



**Southern Lehigh School District
Board of School Directors
School Board Meeting Minutes
May 13, 2024**

**Southern Lehigh School District
School Board Meeting
May 13, 2024
Southern Lehigh High School
High School Boardroom
5800 Main Street
Center Valley, PA 18034
6:30 p.m.**

School Board Meeting Minutes Monday, May 13, 2024 pending approval.

Members present: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King (remote by phone), Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba, Christopher Wayock (remote by phone)

Members absent: None

Administrators present: Ethan Ake-Little, Michael Mahon, Joshua Miller, Louis Pepe, Michael Rohrbach, Tamara Solometo, Christopher Summa, Karen Trinkle

Others present: Anne Marie Lobley

1. OPENING PROCEDURES

- a. Call to Order
 - i. Emily Gehman called the meeting to order at 6:33 pm
- b. Recording of Attendance
 - i. Present: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King (remote by phone), Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba, Christopher Wayock (remote by phone)
 - ii. Absent: None
- c. Pledge of Allegiance
 - i. Emily Gehman led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

2. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come for us for a vote
 - i. Kyle Gangewere spoke on the topic of musical/arts.
 - ii. Maria Ault spoke on the topic of students and parents
 - iii. Orrin Bossert spoke on the topic of school counselors
 - iv. Robert Morgan spoke on the topic of theater budget
 - v. Sophie Wheeler spoke on the topic of theater budget
 - vi. Betty Gangewere spoke on the topic of theater budget
 - vii. Julie Bird spoke on the topic of school counselor to student ratio

3. MINUTES

- a. Executive Session Summary-Board Solicitor
 - i. The Board Solicitor was not present at this meeting; therefore, no report was made. Emily Gehman indicated that the Board did hold an executive session today, prior to the meeting to discuss the collective bargaining agreement and personnel matters.
- b. Approval of Board Minutes April 22, 2024
 - i. **Motion to approve the Board Meeting Minutes of April 22, 2024**
 1. [April 22, 2024 School Board Meeting Minutes](#)

Motion: Timothy Kearney, seconded by Melissa Torba

Motion carried

No discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King, Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

Abstain: None

4. SUPERINTENDENT UPDATES

- a. Student Representative Report
 - i. The High School Robotics Team provided a presentation and an overview of their 2023-2024 season along with a brief demonstration. Questions and comments occurred by the Board. Liam (James) Arthur and Guin Underkoffler concluded the presentation with High School building updates including student recognitions and interscholastic athletics updates. Report concluded noting upcoming events at the High School.
- b. Superintendent Update
 - i. Congratulations extend to the e sports middle school team. Update was made regarding the student counselor position. Vacancy will be filled with

a student counselor. Overflow needs determined by our district social worker will be met by utilizing our partner St. Luke's. Brief summary of tonight's agenda was noted. Gratitude extended to the Southern Lehigh Board and SLEA regarding negotiations for the Professional Staff Collective Bargaining Agreement. Lastly, the district will be purchasing cameras for buildings. This is not on the agenda tonight but will be added on a future bills list. Intent is to have this charged against the current fiscal year.

Notation made by the Board President, Emily Gehman, to move item 10. Human Resources, item a only, for vote prior to other agenda items.

10. Human Resources

- a. Professional Staff Collective Bargaining Agreement
 - i. Motion to approve the Professional Staff Collective Bargaining Agreement between the Southern Lehigh Education Association and Southern Lehigh School District.**
 - 1. [Professional Staff Collective Bargaining Agreement](#)**

Motion: Candi Kruse, seconded by Eric Boyer

Motion carried

Discussion occurred

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King, Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

Abstain: None

5. CURRICULUM/STUDENT AND STAFF SERVICES

- a. Spring CoEd Middle School Soccer
 - i. Motion to approve Spring CoEd Middle School Soccer as a SLSD School sponsored sport starting in the 2024-2025 school year.**

Motion to take a through g together under category 5. Curriculum/Student and Staff Services

Motion: Candi Kruse, seconded by Christopher Wayock

Motion carried

Discussion occurred

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King, Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

