



Southern Lehigh School District

Board of School Directors Meeting

November 11, 2013

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:45 p.m. on the above date (November 11, 2013) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Dimmig, Gunkle, McLoughlin, Hayes, Lindsay, Lycett, Mohr, Quigley, Stelts

ABSENT: None

OTHERS: Christman, Lewis, Melber, Millman, Kennedy, Buchman, Jordan, Takacs, Bergey, Siegfried, Donahue, McGinty, Hafner, Yale (SLEA), Rizzo (Morning Call), Popichak (PATCH), and approximately 5 other members of the community.

OPENING PROCEDURES

Mr. Dimmig led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

VISITORS

None

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Lycett to approve the minutes of the October 14, 2013 meeting, October 24, 2013 special hearing meeting and October 28, 2013 workshop meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Stelts to approve the **CONSENT AGENDA** items as follows -

Approve Homebound Instruction for student #101301;

Approve the bills list as of November 11, 2013 showing bills paid in the amount of \$486,234.71 and bills to be paid in the amount of \$700,001.95 for a total amount of \$1,186,236.66 for the General Fund and bills paid in the amount of \$ 2,000.00 and bills to be paid in the amount of \$951.55 for the Capital Reserve Sinking Fund;

Approve the Treasurer's Report and Investment Report for the month of September, 2013;

Approve the first period of childrearing leave for Michelle Conrad beginning October 28, 2013 through the end of the 2013-14 school year;

Approve the following substitute staff for the 2013-2014 school year-

Lindsay Miller, Substitute Instructional Assistant, an hourly rate of \$15.31

Mary Meixner, Substitute Cafeteria Worker, an hourly rate of \$9.24

Karen Himmelsbach, Substitute Custodian, an hourly rate of \$14.41

Amy Angelone, Substitute Cafeteria Worker, an hourly rate of \$9.24;

Approve the following staff (*pending receipt of required documentation*)-

Stephanie Muller, LTS Instructional Assistant (29 hour), Joseph P. Liberati Intermediate School, an hourly rate of \$17.46, effective November 11, 2013 for the remainder of the 2013-2014 school year.

Terri Nair, Licensed Personal Care Assistant (10 month position, 7.5 hours/day), Lower Milford Elementary School, with an effective date to be determined;

Accept the resignation of Joanne Gottier, Instructional Assistant, Southern Lehigh Middle School, effective October 18, 2013;

Approve unpaid leave of Lisa Dickinson, Instructional Assistant (3 hour), Joseph P. Liberati Intermediate School, for December 20, 2013;

Approve the following Saturday Detention Proctors at \$40.09** per hour for the 2013-2014 school year-

Michael Bjelobrk

Brenton Ditchcreek

David Diaz

Stephanie Donald

Linda Gross

Jennifer Jaen

Wayne Langsdorf

Shannon Mauro

Jessica Mead

Bonnie Organski

Anne Sikorski-Schneider

Bradley Siesko

Justina Viola

***This rate is for the 2012-2013 school year. The 2013-2014 rate will be determined after the 2013-2014 school year begins;*

Approve the following coaches for the 2013-14 school year (*pending receipt of required documentation*)-

Thomas Carlstrom MS Asst. Boys Basketball \$2545**

***This rate is for the 2012-2013 school year. The 2013-2014 rate will be determined after the 2013-2014 school year begins;*

Approve a change in the stipend amount for Kara Kernick, Winter Cheerleading Coach to the full stipend amount of \$2054. The stipend for Ms. Kernick was previously approved for 50% of the stipend at the October 14, 2013 Board meeting;

Accept the resignation of Melissa Ganter, JV Cheerleading Coach, effective November 7, 2013;

Approve the following volunteer coach for the 2013-14 school year-

Kimberly Kreider Swimming

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue, Mr. McGinty and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

High School report –

- Congratulations to the field hockey team on a great season. Girls' volleyball will move onto the semifinals in the state tournament tomorrow evening and football plays in the district final next Sat. night. We wish them both good luck!
- 11/8 - Report cards were mailed for the first quarter. Parent teacher conferences will be scheduled using an electronic scheduler. Information will go out to parents tomorrow via Ed Connect, Sapphire announcements, posted on the website and also a hard copy will be given to those students who teachers have requested a conference. Conferences will be held on November 21st.
- HS counselors, Mr. Lilly and Mrs. Siegfried met today with PDE consultants at LCTI to begin developing a k-12 counseling plan for the district. It was a very beneficial session and Mrs. Siegfried left very pleased with many of the things that are already in place at SLHS.
- Mr. Lilly, the new assistant principal started today.

