

SOUTHERN LEHIGH

ANCILLARY & ATHLETIC EVENT WORKER
EMPLOYMENT REQUIREMENTS
RATES of PAY SCHEDULE
2023-2024 School Year (July 1-June 30)
Board Approved 8/14/2023

DEFINITIONS:

Ancillary and Athletic worker positions are jobs that provide necessary support to the event happenings, activities and operations of the District, school or department on an as needed basis. Ancillary & Athletic event employees are approved for hire annually. The details below are for informational purposes only.

WORK HOUR LIMITATIONS:

- Full-time non exempt Employees of SLSD may not be assigned nor accept Ancillary or Athletic event work if such work, when combined with his/her regular working hours, exceeds 40 hours per week except as expressly approved by the School Board.
- Part-time Employees of SLSD may not be assigned nor accept Ancillary or Athletic event work if such work, when combined with his/her regular working hours, exceeds 29 hours per week except as expressly approved by the School Board.
- Ancillary and Athletic event workers may not be assigned, accept nor work in any combination of positions such that the total number of hours worked in a week exceeds 29 except as expressly approved by the School Board.

PAPERWORK:

Ancillary and Athletic workers must submit pre-employment paperwork and PDE background checks as required, and be School Board approved before beginning employment..

DEFINITIONS EMPLOYEE:

- **EMPLOYEE** – Individuals approved for hire by the School Board.
- **NON EXEMPT WORKER** - Individuals who under the Fair Labor Standards Act qualify for overtime.
- **ADMINISTRATOR** – SLSD Administrative employees.
- **TEACHER** – SLSD contracted teaching and non-teaching professional employees.
- **PDE CERTIFICATED** – SLSD staff holding valid PDE teaching or other professional certificates.
- **INSTRUCTIONAL ASSISTANT/SUPPORT STAFF** – SLSD Instructional Assistants and other paraprofessionals.
- **RETIREEES** – SLSD retirees may work with Board approval in any substitute position for which they have been approved outside regular school hours. If considered for work during regular school hours, retirees may only be hired on an emergency basis and after all other non-retired applicants have been considered.
- **CONTRACTOR** – Individual/Company hired to perform work on contract.

ANCILLARY POSITIONS	2023-2024 RATE	PAID	EMPLOYEE CREDENTIALS and PAPERWORK: All PDE required background checks, physical exam and TB.
LIBERTY TRAILS CAMP PROGRAM	<i>Liberty Trails rates summer 2023</i>		
LT FIELD LEADER LT TEACHER	\$900.00 \$650.00	<i>stipend weekly</i>	<i>SLSD teachers or PDE certified staff. LT Field Leaders serve both as coordinators of camp activities and work as camp teachers and so earn both stipends</i>
LT TEACHER	\$650.00	<i>weekly</i>	<i>SLSD teachers or PDE certified staff</i>
LT INSTRUCTIONAL ASSISTANT or SUBSTITUTE (as needed)	\$17.80	<i>hour</i>	<i>SLSD Instructional Assistants and teachers</i>
LT TEACHER SUBSTITUTE (as needed)	\$130.00	<i>day</i>	<i>SLSD teachers or PDE certified staff</i>
LT Nurse (as needed)	\$23.90	<i>hour</i>	<i>Qualified licensed employee</i>
THEATER ARTS			
HS LIGHTING DESIGNER, PLAY	\$1200.00	<i>stipend</i>	<i>May be contracted</i>
HS LIGHTING DESIGNER, MUSICAL	\$1200.00	<i>stipend</i>	<i>May be contracted</i>
HS CHOREOGRAPHER, PLAY/MUSICAL	\$2000.00	<i>stipend</i>	<i>SLSD teachers preferred</i>
HS STAGE MANAGER, PLAY	\$775.00	<i>stipend</i>	<i>SLSD teachers preferred</i>
HS STAGE MANAGER, MUSICAL	\$775.00	<i>stipend</i>	<i>SLSD teachers preferred</i>
MS MUSICAL DIRECTOR	\$1000.00	<i>stipend</i>	<i>May be contracted</i>
ACTIVITIES			
DANCE CHAPERONE	\$49.00	<i>event</i>	<i>SLSD teachers and Instructional Assistants preferred</i>
DETENTION MONITOR	\$51.52 23-24 Extra Instruction Pay (Homebound) as per the CBA	<i>hour</i>	<i>SLSD teachers preferred</i>
PEAK	\$64.45 23-24 (Intramural Pay) as per the CBA	<i>session</i>	<i>SLSD teachers preferred</i>
SPEECH & DEBATE JUDGE	\$65.00	<i>event</i>	
PSAT PROCTOR	\$51.52 Extra Instruction Pay (Homebound) as per the CBA	<i>hour</i>	<i>SLSD teachers preferred</i>
PSAT ASSISTANT PROCTOR	\$17.80	<i>hour</i>	<i>SLSD teachers, PDE certified staff or Instructional Assistants</i>
SUPPORTIVE STAFF			
BUS MONITOR or SUBSTITUTE INSTRUCTIONAL	\$16.50		<i>Instructional Assistant employees serving as transportation support as part of a student's IEP will be paid their regular rate of pay.</i>
EVENT MANAGEMENT			
SITE / STAGE MANAGERS	\$51.52	<i>hour</i>	<i>SLSD active or retired Administrators, and active teachers. Technology staff may be hired as stage</i>

