



Southern Lehigh School District

Board of School Directors Meeting

February 9, 2015

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:35 p.m. on the above date (February 9, 2015) at Southern Lehigh High School, Center Valley, PA.

PRESENT: McLoughlin, Parsons, Gunkle, Dimmig, Lycett, Merkle, Quigley
ABSENT: Hayes, Lindsay
OTHERS: Christman, Melber, Millman, Lewis, Kennedy, Guarriello, Bergey, Jordan, Sinkler (SLEA), Cooper, Gill, Miracle (LCCC), Mohr (LCCC), Malinchak (Morning Call), 10 other members of the community.

OPENING PROCEDURES

Dr. McLoughlin led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

January is PSBA School Board Recognition Month and Mrs. Christman recognized Board members and thanked them for their dedication and service. Books will be placed in each of the libraries in honor of the Southern Lehigh Board of Directors.

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** Gunkle to approve the minutes of the January 12, 2015 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

VISITORS

Mr. Don Reese addressed the Board regarding course selection for 9th grade.

Ms. Michelle Stanton asked that the Board to consider hiring bilingual teachers to replace retiring staff.

Mr. Kenneth Mohr, LCCC Board of Trustees and Mr. William Miracle, LCCC Trustee At-Large attended to answer any questions regarding the proposed Operating and Capital Budget for Lehigh Carbon Community College.

CONSENT AGENDA

MOVED BY Quigley and **2ND BY** Gunkle to approve the **CONSENT AGENDA** items as follows -

Approve Homebound Instruction for student #21501;

Approve the bills list as of February 9, 2015 showing bills paid in the amount of \$93,311.96 and bills to be paid in the amount of \$867,619.90 for a total amount of \$960,931.86 for the General Fund; and bills paid in the amount of \$25,158.69 for the Capital Reserve Sinking Fund; and bills paid in the amount of \$86,154.78 and bills to be paid in the amount of \$138,063.91 for the Construction Fund;

Approve approval of the following substitute teachers for the 2014-2015 school year-

Paul Sabino, History 7-12

Kenneth Stanley, Social Studies 7-12; English 7-12

Christine Sterner, Elementary K-6; Math 7-9

Casey Cooperman, Elementary 4-6; Math 7-8

Monica Thomas, Elementary K-6; Special Ed K-8

Adrienne Moore, Emergency Permit 06

Marie K. Sargent, Emergency Permit 06

Sean McDermott, Emergency Permit 06;

Approve the resignation of the following certificated staff-

Lisa Lessig, .5 Family Consumer Science Teacher, Southern Lehigh High School, effective February 5, 2015;

Approve the retirement of the following teacher-

(Don) Phillip Markley, Grade 2 Teacher, Liberty Bell Elementary School, effective June 5, 2015. Mr. Markley has been an employee of the district for 42 years;

Approve the following substitute staff for the 2014-2015 school year-

Maria Ault, Substitute Cafeteria Worker, an hourly rate of \$9.42

Jennifer Reynolds, Substitute Cafeteria Worker, an hourly rate of \$9.42

Paul Sabino, Substitute Instructional Assistant, an hourly rate of \$15.62

Kenneth Stanley, Substitute Instructional Assistant, an hourly rate of \$15.62

Christine Sterner, Substitute Instructional Assistant, an hourly rate of \$15.62

Casey Cooperman, Substitute Instructional Assistant, an hourly rate of \$15.62

Patricia Brook Caruso, Substitute Instructional Assistant, an hourly rate of \$15.62

Marie K. Sargent, Substitute Instructional Assistant, an hourly rate of \$15.62

Alison Sanford, Substitute Instructional Assistant, an hourly rate of \$15.62

Adrienne Moore, Substitute Instructional Assistant, an hourly rate of \$15.62

Sean McDermott, Substitute Instructional Assistant, an hourly rate of \$15.62

Monica Thomas, Substitute Instructional Assistant, an hourly rate of \$15.62

Patricia Seiger, Substitute Nurse, an hourly rate of \$20.40

Katherine Weron, Substitute Nurse, an hourly rate of \$20.40

Marion Beck, Substitute Custodian, an hourly rate of \$14.70;

Approve unpaid leave of the following staff-

Barbara Elsner, Instructional Assistant, Hopewell Elementary School, February 20 and 23, 2015

Stephanie Kauffman, Instructional Assistant, Southern Lehigh Middle School, March 9 through 13, 2015

Laura DeMars, Instructional Assistant, Southern Lehigh High School, February 6, 9, 10, and 11, 2015

Ann Lamb, Health Paraprofessional, Southern Lehigh High School, March 16 through 20, 2015;

Accept the retirement of the following staff-

Patricia Moffe, Instructional Assistant, Lower Milford Elementary School, effective March 13, 2015. Ms. Moffe has been a district employee for 21 years;

Accept the resignation of the following staff-

Michele Albanese, Instructional Assistant, Southern Lehigh High School, effective January 30, 2015

Melissa Thoet, Instructional Assistant, Joseph P. Liberati Intermediate School, effective February 6, 2015

Spencer Cameron, Instructional Assistant, Southern Lehigh High School, effective February 6, 2015

Kyle Wentz, Custodian, Southern Lehigh Middle School, effective February 2, 2015- (See added motion below);

Approve the following change of hours of the following staff-

Laura DeMars, Instructional Assistant, Southern Lehigh High School, from 4 hours/day to 5.75 hours/day, effective January 30, 2015. This change is due to the resignation of *Michelle Albanese*.

