



Southern Lehigh School District

Board of School Directors Meeting

June 9, 2014

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:45 p.m. on the above date (June 9, 2014) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, McLoughlin, Dimmig, Lindsay, Merkle, Parsons, Quigley
ABSENT: Hayes, Lycett
OTHERS: Christman, Melber, Lewis, Millman, Kennedy, Bergey, Jordan, Lilly, Donahue, Buchman, Takacs, McGinty, Mickley, Long (SLEA), Petty (Express Times) and approximately 23 other members of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

Moment of Silence

There was a moment of silence in memory of Mrs. Anne Snell, Family Consumer Science teacher, Middle School who recently passed away.

Student Recognition

Mrs. Elissa Gruber informed the Board that two Middle School students participated in this year's Special Olympics. Eighth grade student, Michael K. received 1st place in both the standing long jump and softball throw and seventh grade student, John C. received 1st place for the standing long jump and 3rd place for the softball throw. Mrs. Gruber congratulated both students for a job well done!

Dr. Nancy Beitler introduced 10 students who were recognized for their participation in PMEA Intermediate Band and Orchestra Festival.

APPROVAL OF MINUTES

MOVED BY McLoughlin and **2ND BY** Quigley to approve the minutes of the May 12, 2014 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

VISITORS

Mrs. Emily Gehman addressed the Board regarding the Spanish Enrollment policy.

CONSENT AGENDA

MOVED BY McLoughlin and **2ND BY** Quigley to approve the **CONSENT AGENDA** items as follows -

Approve the bills dated June 9, 2014 showing paid bills in the amount of \$488.24 and the bills to be paid in the amount of \$656,007.64 for a total amount of \$656,495.88 for the General Fund, and bills paid in the amount of \$171.70 for the Capital Reserve Sinking Fund, and bills to be paid in the amount of 588.96 in the Capital Reserve Sinking Fund;

Approve externships for Collin Yaindl and Cory Shellhamer under the supervision of Mr. Erik Malmberg, Coordinator of Network and Information Services (*pending receipt of required documentation*). Mr. Yaindl and Mr. Shellhamer will be completing requirements for Lincoln Technical School, beginning June 23, 2014 through the summer of 2014.

Approve the following new seasonal employees (*pending receipt of required documentation*) for June 1, 2014 through May 31, 2015 at a rate of \$7.25 per hour: (VIII, B-2)

Hanna Dorsey

Therese Gulla

Beth Inniss

Kylie Leavens

Adam Leferovich

Daniel Perrelli

Tyler Pickell

Hanna Salamon

Katrina Salamon

Robyn Somers;

Approve the following new seasonal employees for June 1, 2014 through May 31, 2015 at a rate of \$8.25 per hour (*pending receipt of required documentation*)-

Peter Dex

Thomas Dex

Shawn Fassel

Joseph Funk

Douglas Krupa

Dylan Sheaffer

Approve the following returning existing district staff as seasonal employees for June 1, 2014 through May 31, 2015 at a rate of \$8.25 per hour-

Margie Bachman

Kendra Beltz

Ruth Berghold

Charise Grube

Lori Michael

Lynn Yost;

Approve the following returning seasonal employees (*pending receipt of required documentation*) for June 1, 2014 through May 31, 2015 at a rate of \$8.25 per hour (\$7.25 per hour for ages 16-18**)-

Tiffany Billiard

Denis Connelly

Wesley Flack

Julie Gordon

Matthew Guro

Matthew Kee

Alexander Knapp**

Jason Labbiento**

Justin Lee

Christopher McCarthy

Andrej Quatrone

Timothy Senters;

Accept the retirement of William Becker, Custodian, Southern Lehigh High School, effective June 30, 2014. Mr. Becker has been a district employee for 11 years;

Approve the appointment of Kathy Allwein, Supplemental Licensed Nurse, for the Liberty Trail Program scheduled June 23 through July 11, 2014. The hourly rate for the Supplemental Licensed Nurse position is \$20.00 through June 30, 2014 with an increase to \$20.40 effective July 1, 2014.