Abstain: None

- b. Southern Lehigh Football Booster Club Bylaws
 - i. **Motion to approve the updated Southern Lehigh Football Booster Club Bylaws.**
 - 1. [Southern Lehigh Football Booster Club Bylaws](#)
- c. Edmentum Remote Learning Agreement 2024-2025
 - i. **Motion to approve the agreement between Edmentum and the Southern Lehigh School District to participate in EdOptions Academy for a remote learning platform for the 2024-2025 School Year.**
 - 1. [Edmentum Remote Learning Agreement 2024-2025](#)
- d. CLIU21 & SLSD Agreement for TransPerfect Remote Interpreters Products & Services
 - i. **Motion to approve the agreement between Carbon Lehigh Intermediate Unit 21 and Southern Lehigh School District for TransPerfect Remote Interpreters Products and Services per the attached agreement.**
 - 1. [CLIU21 & SLSD Agreement for TransPerfect Remote Interpreters Products & Services 24-25](#)
- e. CLIU #21 Overdrive Consortium Agreement
 - i. **Motion to approve the agreement with Carbon Lehigh Intermediate Unit #21 for the provision of library services as contained in the attachment.**
 - 1. [CLIU #21 Overdrive Consortium Agreement](#)
- f. CLIU #21 Order Agreement for Brainpop
 - i. **Motion to approve the order agreement for Brainpop between SLSD and CLIU # 21 for a one year period beginning as contained in the attachment.**
 - 1. [CLIU #21 and SLSD Brainpop Agreement 24 25](#)
- g. Learning A-Z Quote
 - i. **Motion to approve the quotes from Learning A-Z for Raz-Plus ELL with Raz-Plus and Raz-Plus Espanol with Raz-Plus. *Notation:***

Raz-Plus ELL with Raz-Plus will be paid using Title III funds. Raz-Plus Espanol with Raz-Plus will be paid using District funds.

1. [Learning A-Z Quote Raz-Plus ELL with Raz-Plus](#)
2. [Learning A-Z Quote Raz-Plus Espanol with Raz-Plus](#)

6. SPECIAL EDUCATION AND STUDENT SERVICES

- a. CLIU21 2024-25 School District Notice of Adoption of Policies
 - i. **Motion to approve the CLIU21 2024-25 School District Notice of Adoption of Policies.**
 1. [Notice of Adoption of Approved LEA Policies, Procedures and Use of Fund by Southern Lehigh School District](#)

Motion: Timothy Kearney, seconded by Melissa Torba

Motion carried

No discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King, Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

Abstain: None

7. TECHNOLOGY

- a. Purchase of District Laptop Computers
 - i. **Consider a motion authorizing administration to purchase 300 MacBook Computers at an approximate cost of \$1156 per unit for the purpose of replacing current laptops for the district staff.**

Motion: Eric Boyer, seconded by Melissa Torba

Motion carried

Discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King, Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

Abstain: None

8. BUDGET AND FINANCE

- a. Treasurer's Report and Investment Report for the month of April, 2024
 - i. **Motion to approve the Treasurer's Report and Investment Report for the month of April, 2024.**
 - 1. [April, 2024 Treasurer's Report & Investment Report](#)

Motion to take items a, c through e together under category 8. Business and Finance

Motion: Candi Kruse seconded by Stephen Maund

Motion carried

No discussion occurred

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King, Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba, Christopher Wayock

Nay: None

- b. Adoption of the 2024-2025 Proposed Final Budget
 - i. **Motion to approve the 2024-2025 Proposed Final Budget as presented in the attachment.**
 - 1. [2024 - 2025 Proposed Final Budget](#)

Motion: Christopher Wayock, seconded by Stephen Maund

Motion carried

Discussion followed

Call to question made by Timothy Kearney

Roll call for vote

Yea: Mary Joy Reinartz, Melissa Torba, Candi Kruse, Stephen Maund, Christopher Wayock, Eric Boyer, Nicole King

Nay: Emily Gehman, Timothy Kearney

Abstain: None

Board comments occurred post the vote.

Christopher Wayock left the meeting at 8:24 and did not return.

- c. 2024-2025 Appointment of Solicitor
 - i. **Motion to approve the continuation of services with Sweet, Stevens, Katz & Williams according to the attached agreement until outstanding items have been completed.**
 - 1. [Sweet, Stevens, Katz & Williams 2024-2025 Agreement](#)
- d. Appointment of Auditor for the School District for 2023-2024 Fiscal Year
 - i. **Motion to approve the appointment of Buckno, Lisicky & Company to perform the audit of the Southern Lehigh School District Office for the 2023-2024 fiscal year in the amount of \$37,080, pursuant to the attached engagement letter.**
 - 1. [Buckno, Lisicky & Company engagement letter for FY 2023-2024](#)
- e. Approve Bonding of Board Officers
 - i. **Motion to approve the continuation of bonding of the Board Treasurer and Board Secretary at the current level of \$50,000.**
- f. Election of Board Treasurer
 - i. **In accordance with Section 404 of the Public School Code, the Board of School Directors shall, during the month of May, elect a Treasurer to serve for one year beginning the first day of July following such election. Motion to appoint _____ as Treasurer for a period of one year, effective July 1, 2024 through June 30, 2025**

