

# Hopewell PTA Meeting Minutes

## Wednesday, November 6, 2019

### AGENDA

- I. **Call to Order** – called to order at 9:36 by Kristen Quirk
- II. **Shout Outs**
  - a. Dance for Education – Final Tally: **\$12,587.81**
    - i. Needed to make \$10,500 just to meet budget to pay for fields trips, agendas, assemblies, ...
    - ii. Additional funds will go to the playground equipment
  - b. Halloween Hop – Stacey Hostetter and Kelly Staruck
- III. **Approve October meeting minutes**
  - a. Laura Capaldo motioned to approve, seconded by Jen Day.
- IV. **Principal's Report**
  - a. Grades will be open this Friday, 11/8/19, on Sapphire. Paper reports cards will no longer be sent home. If families do not have computer or internet access, please call the office for assistance.
  - b. 11/11 Veteran's Day – students are encouraged to wear their scouting uniform if they are a scout, otherwise wear red, white and blue.
  - c. Sign-up genius will be sent out for parent-teacher conferences, which will be held 11/20-26. Hopewell will have early dismissal 11/20-11/17 at 12:50 daily. AM Kindergarten will attend 9-12:50 on 11/20, 11/21 and 11/22. PM Kindergarten will attend 9-12:50 on 11/25, 11/26 and 11/27.
  - d. Thanksgiving break 11/28-12/2
  - e. Tuesday, 12/3 school spirit day, wear red, white and green
  - f. School Safety – Hopewell is a secured facilities. Please do not just show up at dismissal, please send in a note in advance, or call the secretaries in the office
  - g. Parent pick up is at 3:25, can wait in car until they see the signal that dismissal is starting
  - h. School pictures where take 10/9, and pictures are being sent home this week
    - i. Retakes will be on 11/20, or call Christmas City Studios (610) 691-2109
  - i. Nurse Castetter put 10 tips to keep your child healthy during cold and flu season in the last bulletin sent via Blackboard. Flu shot clinics are offered by LVHN at Dorney Park on 11/9 from 9-3 and Coca-Cola park on 11/10 from 9-3.
- V. **ALICE Training Report – Mrs. Katzbeck**
  - a. Mrs. Katzback and Mrs. Simmons are the volunteered Alice chairs of Hopewell
  - b. Alice is a safety initiative that the district took on the beginning of last year. It is described to elementary school child as a “dangerous someone”.
  - c. “I’m not scared, I’m prepared” book – what the curriculum is based off of.  
[https://www.amazon.com/dp/1937870286/ref=cm\\_sw\\_r\\_cp\\_apo\\_i\\_2TWDbG7Y2SAJ](https://www.amazon.com/dp/1937870286/ref=cm_sw_r_cp_apo_i_2TWDbG7Y2SAJ)
  - d. ALICE is an acronym for: Alert, Lockdown, Inform, Counter, Evacuate
    - i. Each step is meant to be independent and not sequential
    - ii. **Alert** – be alert and listen to announcements from office, information coming into the school.

- iii. **Lockdown** – Hopewell is always locked including the individual classrooms. There are designated “safe” zones within the building.
  - iv. **Inform** – Children are instructed to listen for updates. All teachers have an app on their phones called “Navigate” which allows them to stay connected and be able to communicate in an emergency.
  - v. **Counter** – In the high level buildings students are encouraged to retaliate against the attacker, however in elementary school the children are taught to listen to their teacher who may ask for help barricading a door. Another counter approach the children are taught is to keep their hands in the air at all times, for police presence and to run in a zig-zag pattern.
  - vi. **Evacuate** – Rally points are preset locations that the teachers and students have selected ahead of time. There are multiple rally points that will be selected at the time of need. Children will be instructed by their teacher to run and meet up at the designated location.
- e. At elementary school, children are being taught to stop, look and listen to their teacher.
  - f. Children are given lots of reassurance that this is “just in case”, just like they practice fire drills.
  - g. Terminology regarding weapons is not used by the faculty.
  - h. Children often ask, what happens if I’m in the bathroom. They are informed to make their own decision whether to stay, evacuate, or find a teacher.
  - i. The purpose of ALICE is empowerment, and for the concepts to be taken elsewhere, and utilized in all aspects of life, no matter where they are.
  - j. This training will be continued throughout their educational career at SL, and will be built upon the foundation they learn here.
  - k. The website for additional information regarding Alice is: Alicetraining.com
  - l. These drills are incorporated into the 2 mandatory safety drills per month throughout the year.