Approve the appointment of the following PEAK Program Staff for the 2014-2015 school year, at the intramural rate of \$51.57** per session (***This is the 2013-2014 rate and the 2014-2015 rate will be determined after the start of the 2014-2015 school year*):

Brett Assise

Alison Bauer

Nancy Beitler

Anita Benedix

Anne Cooper

Holly Emmert

Lorraine Frasch

Elissa Gruber

Devon Hagy

Stephanie Kerrick

Susan MacIntyre

David Marchek

Ronnette Mays

John McDonald

Tara McGinniss

Michael Pauling

Erica Rich

Corry Robbins

Francisco Rodriquez

Christopher Strobl

Heather Toto

Tara Walter

Donald West, Jr.

Lynn Yocum

Approve the appointment of the following Dance Chaperones for the 2014-2015 school year, at \$46.62 per event:

Brett Assise

Anita Benedix

Anne Cooper

Lorraine Frasch

Elissa Gruber

Devon Hagy

David Marchek

Susan MacIntyre

Ronnette Mayes

John McDonald

Tara McGinnis

Michael Pauling

Erica Rich

Michelle Riley

Corry Robbins

Francisco Rodriguez:

Christopher Strobl

Heather Toto

Tara Walter

Donald West, Jr.

Lynn Yocum

Approve the appointment of the following Subject Area Leaders for the 2014-2015 school year. Actual stipends will not be known until the 2014-2015 school year begins.

Stipends listed are those of 2013-2014 as noted in the Collective Bargaining Agreement-

Pamela Kuntzman Language Arts, K-6 \$1700**

Erica Filbert Language Arts, K-6 \$1700**

***Shared position and total stipend of \$3400.*

Heather Toto Language Arts, 7-8 \$2943

Jeffrey Hershey Language Arts, 9-12 \$3400

Danielle DeAngelo Mathematics, K-6 \$1700**

Joseph Deutsch Mathematics, K-6 \$1700**

***Shared position and total stipend of \$3400.*

Christopher Strobl Mathematics, 7-8 \$2943

Ryan Haupt Mathematics, 9-12 \$1700**

Justina Viola Mathematics, 9-12 \$1700**

***Shared position and total stipend of \$3400.*

Angela Fulmer Social Studies, K-6 \$1471.50**

Maria Ramunni Social Studies, K-6 \$1471.50**

***Shared position and total stipend of \$2943.*

Anita Benedix Social Studies, 7-8 \$2371

Thomas Beaupre Social Studies, 9-12 \$2943

David Kohler Science, K-6 \$1471.50**

Nicholas Weaver Science, K-6 \$1471.50**

***Shared position and total stipend of \$2943.*

David Marchek Science, 7-8 \$2371

Richard Dreves Science, 9-12*** \$3400

****Plus an additional stipend of \$500 per year.*

Joann Peralta Business/Computer, K-12 \$1700**

Bonnie Organski Business/Computer, K-12 \$1700**

***Shared position and total stipend of \$3400.*

Douglas Bolasky Music, K-12 \$3400

Joan Imms-Geiser World Language, K-12 \$3400

Stephanie Donald Art, K-12*** \$1133.33**

Lynn Yocum Art, K-12 \$1133.33**

Marilyn Hower Art, K-12 \$1133.33**

***Shared position and total stipend of \$3400.*

****Plus an additional stipend of \$500 per year.*

<u>Megan Dellegrotti</u>	Physical Ed/Health	\$1700**
<u>Dianna Riegel</u>	Physical Ed//Health	\$1700**

***Shared position and total stipend of \$3400.*

<u>Robert Gaugler</u>	Technology Education, K-12	\$3400
<u>Heidi Schiavone</u>	Library K-12	\$2371
<u>Linda Gross</u>	Family Consumer Science	\$2943
<u>Kate Wechtler</u>	Special Education, K-6	\$2267
<u>Patricia Schultheis</u>	Special Education, 7-8	\$2267
<u>Caryn Bronfenbrenner</u>	Special Education, 9-12	\$3022
<u>Merrilyn Pysher</u>	Health Services, K-12	\$2449
<u>Tamme Westbrooks</u>	Guidance Area, 9-12	\$2519.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett

Mrs. Gunkle acknowledged the retirement of Mr. William Becker, Custodian and thanked him for his years of service to the district.