	Extra Instruction Pay (Homebound) as per the CBA		<i>managers. Description: Related to the management of our facilities and location when rented by outside users.</i>
EVENT MANAGERS (see below)	See Below		<i>SLSD Administrators preferred or active teachers. Description: Serving in the absence of the Director of Athletics or Assistants to the Director of Athletics. In charge of SLSD and league and sporting events.</i>
1) SINGLE (<4 hours)	\$70.00	event	
2) DOUBLEHEADER EVENT	\$105.00	event	
3) TOURNAMENT EVENT (8 hrs)	\$200.00	event	
<i>If the event is over or under 8 hours tournament pay is adjusted + or - \$25/hr.</i>			
ATHLETIC DEPT SUPPORT			
ASSISTANT TO ATHLETIC DIRECTOR	\$3,700.00	season stipend	<i>Active SLSD teachers and retired administrators preferred.</i>
BUS MONITOR or SUBSTITUTE ATHLETICS	\$11.60	hour	
ATHLETIC EVENT WORKERS	RATE	PAID	PAPERWORK REQUIREMENTS: PDE Form 6004 and payroll processing required.
FOOTBALL - VARSITY EXCLUSIVE			
REVENUE MANAGER	\$49.00	event	
TICKET SELLER/TAKER (VAR FB)	\$49.00	event	
FOOTBALL, SOCCER, FIELD HOCKEY, LACROSSE, VOLLEYBALL			
TICKET SELLER/TAKER (1 GAME)	\$39.00	event	
TICKET SELLER/TAKER (2 GAMES)	\$55.00	event	
TIMER/CLOCK/SCORER (1 GAME)	\$39.00	event	
TIMER/CLOCK/SCORER (2 GAMES)	\$55.00	event	
ANNOUNCER	\$48.00	event	
STATISTICIAN - FOOTBALL (SEASON)	\$500.00	season stipend	
BASKETBALL & WRESTLING			
TICKER SELLER/TAKER (1 GAME)	\$39.00	event	
TICKER SELLER/TAKER (2 GAMES)	\$55.00	event	
TIMER/CLOCK/SCORER (1 GAME)	\$39.00	event	
TIMER/CLOCK/SCORER (2 GAMES)	\$55.00	event	
ANNOUNCER	\$48.00	event	
CROSS COUNTRY & TRACK			
FIELD HELPER - DUAL MEET	\$46.00	event	
FIELD HELPER - TRI MEET	\$55.00	event	
ANNOUNCER	\$48.00	event	

ANNOUNCER - TRI-MEET	\$57.00	<i>event</i>	
HY-TECH MEET MANAGER	\$49.00	<i>event</i>	
HY-TECH MEET MANAGER - TRI	\$57.00	<i>event</i>	
BASEBALL & SOFTBALL		<i>event</i>	
TICKET SELLER/TAKER	\$39.00	<i>event</i>	
TIMER/CLOCK/SCORER	\$39.00	<i>event</i>	
ANNOUNCER	\$48.00	<i>event</i>	
SWIMMING & DIVING			
TIMER/CLOCK/SCORER (2 GAME due to meet length)	\$55.00	<i>event</i>	
ANNOUNCER	\$48.00	<i>event</i>	
HY-TECH MEET MANAGER	\$49.00	<i>event</i>	