Middle School report –

- 11/5 - PTG met
- 11/5 - New Activities began with Tai-Chi as an additional offering.
- 11/7 - Parent Workshop
- 11/8 - Report cards issued
- 11/11 - Flag Dedication in honor of Veteran's Day, Hoops for Hearts Sign-ups
- Math CDTs administered the week of 11/11/13
- 11/19-22 - Parent-teacher Conferences
- PEAK Activities for November:
 - 11/1 Ice Hockey
 - 11/12 Paracord Bracelet
 - 11/26 Movie, *Hunger Games*
 - 12/11 Happy Birthday Taylor Swift
 - Harry Potter Readers' Club

Intermediate School report –

- 11/18- 22- Parent teacher conferences
- 11/14- half of 4th grade will visit Harrisburg
- In honor of Veterans Day students and staff wore red, white and blue and began the day with the National Anthem, and a moment of silence to honor our Veterans.
- 11/8 - Report cards were sent home with students. Worked with K-12 Systems during the summer and came up with a single report that meets the needs of all grade levels, and has streamlined the process considerably.
- 11/5 - A team of teachers and Mr. McGinty, along with Mr. Sean McKenna from the Buildings and Grounds Dept. attended the Keystone Energy Education Program. *KEEP* focuses on teaching about and tracking energy efficiency in school buildings. Staff from the PA Department of Environmental Protection demonstrated the Energy Star Portfolio Manager. Teachers were introduced to several interactive school and home activities that demonstrate and encourage energy savings.

Elementary schools –

- 11/8 - Lower Milford had an educational and entertaining “Laser Science Show” assembly.
- All three buildings recognized Veteran’s Day today. Liberty Bell hosted over 120 people for breakfast and morning assembly. Students helped take orders, serve the breakfast, and presented the veterans with certificates. Some of the veterans visited the classroom after the assembly.
- Parent conferences and the scholastic book fairs begin at all three buildings next week.
- 11/22 - Lower Milford’s PTA is planning a “Sweetheart Dance” for girls and their fathers/uncles/grandfathers and special friends.

MOVED BY Gunkle and **2ND BY** Stelts to approve the waiver agreement for student #111301.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

MOVED BY Stelts and **2ND BY** Gunkle to approve the following student trip request:
Southern Lehigh High School Speech and Debate Team to attend the Princeton Classic Invitational Tournament, Princeton, NJ, on December 6 through 8, 2013.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

BUSINESS AND FINANCE

SUPPORT SERVICES

MOVED BY Gunkle and **2ND BY** Stelts to approve a three year contract in the amount of \$21,783.00 with MSDSonline, 350 N Orleans St, Suite #950, Chicago, IL 60654 for hosting of online Right-to-Know compliance. The setup and first year hosting cost is \$14,885.00, followed by a yearly hosting fee of \$3,449.00. The contract has provisions for annual extensions.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

The Board acknowledged the purchase of 20,053 dekatherm (dth) of natural gas with a total bundled cost of 4.469 per dth from Compass Energy, 77 West Broad Street, Bethlehem, PA 18018. The purchase made on October 21, 2013 was approved at the October 14, 2013 Board Meeting with an anticipated purchase cost of \$4.50 per dth being reported at that time.

PERSONNEL

REPORTS

Policy Committee

Mr. Lindsay reported that the committee met today and discussed several policies.

Superintendent's Report

Mrs. Christman reported the following-

- The new Laconian online district newsletter was released this month.
- CLIU Superintendent Retreat was held last week.
- The entire Superintendent's Report is available on the district's website.

OLD BUSINESS

MOVED BY Stelts and **2ND BY** Gunkle to approve the renumbering of the following policies to align with the new Policy #200 Enrollment of Students approved on September 23, 2013-

#200.1 Pupils: *Admission of Students to Spanish Immersion Program (formerly Policy 201.1)*

#200.2 Pupils: *Determination of Resident Status for District-Sponsored College Tuition (formerly Policy 202.1)*

#200.3 Pupils: *Foreign Exchange Students (formerly Policy 202.2)*

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

NEW BUSINESS

MOVED BY Stelts and **2ND BY** Gunkle to approve the 2013-2014 contractual matrix as submitted.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Stelts to approve the agreement with Sweet, Stevens, Katz & Williams, LLP. for technology legal services consultation in the amount of \$5000 for the 2013-2014 school year.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Lycett to suspend the punishment of expulsion of Student # 111302 for a violation of the School District's Weapons Policy, Section 1317.2 of the Public School Code, and Section 912 of the Pennsylvania Crimes Code, subject to the recommendation of the Superintendent and the Waiver of Rights and Acceptance of the Terms and Conditions of Suspension of Expulsion signed by the Student and the Student's parent, as discussed by the Board in Executive Session held on October 24, 2013.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

Mr. Dimmig inquired if anyone would like to revisit the cost for engineers to review options for roof repairs at Hopewell Elementary School. There was Board discussion and it was determined that there are too many maintenance issues for this to be an option.

VISITORS

ADJOURNMENT

MOVED BY Stelts and **2ND BY** Lycett to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

The meeting was adjourned at 8:25 p.m.

ATTEST: Diana S. Millman Board Secretary