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Lilly, Mr. Davidson, Mr. McGinty and Mrs. Mickley reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

High School report –

- 6/6 - Final Exams – Science and Social Studies
- 6/9 – Final Exams – Math and English
- 6/10 – Final Exams – World Language and Health/Driver's Ed
- 6/11 – Final Exams – Make up testing
- 6/12 – Cap and Gown distribution. Senior Awards 7PM in Café.
- 6/13 – Graduation Rehearsal 9AM. Graduation Ceremony begins 6:30 PM.
- 6/16 – Final grades due at midnight
- 6/17 – Last day for teachers
- 6/18-20 – Optional Academy Days for Teachers
- 6/23– Leave for Europe Trip (Italy and Greece)

Middle School report –

- 5/15 NJHS Induction Ceremony 7:00 pm
- 5/14 and 5/15 - Algebra Keystones
- 5/20 - Field Trip to the IS (music students will be at the IS from 1-2:30)
- 5/21 Book Fair @ Barnes and Noble 6-8
- 5/23 – In school Concert- Band, Chorus, and Orchestra
- 5/28 – 7th grade to Dorney
- 5/30 - Field Day

- 5/30 Luau – 8th grade only
- 6/2 – SS Final
- 6/3 – 8th grade Language Arts – 7th grade Reading
- 6/4 – 8th grade Reading/World Language Final- 7th grade Language Arts
- 6/6 - Science Final
- 6/9 - Math Final
- 6/10 – Talent Show, Yearbook signings and Picnic
- 6/11 - Student last day/Awards assembly/Locker clean out (1/2 day)

Intermediate School report –

- 5/29 - Choral Fest was held at our HS. The choirs from the IS through the HS put on a spectacular show.
- 5/30 - IS held our Field Day.
- 6/2 - 6th grade students and teachers visited Ellis Island. The weather was perfect and the field trip a great success.
- 6/4, 5 - each grade level participated in an Ice Cream and Yearbook signing social hosted by our PTG.
- 6/5 - 6th graders participated in Ellis Island day as a culminating event to their study of immigration. Students dressed in period clothing, took on the identity of an actual immigrant, were "processed by immigration inspectors", and had the opportunity to taste various ethnic foods as part of this event.
- 6/6/ - We held a BMX bike show and safety assembly for IS students.
- Final grades are due tonight.
- We will issue report cards and dismiss students at 12:15PM for the summer break on Wednesday.
- Thank you to the MS administration, and in particular Chris Strobel and Ronette Mayes for their support during the math testing acceleration process for our 6th moving to 7th grade students.
- Congratulations to the HS teachers and students. The IS wishes you a smooth Commencement ceremony on Friday.
- To our district staff members who are retiring, congratulations and much happiness.

Elementary schools –

- On June 3, all third grade students toured the JPLIS. Third graders met the teachers and principals, had the opportunity to ask questions about the IS, and ate lunch in the cafeteria. They enjoyed their day and are excited about next year.
- Yearbooks have been distributed at the K-3 buildings; students will be allowed to get faculty and student autographs.
- On Wednesday, Hopewell, Liberty Bell and Lower Milford will have closing ceremonies with an awards photo shows recapping the past year.
- Other end-of-year events include:
 - 6/4: HW Kindergarten graduation ceremony
 - 6/6: Hopewell spirit day and CARES beach read...it was a beautiful day to read outside!
 - 6/11: Sensei Rob Wetmore will be visiting with his team and present our closing Hopewell CARES student assembly. He shares a great message about self control and self discipline, stranger danger and bullying.

