



**Southern Lehigh School District
Board of School Directors Meeting
Monday, May 22, 2023**

**Board of School Directors Meeting
May 22, 2023
Southern Lehigh High School
High School Boardroom
5800 Main Street
Center Valley, PA 18034
6:30 p.m.**

School Board Meeting Minutes Monday, May 22, 2023 pending approval.

Members present: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Members absent: None

Administrators present: Andria Buchman, Holly DeNofa, Chad Kinslow, Michael Mahon, Brian Mansfield, Louis Pepe, Anthony Pidgeon, Tamara Solometo, James Stulgis, Karen Trinkle, Deanna Webb

Others present: Attorney Jessica Moyer (King, Spry, Herman Freund & Faul, LLC), Anne Marie Lobley

1. OPENING PROCEDURES

- a. Call to Order
 - i. Mary Joy Reinartz called the meeting to order at 6:35 pm
- b. Recording of Attendance
 - i. Present: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock
 - ii. Absent: None
- c. Pledge of Allegiance
 - i. Mary Joy Reinartz led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

2. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the Board on items that are before us, or may come for us for a vote.
 - i. Nicole Dolan spoke on the topic of budget and projects.

3. MINUTES

- a. Executive Session Summary-Board Solicitor
 - i. Attorney Jessica Moyer noted that there were executive sessions held on the following dates: May 22, 2023 for personnel and student related issues.
- b. Approval Board Minutes April 24, 2023
 - i. **Motion to Approve the Board Minutes of April 24, 2023**
 - 1. [April 24, 2023 School Board Meeting Minutes](#)
- c. Approval Board Workshop Minutes of May 8, 2023
 - i. **Motion to Approve the Board Workshop Minutes of May 8, 2023**
 - 1. [May 8, 2023 Board Workshop Minutes](#)

Motion to take items b & c together under category 3. Minutes

Motion: Kyle Gangewere, Christopher Wayock

Motion Carried

No Discussion Followed

Yea: Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

Abstain: Jeffrey Dimmig-due to absence at 5/8/2023 meeting.

4. SUPERINTENDENT

- a. Discussion and potential nominations for a second Southern Lehigh School District Representative to the Southern Lehigh Library Board of Directors.
 - i. The board will discuss matters associated with the Southern Lehigh Public Library. Following the discussion, the board may take nominations and appoint a second representative to serve as a board member to the Southern Lehigh Public Library Board of Directors.
 - 1. **Consideration of a motion to appoint a second representative to the Southern Lehigh Library Board of Directors for a partial term expiring on December 31, 2023. This appointment is being made pursuant to Article II of the Library's by-laws.**

Discussion and questions occurred prior to motion. Kyle Gangewere and Christopher Wayock expressed interest in becoming the second representative.

Motion: Priya Sareen, second William Lycett

Motion Carried

No discussion followed.

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

Motion to nominate Christopher Wayock and Kyle Gangewere for consideration of the second seat on the Southern Lehigh Library Board of Directors.

Motion: Priya Sareen, second Kyle Gangewere

Motion to close nominations for the second seat on the Southern Lehigh Library Board of Directors

Motion: Nicole King, second Priya Sareen

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

Motion to appoint Kyle Gangewere for the second seat on the Southern Lehigh Library Board of Directors

Motion: Priya Sareen, second Emily Gehman

No discussion followed.

Motion did not carry

Yea: Kyle Gangewere, Emily Gehman, Priya Sareen

Nay: Jeffrey Dimmig, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Motion to appoint Christopher Wayock for the second seat on the Southern Lehigh Library Board of Directors

Motion: Nicole King, second, Mary Joy Reinartz

No discussion followed.

Motion carried

Yea: Jeffrey Dimmig, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Christopher Wayock

Nay: Kyle Gangewere, Emily Gehman, Priya Sareen

- b. District updates
 - i. Michael Mahon extended congratulations to our 2023 graduates.

5. CURRICULUM/STUDENT AND STAFF SERVICES

Motion to take items 6a under Special Education and Student Services and and 7a & b under Technology together with a notation that the item listed in 6a. PTS Service Therapy Agreement would be for the remainder of the current school year, 2022-2023, summer 2023 and school year 2023-2024 only.

