



**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**Policy Committee Meeting
HS Faculty Lunch Room
September 10, 2012 6:00 PM**

Minutes

CALLED TO ORDER: 6:00 PM

Attendees

Committee Members Present: Corinne Gunkle, Tom McLoughlin
Administration Present: Kristen Lewis, Leah Christman, Bill Kennedy
Visitors: None.

MINUTES of August 27, 2012 meeting were approved.

OLD BUSINESS

- Revision of Policy 216 Pupils: Education Records – discussion was tabled until the next meeting.
- Revision of Policy 801.1 Operations: Administration Records Management & Retention – discussion was tabled until the next meeting.
- New Policy 801.2 Operations: Record Destruction Policy – discussion was tabled until the next meeting.

NEW BUSINESS

- New Policy 005 Local Board Procedures: Organization was discussed and some changes will be made. The policy was recommended to go to the Board for a first reading at the September 24, 2012 Board meeting.

FYI

- Copy of third revision to Local Board Procedure Administrative Regulations 016.1AR was reviewed and will be distributed to Board members.
- Policy 407 Professional Employees: Student Teachers has been renumbered as Policy 407.1. Policy 407 Professional Employees: Student Professional Interns, recently approved at the August 27, 2012 Board meeting, will retain the same number. All employees have been notified of the change in numbering.

VISITORS' COMMENTS. None.

EXECUTIVE SESSION (ANY TIME IF NEEDED). None needed.

ADJOURNMENT: 6:45 PM

ATTEST: *Kristen Lewis*, Recorder