## VI. **Treasurer’s Report**

- a. Amazon Smile – year to date total revenue of \$36.30. Don’t forget to shop on the Amazon Smile to earn money for Hopewell!!
- b. Dance for Education – Total revenue \$12,685.68.
  - i. Budget was \$10,500
  - ii. The \$2,185.68 will go towards the funds needed for new playground equipment.
- c. Halloween Hop - \$440.
- d. Fall Apparel - \$50.45
- e. PTA Membership Dive - \$241.57
- f. Shop with Scrip – Don’t forget this great fundraiser for Holiday shopping!!
  - i. Low denomination gift cards are available this time of year.
  - ii. Go online, <https://shop.shopwithscrip.com/>, to see what is available.
  - iii. You can order online and either pay with a bank card or send a check into school with your child in a sealed envelope labels: PTA, Attn: Lisa Durkin, Shop with Scrip.
  - iv. The last day to place an order before the Holidays is 12/16/19.
- g. Winter Note Cards – still ongoing.

## VII. **PTA Committee Reports**

- a. Arctic Adventure Book Fair
  - i. Teacher Preview Breakfast – Wed., Nov. 20, 7:45 – 8:45 a.m.

1. Teachers preview sale and select books they would like for their classroom. Parents are then able to purchase a book to donate to the classroom at Family Fun Night.
  - ii. Family Fun Night – Wed. Nov. 20, 5 – 8 p.m.
    1. A fun time for families to come and shop at the book fair.
  - iii. Book Fair will be Open – Thurs., Nov. 21 – Tue., Nov. 26, 1:30 – 4 p.m. daily
  - iv. Coin Toss Challenge. Children are asked to bring in change, and the class with most money wins. This change then goes to purchase 5-6 new books per classroom.
  - v. Sign-up genius will be coming out soon for donations for the Preview Breakfast and to volunteer at the book fair.
  - vi. Instructional Assistant's will be able to assist during the daytime hours.
- b. Holiday Festival – Fri, Dec. 6; Sat, Dec. 7
- i. Fri, Dec. 6: 6 – 8 p.m. (Penguin Patch/Holiday Marketplace only)
    1. Vendor form did go out with Hopewell Happenings for the Holiday Marketplace
    2. Please contact one of your PTA Board members if you need a copy of the Vendor Form.
  - ii. Sat, Dec. 7: 8:30 a.m. – 12 noon (Breakfast with Santa seating times at 8:30, 9:30, and 10:30 a.m.; Penguin Patch Shoppe; Holiday Marketplace; Photos with Santa; Aavidum Multi-cultural Exhibit)
    1. Aavidum – multi-cultural group from HS will be coming to set-up an exhibit
    2. Breakfast with Santa – there will be volunteer opportunities, 3 seating's this year, which means we'll be able to accommodate 50-75 more people with smaller, more comfortable seating's. Hot breakfast and continental breakfast will be served buffet style. Tickets will be through sign-up genius followed by payment within 3 days.
- c. Teacher Appreciation
- i. Book Fair Preview Breakfast – sign-up genius will be coming out for donations
  - ii. Holiday Luncheon with gift cards/baskets – more information to follow

### **VIII. Upcoming Events/Dates**

- a. Shop – to -Donate: 5 below in Quakertown. Must have physical flier. 10% of purchases during 11/27-12/4 will be contributed to our PTA.
- b. Dine to Donate – Copperhead Grille – January 14, 2020
- c. SkyZone Family Fun Night – Jan. 24
- d. Flower grams – February 3 – 7 (Delivered on Feb. 14)
- e. My Heart, My Hero – Friday, Feb. 7

### **IX. Tentative Events**

- a. Glow Lunch for the entire school
- b. Spring movie night at the Emmaus Theater
- c. Special event for 3<sup>rd</sup> grade classes

### **X. Q&A**

### **XI. Adjourn – 10:38**

**AM Meeting Attendance:**

Kristen Quirk  
Lisa Durkin  
Ashley Simpson  
Kim DeWire  
Nicole Emery  
Melissa Moffatt  
Jen Day  
Christina Sabia  
Chinedu Ekuma  
Laura Capaldo  
Aimee Kipila  
Lori Limpar  
Laura Sheatsley  
Barbara Coleman

**PM Meeting Attendance:**

Kristen Quirk  
Lisa Durkin  
Ashley Simpson  
Shannon Krupka  
Ian Krupka  
Jill Ryan  
Susan Hardy  
Natasha Nash  
Emily Hamm  
Amanda Montani  
Jackie Owens  
Kristin Gilchrist