Mrs. Parsons thanked Mrs. Mickley for her years of service to the district. Mrs. Mickley is retiring in August, 2014.

MOVED BY McLoughlin and **2ND BY** Quigley to approve the the renewal agreement for School World Multi-Media Connect, Staff Connect, and Student Connect services at an annual cost of \$7,732.44 for the term July 1, 2014 and ending June 30, 2015.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Hayes

MOVED BY McLoughlin and **2ND BY** Quigley to approve the 2013-2014 tuition agreement between Bucks County Intermediate Unit #22 and the Southern Lehigh School District for student #061401.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

MOVED BY McLoughlin and **2ND BY** Quigley to approve the contract for the Transportation of School Pupils for RMS (formerly SarCare, Inc.) for summer 2014 ESY services (June 30, 2014 through July 31, 2014) for student #061402 at the rate of \$30 per day for transportation and \$20 per day for personal care assistance. The total amount to be paid shall not exceed \$1780.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

MOVED BY Parsons and **2ND BY** Merkle to approve the CLIU#21 2014-2015 Facilities Plan Committee Report Resolution.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

MOVED BY McLoughlin and **2ND BY** Quigley to approve the Sweet, Stevens, Katz and Williams Legal Services Consultation Agreement for the 2014-2015 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

BUSINESS AND FINANCE

The Administration presented the PDE-2028, Final General Fund Budget, for 2014-2015 and ask the Board to take the following actions:

MOVED BY McLoughlin and **2ND BY** Quigley to approve Final Adoption of 2014-2015 General Fund Budget with no tax increase.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

MOVED BY McLoughlin and **2ND BY** Quigley to approve Levying of Millage.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Hayes, Lycett

MOVED BY McLoughlin and **2ND BY** Quigley to approve Levying of Various Act 511 Taxes.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

MOVED BY McLoughlin and **2ND BY** Quigley to approve the Fund Balance Designations for the Fiscal Year July 1, 2014 – June 30, 2015.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

MOVED BY McLoughlin and **2ND BY** Quigley to approve the attached resolution concerning the designation of depositories and the investment of District funds for 2014-2015.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

MOVED BY McLoughlin and **2ND BY** Quigley to approve renewing the District's existing student accident and athletic insurance for 2014-2015 through First National Insurance Agency, LLC of Sunbury, PA, as summarized below. The policy is administered by American Management Advisors of Langhorne, PA and underwritten by ACE American Insurance Company, Philadelphia, PA. (VI, E)

- Interscholastic Sports, Intramurals, and Club Sports - Annual premium of \$9,000, paid by the School District, represents a 14% increase from the prior year
- Voluntary Student Accident Coverage, School Time Only - \$30/year, paid by parents, unchanged from prior year
- Voluntary Student Accident Coverage, 24-Hour Coverage - \$116/year, paid by parents, unchanged from prior year
- Voluntary Student Accident Coverage, 24-Hour Coverage - \$116/year, paid by parents, unchanged from prior year

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

MOVED BY McLoughlin and **2ND BY** Quigley to approve the issuance of the following school property tax refunds per attachment-

- Saucon Creek Golf, LP - \$9,129.78
- Alan Troutman - \$1,253.21
- Jacrory LP - \$1,205.01
- Cory J & Torrie L Kline - \$1,313.46
- Joshua J & Christian L Wagner - \$367.53
- Michael & Erica Balco - \$588.95
- Thomas L Santee - \$73.81
- Michael & William J Welz - \$73.06
- Thomas P Williams Sr - \$59.40

- Haley & In Bae Park - \$57.99
- Casa Cavallino LTD - \$55.73
- Brian & Eileen McIntosh - \$225.94
- Syed & Ruhi Subzposh - \$950.45
- Alan Troutman - \$581.42
- Suihua & Luhuai Zhao - \$206.36
- Katy Zhao - \$167.19
- Luhuai & Suihua Liu - \$420.25
- Joseph G Funk Jr & M M Rev Liv Trust - \$271.13
- Kenneth & Brenda Rohrbach - \$1,037.75
- Sally Moyer-Sinclair - \$522.67
- Wells Fargo Bank NA - \$584.43