Katie Steele, Instructional Assistant, Southern Lehigh High School, from 4 hours/day to 5.75 hours/day, effective February 4, 2015. This change is due to the resignation of *Spencer Cameron*.

Lisa Dickinson, Instructional Assistant, Joseph P. Liberati Intermediate School, from 3 hours/day to 29 hours/week, effective February 6, 2015. Ms. Dickinson will fill the vacant position due to the resignation of *Melissa Thoet*.

Irene Tyson, Instructional Assistant, Joseph P. Liberati Intermediate School, from 3 hours/day to 4.5 hours/day, effective February 6, 2015. Ms. Tyson will fill the position due to the reassignment of *Lisa Dickinson*.

Sara Kimble, Instructional Assistant, Joseph P. Liberati Intermediate School, from 3 hours/day to 4.5 hours/day, effective February 6, 2015. Ms. Kimble will fill the position due to the reassignment of *Lisa Dickinson*.

Approve a temporary Title I Instructional Assistant position, a rate of \$17.81, Southern Lehigh Middle School, 5.75 hours per day for a period of approximately 40 days. This position will be paid for by Title 1 funding.

Approve to temporarily increase the hours of George Mitakos, Instructional Assistant, Joseph P. Liberati Intermediate School, from 4 hours/day to 5.75 hours/day for approximately 72 days. This will be paid for by Title 1 funding.

Approve the following coaches for the 2014-2015 school year-

<u>Todd Miller</u>	Head Baseball	\$7684
<u>Matthew Greenawald</u>	Asst. Baseball	\$4611
<u>Alexander David</u>	Asst. Baseball	\$1152.75**
<i>**25% of the total stipend to be shared with a coach to be named</i>		
<u>Brian Neefe</u>	Head Softball	\$7684
<u>Rosemary Grube</u>	Asst. Softball	\$4611
<u>Devon Hagy</u>	Asst. Softball	\$4611
<u>Brian Souerwine</u>	Head Track & Field	\$7684
<u>Cotie Strong</u>	Asst. Track & Field	\$4611
<u>Joseph Breisch</u>	Asst. Track & Field	\$4611
<u>Brenton Ditchcreek</u>	Asst. Track & Field	\$4611
<u>Jennifer Shields</u>	Head Girls Lacrosse	\$3053**
<i>**50% of the total stipend to be shared with Kimberly Checkeye</i>		
<u>Kimberly Checkeye</u>	Asst. Girls Lacrosse	\$3053**
<i>**50% of the total stipend to be shared with Jennifer Shields</i>		
<u>Samantha Lavin</u>	Asst. Girls Lacrosse	\$2381**
<i>**65% of the total stipend to be shared with a coach to be named</i>		
<u>Andraea Drabenstott</u>	Head Boys Tennis	\$5263
<u>Stephen Lick</u> ***	Asst. Boys Lacrosse	\$1831.50**
<i>**50% of the total stipend to be shared with a coach to be named</i>		
<i>***Pending receipt of required documentation.</i>		

Approve the following Boys Club Volleyball coaches for the 2014-2015 school year-

Donald West, Jr.
Donald West, Sr.
Jonathan Geitz
Alan Rockel
Christa Burke Paul
Michael Pauling

Approve the following Middle School Track & Field Club coaches for the 2014-2015 school year-

Justin Kocis
Michael Duane
Beverly Marant
Roxanne Kylish
Laurence Gray
Christi Gray

Martin Matsumura

Kimberly Sargant

Frank Rochon

Approve the following volunteer coaches for the 2014-2015 school year-

<u>Spencer Cameron</u>	Baseball
<u>Robert Trexler</u>	Softball
<u>Frank Rochon</u>	Track & Field
<u>(Lori) Michelle Schumaker</u>	Track & Field
<u>Brian McLaughlin</u>	Track & Field
<u>David Loew</u>	Track & Field
<u>James Weedling</u>	Track & Field
<u>Eric Stemple</u>	Boys Lacrosse
<u>Matthew Edwards</u>	Baseball
<u>Theodore Sabram</u>	MS Club Girls Lacrosse
<u>Elizabeth Tomlinson</u>	Girls Lacrosse

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve the acceptance and voluntarily resignation of custodian, Kyle Wentz, and approval of the negotiated Settlement Agreement and General Release regarding Mr. Wentz.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Beth Guarriello, Assistant Principal, Southern Lehigh High School provided a video presentation on the first semester, including Tay Sachs Awareness as an example of a final project. Everyone invited to the first annual Southern Lehigh High School Showcase, held on March 18, 2015.