Motion: Kyle Gangewere, second Nicole King

Motion carried

No Discussion followed.

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

6. SPECIAL EDUCATION AND STUDENT SERVICES

- a. PTS Therapy Services Agreement
 - i. **Motion to approve the PTS Therapy Services Agreement for behavior technician services for a student with special education programming needs. Pending Solicitor and PTS amended changes.**
 - 1. [PTS Therapy Services Agreement](#)

7. TECHNOLOGY

- a. New Era Technology EFax Proposal
 - i. **Motion to approve the attached quote from New Era Technology for New Era Electronic Fax. Term of contract is three years, monthly cost \$77.00 and one-time setup & programming cost \$350.00.**
 - 1. [New Era Technology for New Era Electronic Fax Quote](#)

- b. New Era Technology SIP Service Proposal
 - i. **Motion to approve the attached quote from New Era Technology for New Era SIP Service. Term of contract is three years, monthly cost \$555.94 and one-time non-recurring charges of \$4565.00.**
 - 1. [New Era Technology for SIP Service Quote](#)

8. BUSINESS AND FINANCE

Louis Pepe, Director of Business Services provided a brief update of all agenda items listed under category 8. Business and Finance.

Motion to take all items with exception of item c. Adoption of the 2023-2024 Proposed Final Budget and item g. Election of Board Treasurer together under category 8. Business and Finance.

Motion: Priya Sareen, second William Lycett

Motion carried

Discussion followed.

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- a. Bills List
 - i. **Motion to approve the attached bills list dated May 22, 2023.**
 - 1. [May 22, 2023 Bills List Summary and Details](#)
- b. Treasurer's Report and Investment Report for the month of April, 2023
 - i. **Motion to approve the Treasurer's Report and Investment Report for the month of April, 2023.**
 - 1. [April, 2023 Treasurer's Report & Investment Report](#)
- c. Adoption of the 2023-2024 Proposed Final Budget
 - i. **Motion to approve the 2023-2024 Proposed Final Budget as presented in the attachment.**
 - ii. [2023 - 2024 Proposed Final Budget](#)

Motion: Christopher Wayock, second William Lycett

Motion Carried

No Discussion Followed

Yea: Jeffrey Dimmig, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: Kyle Gangewere

- d. 2023-2024 Appointment of Solicitor
 - i. **Motion to approve the continuation of services with Sweet, Stevens, Katz & Williams according to the attached agreement until outstanding items have been completed.**
 - 1. [Sweet, Stevens, Katz & Williams 2023-2024 Agreement](#)
- e. Appointment of Auditor for the School District for 2022-2023 Fiscal Year
 - i. **Motion to approve the appointment of Buckno, Lisicky & Company to perform the audit of the Southern Lehigh School District Office for the 2022-2023 fiscal year in the amount of \$36,000, pursuant to the attached engagement letter.**
 - 1. [Buckno, Lisicky & Company engagement letter for FY 2022-2023](#)
 - 2. [Buckno, Lisicky & Company proposal for Southern Lehigh School District Audit](#)
- f. Approve Bonding of Board Officers
 - i. **Motion to approve the continuation of bonding of the Board Treasurer and Board Secretary at the current level of \$50,000.**
- g. Election of Board Treasurer
 - i. **In accordance with Section 404 of the Public School Code, the Board of School Directors shall, during the month of May, elect a Treasurer to serve for one year beginning the first day of July following such election. Motion to appoint _____ as Treasurer for a period of one year, effective July 1, 2023 through June 30, 2024.**

Motion to elect Christopher Wayock as the Board Treasurer for one year, July 1, 2023 through June 30, 2024.

Motion: Nicole King, second William Lycett

Motion carried.

Discussion occurred.