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

SUPPORT SERVICES

MOVED BY McLoughlin and **2ND BY** Quigley to approve the New Elementary School Construction Management Services Contract with D'Huy Engineering, Inc., One East Broad Street, Suite 310, Bethlehem, PA. Award of the project was made to D'Huy Engineering, Inc., at the May 27, 2014 School Board meeting (*pending solicitor approval of contract language*).

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Hayes

MOVED BY Merkle and **2ND BY** Quigley to approve and proceed with Geotechnical Services for the New Elementary School in advance of School Board approval of the successful Engineer at the July 14, 2014 School Board meeting (*pending solicitor approval of contract language*).

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Hayes

MOVED BY McLoughlin and **2ND BY** Quigley to approve Site Survey Services for the New Elementary School in advance of School Board approval of the successful Engineer at the July 14, 2014 School Board meeting (*pending solicitor approval of contract language*).

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Hayes

MOVED BY McLoughlin and **2ND BY** Quigley to approve the resolution for submission of the Alternative and Clean Energy Grant of up to \$2 million from the Commonwealth Financing Authority to be used for the New Elementary School Project.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Hayes

MOVED BY McLoughlin and **2ND BY** Merkle to approve authorization for D'Huy Engineering to prepare and submit an application to the Pennsylvania Department of

Community and Economic Development for up to a \$2 million Alternative and Clean Energy Grant for the New Elementary School in accordance with the amendment for additional services (*pending solicitor's review.*)

There was Board discussion.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Hayes

MOVED BY Merkle and **2ND BY** Quigley to award of the Liberty Bell Paving Improvement Project to Livengood Excavators, Inc., 4661 Lehigh Drive, Walnutport, PA 18088 for the base bid amount of \$121,314.77 plus an unsuitable soil allowance of \$1,860. Final award is pending engineer's review of bid submission, references and qualifications.

There was Board discussion.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Hayes

PERSONNEL

REPORTS

Policy Committee

Mrs. Gunkle reported the following discussed at today's meeting-

- Spanish Immersion admission policy

Facilities Committee

Mrs. Gunkle reported the following discussed-

- JPLIS Brick Issue
- The regularly scheduled June meeting is cancelled and a Special Facilities Committee meeting will be held at Joseph P. Liberati Intermediate School, 4PM on June 30, 2014.

(Mr. Dimmig left the meeting at 8:30 PM and returned at 8:35PM)

Superintendent's Report

Dr. Christman reported the following:

- Superintendent's Communication Council met on 6/3
- SWOT survey link was sent to all communication system contacts.
- The PA Auditor General's financial and safe schools audit report received.
- Updates regarding the New Elementary School project have been posted to the website.
- The First Annual Digital Film Festival Awards was held on June 4.
- The entire Superintendent's Report is available on the district's website.

NEW BUSINESS

MOVED BY McLoughlin and **2ND BY** Quigley to waive completion of Plan Con for the New Elementary School Project.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Hayes

MOVED BY McLoughlin and **2ND BY** Quigley to approve the employment agreement with Mr. Jeremy Melber, Director of Business Services, for the term July 1, 2014 through June 30, 2017.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lycett

MOVED BY McLoughlin and **2ND BY** Quigley to approve increases for classified employees effective July 1, 2014 according to the attached.

There was Board discussion.

VOICE VOTE: "YES" – Unanimous- Motion Carried
ABSENT: Hayes, Lycett

Mrs. Gunkle announced that the June 23, 2024 School Board of Directors meeting is cancelled.

VISITORS

ADJOURNMENT

MOVED BY Quigley and **2ND BY** McLoughlin to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Hayes, Lycett

The meeting was adjourned at 8:45 p.m.

ATTEST: *Diana S. Millman,* Board Secretary