MOVED BY Gunkle and **2ND BY** Parsons to approve the following **student trip request-**

Southern Lehigh High School Social Studies Department to participate in an educational trip to the South Pacific: New Zealand, Australia and Fiji, from July 15 through July 25, 2016.

There was Board discussion. Mr. Matthew Cooper, High School social studies teacher was in attendance and provided additional information regarding this trip and other student trips he had organized in the past.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Merkle to approve the following **student trip requests-**

Southern Lehigh High School Mandarin/High School students to participate in an educational trip to China, from June 13 through June 22, 2015.

Southern Lehigh High School Competition Cheerleading Club to participate in the PIAA State Cheerleading Competition, Hershey, PA, from January 23 and 24, 2015.

Southern Lehigh High School Future Business Leaders of America to participate in the FBLA State Leadership Conference, Hershey, PA, from April 12 through April 15, 2015.

Southern Lehigh High School Concert Band and String Orchestra to participate in the 2015 Dixie Classic Festival, Richmond, VA, from April 17 through 19, 2015.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve a summer **Chinese language/culture camp** for Southern Lehigh District students entering 2nd and 3rd grade from June 22 through 26, 2015.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Merkle to approve the agreement with **Lehigh University Sports and Event Venues**, 124 Goodman Drive, Bethlehem, PA to hold graduation on June 8, 2015 at Stabler Arena, Bethlehem, PA.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Hayes, Lindsay

BUSINESS AND FINANCE

MOVED BY Gunkle and **2ND BY** Quigley to approve the **audit report** for fiscal year 2013-2014 as prepared by the firm of France, Anderson, Basile and Company, P.C..

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Lycett to approve the proposed **Operating and Capital Budget for Lehigh Carbon Community College** for 2015-2016.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Hayes, Lindsay

Mr. Kenneth Mohr noted that the college will celebrate its 50th anniversary beginning next year.

MOVED BY Gunkle and **2ND BY** Lycett to approve the proposed **General Operating Budget for Carbon Lehigh Intermediate Unit #21** for 2015-2016.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Merkle to approve the **Apple Lease** for laptop computers.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

Mr. Kenneth Jordan, Director of Elementary Education and Instructional Technology provided a presentation.

SUPPORT SERVICES

MOVED BY Gunkle and **2ND BY** Merkle to approve re-enrollment in the **Demand Response Program** with Direct Energy Business, One Hess Plaza, NJ 07095. This is a three year agreement for the period June 1, 2015 through May 31, 2018. Public Utility Commission changes requiring 30 minute curtailment has reduced District participation of prior years by approximately 75%. Total curtailment reimbursement to the District for the period June 1, 2015 to May 31, 2015 is anticipated to be \$24,000.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Merkle to approve award (*pending solicitor’s review*) of the **New Elementary School Commissioning and Balancing Services** as required by LEED to Air Balancing Engineers, Inc., 1175 North Vine Street, Berwick, PA 18603 in the amount of \$62,150. Air Balancing Engineers will be consulting on HVAC design, verifying contractor performance, responsibility for proper balancing of the building and review of energy saving performance. The base services will be followed by a 10 month warrantee review.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

PERSONNEL

REPORTS

Superintendent’s Report

Dr. Christman reported the following-

- Southern Lehigh Middle School 8th grade team with coaches Tara Walter and Michael Pauling, are again participating in the “What’s So Cool About Manufacturing” video contest.
- Southern Lehigh High School hosting visitors from South Middleton School District, Boiling Springs, PA on February
- The entire Superintendent’s Report is available on the district’s website.

OLD BUSINESS

MOVED BY Gunkle and **2ND BY** Parsons to approve a second and final reading of the following revised policies-

#217 Pupils: *Graduation*

#405 Professional Employees: *Employment of Substitute Professional Employees*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

NEW BUSINESS

MOVED BY Gunkle and **2ND BY** Lycett to approve a first reading of the following revised policies-

#200.1 Pupils: *Admission of Students to Spanish Immersion Program*

Mrs. Emily Gehman spoke in favor of the Spanish Immersion program, including a suggestion to expand the program.

There was Board discussion and the agenda item was tabled at this time.

MOVED BY Gunkle and **2ND BY** Quigley to approve revisions to the 2014-2015 District Calendar as follows-

- Schools will be in session all day on Thursday, February 12, 2015
- Change the Act 80 (early dismissal) in-service day for teachers that was previously scheduled for February 12, 2015 to Friday, February 13, 2015

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve to make up today's inclement weather day to the end of the year (June 5, 2015 as of today) instead of Thursday, April 2, 2015 (first day of Spring Break).

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

COMMUNICATIONS

Mr. Dimmig brought to the Board's attention that he received communication from a high school student questioning the option of receiving varsity letters as recognition for participation in music programs, such as band, chorus and orchestra. After Board discussion it was recommended that this topic go to the Education Committee for further discussion.

VISITORS

MOVED BY Quigley and **2nd BY** Gunkle to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Hayes, Lindsay

The meeting was adjourned at 9:50 p.m.

ATTEST: *Diana S. Millman* Board Secretary

PENDING APPROVAL