. 2022-2023 Extra Curricular Coaching Volunteers

i. **Motion to approve the following Extra Curricular Coaching Volunteers.**

1.

Volunteer Coach	Level	Position
Katharine Miller	HS	Volunteer HS Boys Soccer

q. 2022-2023 Mentors

i. **Motion to approve the following mentors and stipends for 2022-2023 school year.**

1.

Mentor Name	Level	Inductee Name	Effective Date	22-23 Rate
Kristin Hubbs	Middle School	Jason Dietrich	2022-2023 School Year	\$700

r. 2022-2023 Athletic Event Workers.

i. **Motion to approve the following 2022-2023 Athletic Work Rates Schedule.**

Name	Rate
Anne Synder	Per the 2022-2023 Ancillary and Athletic Worker Rates Schedule
Michael Anthony	Per the 2022-2023 Ancillary and Athletic Worker Rates Schedule

**11. COMMITTEE REPORTS**

- a. William Lycett did indicate that there were two facilities meetings this month. Stadium construction has been the topic of these meetings. The JPLIS project was also discussed. A report on JPLIS should be provided to the Board in

October. No LCTI or CLIU updates were provided. Meetings have not occurred yet for the upcoming school year.

**12. NEW BUSINESS-None noted.**

**13. OTHER BUSINESS**

- a. Public concerns noted regarding the cancellation of the AP seminar course due to the teacher resigning from the district. Dr. Karen Trinkle noted that this cannot be filled until next year due to certifications that need to be met for a new teacher to take over this course. Dr. Karen Trinkle will work with the High School Principal, Mr. Miller to see if other districts are offering this course and if the availability of a reciprocal agreement for our students would be possible.

**14. FOR INFORMATION ONLY**

**a. Conference Requests**

- i. Requests for a professional conference are listed below on the attached documents.

- 1. [Professional Conference Attendance August 22, 2022 Board Meeting](#)

**b. Graduate Study**

- i.

Name	Position	Course/Program Pre-Approval	Institution	Reimbursement	Column Movement	Approval Date
Kelly Katzbeck	Gifted Support Teacher	Master's Degree	Wilkes University		X	8/7/2022

**15. VISITORS' COMMENTS**

- a. Comments will be limited to three minutes per speaker to provide input to the board.

- i. No visitors' comments were made at this time.

**16. EXECUTIVE SESSION-**

**17. ADJOURNMENT**

- a. Mary Joy Reinartz adjourned the meeting at: 6:49 pm

*Respectfully submitted by Anne Marie Loble*

*Executive Assistant to the Superintendent and Board Meeting Recorder*