Motion to nominate: Stephen Maund

Motion: Mary Joy Reinartz, seconded by Eric Boyer

No other nominations received

Motion to close nominations: All Board Members indicated yes, absent:
Christopher Wayock

Motion to nominate Stephen Maund

Motion: Mary Joy Reinartz, seconded by Eric Boyer

No other nominations received

Motion to close nominations: all Board members with exception of Christopher Wayock who was absent.

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King, Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba

Nay: None

Absent: Christopher Wayock

Abstain: None

9. SUPPORT SERVICES

Motion to take items a through h together under category 9. Support Services

Motion: Timothy Kearney, seconded by Candi Kruse

Motion carried

Discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King, Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba

Nay: None

Absent: Christopher Wayock

Abstain: None

- a. Lehigh Valley Cooperative Purchasing Gasoline and Diesel Fuel Bid
 - i. **Motion to accept the Lehigh County Procurement Office recommendation for the award, of the Lehigh County Cooperative Diesel Fuel and Gasoline Bids #24-007, to Sunoco, LLC, Fort Wayne, IN and Petroleum Trader Corp., Fort Wayne, IN 46803 as per the Final Tabulation Sheet 05/08/24.**
 1. **The net delivered price marker at bid time for each category we utilize is as follows:**
 - a. **Tankwagon Deliveries Regular Grade Gasoline - Total Fixed Costs (a) \$.50 to Sunoco, LLC - Net price at time of bid = \$2.83 (Maintenance Depot)**
 - b. **Diesel Fuel Tankwagon Deliveries B2, ON ROAD - Total Fixed Costs (a) \$.50 to Sunoco, LLC - Net price at time of bid = \$3.39 (Maintenance Depot)**

- c. Diesel Fuel Transport Deliveries B2, ON ROAD - Total Fixed Costs (a)- \$0.01440 to Petroleum Traders, LLC - Net price at time of bid = \$2.87 (Bus Yard)

Attached is the 05/08/2024 final tabulation sheets from the county (March 21, 2024 - Original Bid).

2. [LVCPC Gas \(Final Tab\) 24-007](#)

- b. EI Associates - Middle School Roof Project

- i. Motion to approve the proposal dated May 6, 2024, for professional services submitted by EI Associates, 2001 N. Front St., Bldg #3, Harrisburg, PA 17102 for the Middle School Roof Project on a lump sum fee of \$143,750.00.

Professional Services include Design, Bidding, and Construction Administration.

1. [Middle School Roof Project Proposal](#)

Please note: Funding for this project will be through the Capital Reserve.

- c. Public School Facility Improvement Grant Program Resolution for SLSD Middle School - Roof Project

- i. Motion to approve the resolution requesting a Public School Facility Improvement grant of \$2,625,000 from the Commonwealth Financing Authority to be used for SLSD Middle School - Roof Project.

1. [SLSD Middle School - Roof Project](#)

- d. Purchase of New Zero Turn Mower for Grounds Department

- i. Motion to approve purchase of Ferris 3300 40 Horsepower 72 inch zero turn mower for grounds department - proposal dated 5/8/2024 from Bowers Sales and Rentals, 365 Fleetwood Rd, Mertztown, PA 19539 in the amount of \$16,873.00 as attached.

1. [Ferris 330 40 Horsepower 72 inch Zero Turn Quote](#)

Note: Additional Quote obtained:

- Whitehall turf equipment - \$16,999.00
- Alex's Tire Center - \$18,599.00

- e. Purchase of Ventrac Attachments for the Grounds Department

- i. Motion to approve purchase of Ventrac power rake and turbine blower attachments for grounds department - proposal dated 5/8/24 from Turf Equipment and Supplies, 16 Hagerty Blvd, West Chester, PA 19382 in the amount of \$14,925.16 as attached.