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- h. National School Lunch Program
 - i. **Motion to approve the Letter of Agreement between Lehigh Career and Technical Institute and Southern Lehigh School District for National School Lunch Program Coordination. The Agreement addresses responsibilities of both parties as they relate to National School Lunch Program requirements.**
 - 1. [LCTI-National School Lunch Program](#)
- i. Piano Donation to Southern Lehigh High School
 - i. **Motion to approve a donation on behalf of Donald and Dorothea Cooper, 5285 Kraussdale Road, East Greenville, PA, for a Charles Walter upright piano in excellent condition as assessed by Matt Wehr. There is no cost for the piano and the estimated fair market value would be between \$8,000 to \$10,000. The Charles upright piano will be utilized at the High School.**

9. SUPPORT SERVICES

10. HUMAN RESOURCES

Anthony Pidgeon provided a brief update of all items listed under category 10. Human Resources.

Motion to take items a & b First and Second Reading of Policies together under category 10. Human Resources.

Motion: Kyle Gangewere, second Christopher Wayock

Motion carried.

No discussion followed.

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- a. First Reading of Policies, 123.1, 123.2, 123.3, 123.4, 124, 125, 126, 127, 130, 137, 137.1, 137.2, 137.3, 138, 140,142, 143, 144, 146 and 150.
 - i. **Motion to approve the First Reading of policies, 123.1, 123.2, 123.3, 123.4, 124, 125, 126, 127, 130, 137, 137.1, 137.2, 137.3, 138, 140,142, 143, 144, 146 and 150.**
 - 1. [Policies First Reading](#)
- b. Second Reading of Policies, 100, 101, 102, 105, 105.1, 105.2, 106, 107, 108, 109, 110, 111, 112, 115, 116, 117, 118, 119, 120.1, 121 and 141.

- i. **Motion to approve the First Reading of policies, 100, 101, 102, 105, 105.1, 105.2, 106, 107, 108, 109, 110, 111, 112, 115, 116, 117, 118, 119, 120.1, 120 and 141.**
 - 1. [Policies Second Reading](#)
- c. Human Resources Report
 - i. **Motion to approve the following personnel items presented in the [Human Resources Report](#)**

Motion: Kyle Gangewere, second Priya Sareen

Motion carried.

No discussion followed.

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: Nicole King

11. COMMITTEE REPORTS

- a. Committee reports were made for following :
 - i. Facilities: updates were provided regarding the status of the stadium project, JPLIS brick repairs/planning meeting, High School HVAC project and District roof re-evaluations.
 - ii. CLIU: CLIU 21 Director Dr. Kuhns was officially appointed and an update was made regarding new lab space at the CLIU 21.
 - iii. LCTI: Mary Joy Reinartz along with Stephen Maund serve on the LCTI board. Mary Joy indicated that due to travel responsibilities she will need to step down from this Board. Please notify Mary Joy if you are interested in serving on this Board.

12. NEW BUSINESS

- a. Jeffrey Dimmig indicated that he would like to initiate a motion to direct the administration to develop a strategic plan presentation for the High School Library and present it to the Board by no later than October 31, 2023.
 - i. **Motion to direct the administration to develop a strategic plan presentation for the High School Library and present it to the Board by no later than October 31, 2023.**

Motion: Mary Joy Reinartz, second Priya Sareen

Motion carried.

No discussion followed

Yea: Jeffrey Dimmig, Kyle Gangewere, Emily Gehman, Nicole King, William Lycett, Stephen Maund, Mary Joy Reinartz, Priya Sareen, Christopher Wayock

Nay: None

- b. Freddy acknowledgement suggested for District Social Media accounts.
- c. Thank you extended to Upper Saucon Township for being here tonight.
- d. Announcement of Negotiations Committee
 - i. Mary Joy Reinartz announced the Negotiations Committee members.
They are: Christopher Wayock, Nicole King and Mary Joy Reinartz.

13. OTHER BUSINESS

14. FOR INFORMATION ONLY

- a. [Field Trip Requests HS May 2023](#)
- b. [Conference Application Requests May 2023](#)

15. VISITORS' COMMENTS

- a. Comments will be limited to three minutes per speaker to provide input to the Board.
 - i. Nicole Dolan spoke on the topic of budget and projects.
 - ii. Kat Moyer spoke on the topic of Southern Lehigh Public Library.

16. EXECUTIVE SESSION

17. ADJOURNMENT

- a. Mary Joy Reinartz adjourned the meeting at 8:35 pm

Respectfully submitted by Anne Marie Loble

Executive Assistant to the Superintendent and Board Meeting Recorder