1. [Ventrac Power Rake and Turbine Blower Attachment Quote](#)

Note: Additional Quote obtained:

- Power Pro Equipment - \$16,235.80
- Koch Lawn and Garden - NO QUOTE

- f. Purchase of New Tomcat Auto Scrubber Floor Care Equipment for Liberty Bell
 - i. **Motion to approve purchase of Tomcat 175V carbon 28 inch edge auto scrubber with single point watering system and battery upgrade - proposal dated 5/6/24 from Aramsco Inc. 201 Kriebel Ave. Lansdale, PA 19446 in the amount of \$13,589.40 as attached.**

- 1. [Tomcat 175V Carbon 28 Inch Edge Auto Scrubber Quote](#)

Note: Additional Quote obtained:

- DC Equipment and Supplies-\$14,250.00.
- RPS Corporation - \$14,377.00

- g. Request for Proposals (RFP) Architectural Services for SLHS Library
 - i. **Consider a motion authorizing administration to issue a Request for Proposals (RFP) for architectural services for the Southern Lehigh High School library renovation project.**

- h. Change Order Approvals for High School HVAC Project:

- i. **Motion to approve the Change Order #1 - Replacement of existing deteriorated hydronic piping in the amount of \$42,192.78 (see attached).**

- 1. [Change Order #1 - HS Basement Area \(deteriorated pipe\)](#)

10. HUMAN RESOURCES

- b. Human Resources Report

- i. **Motion to approve the following personnel items presented in the Human Resources Report.**

- 1. [Human Resources Report May 2024](#)

Motion: Candi Kruse, seconded by Eric Boyer

Motion carried

No discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King, Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba

Nay: None

Absent: Christopher Wayock

Abstain: None

c. District Policies

- i. **Motion to approve second reading of policies 105, 106, 107 and 108.**
 1. **Second Reading of polices: 105, 106, 107 and 108**
 - a. [Policies Second Reading](#)
- ii. **Motion to approve first reading of policies 105.1, 105.2, 114, 117**
 1. **First Reading of policies: 105.1, 105.2, 114, 117**
 - a. [Policies First Reading](#)

Motion to take items i and ii under item c. District Policies, category 10. Human Resources together

Motion: Timothy Kearney, seconded by Candi Kruse

Motion carried

No discussion followed

Yea: Eric Boyer, Emily Gehman, Timothy Kearney, Nicole King, Candi Kruse, Stephen Maund, Mary Joy Reinartz, Melissa Torba

Nay: None

Absent: Christopher Wayock

Abstain: None

11. COMMITTEE REPORTS

- a. Facilities: Updates were made from the 5/7/24 meeting primarily regarding the Middle School roof project and High School Bus loop sidewalk.
- b. Technology: Student device discussions will be continuing between the committee and administration.
- c. Education: The next Education Committee will be held 5/14/24. RFP/RFQ for a field study regarding all day kindergarten will be the main agenda topic.
- d. ACMC: Meeting will be held this week to discuss three approvals.
- e. Policy: No updates were made at this time.
- f. LCTI: Budget and audit were discussed at the last meeting specifically the readjustment to actual budgeting rather than projected.
- g. CLIU: No report made at this time.

12. NEW BUSINESS

- a. The following new business items were discussed: Board comments made regarding better understanding of the budget process made. Eric Boyer would like to discuss music, the student activities budget and theater at the next meeting.

13. OTHER BUSINESS

- a. The following other business items were discussed: Timothy Kearney provided updates on district events he attended, student achievements and extended congratulations to all retirees. Melissa Torba provided JPLIS updates, specifically the jazz band orchestra and concert band placing first at a recent competition.

14. FOR INFORMATION ONLY

- a. [Conference Request May 2024](#)
- b. [Field Trip Requests](#)

15. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the board.
 - i. Orrin Bossert spoke on the topic of technology
 - ii. Scarlett Kashmer spoke on the topic of theater funding
 - iii. Kyle Gangewere spoke on the topic of music
 - iv. Julie Bird spoke on the topic of budget request
 - v. Betty Gangewere spoke on the topic of the budget in regards to the theater and music
 - vi. Carolyn Boscia spoke on the topic of visitor comments regarding gender related programming
 - vii. Laurissa Kashmer spoke on the topic of theater budget
 - viii. Renee D'Amico spoke on the topic of thank you to students
 - ix. Robert Morgan spoke on the topic of theater budget

16. ADJOURNMENT

- a. Adjourn
 - i. Meeting was adjourned by Emily Gehman at 9:15 pm
 - 1. Motion to adjourn was made by: Mary Joy Reinartz

Respectfully submitted by Anne Marie Loble

Executive Assistant to the Superintendent and Board Meeting Recorder