



Southern Lehigh School District

Board of School Directors Meeting

September 22, 2014

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:35 p.m. on the above date (September 22, 2014) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Lycett, Dimmig, Hayes, Lindsay, McLoughlin, Merkle, Parsons, Quigley
ABSENT: None
OTHERS: Christman, Melber, Millman, Lewis, Kennedy, Buchman, Bergey, Knoll, Takacs, Jordan, Lilly, Guarriello, Sinkler (SLEA), Ohocinski, Grice (D'Huy), 17 other members of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters. Ms. Marlo Spritzer, High School teacher and 10th grade English students, Lucas H and Justin T. provided a technology demonstration utilizing *Spartandocs*, *Blackboard* and *Diigo*.

VISITORS

President Gunkle recognized the visitors who signed in to discuss Spanish Immersion and deferred comments until later in the agenda under "Spanish Immersion Discussion".

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** McLoughlin to approve the minutes of the September 8, 2014 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CONSENT AGENDA

MOVED BY Quigley and **2ND BY** McLoughlin to approve the **CONSENT AGENDA** items as follows –

Approve the bills list dated September 22, 2014 showing paid bills in the amount of \$12,631.33 and bills to be paid in the amount of \$651,324.28 for a total amount of \$663,955.61 for the General Fund; and bills to be paid in the amount of \$2,968.80 for the Capital Reserve Sinking Fund; and paid bills in the amount of \$4,500.00 and bills to be paid in the amount of \$155,436.84 for the Construction Fund;

Approve Homebound Instruction for student # 91401.

Approve the Treasurer's Report and Investment Report for the month of August, 2014. (VI, B)

Approve the following increment requests, effective September 1, 2014:

Nicole Ott, Bachelors +15 to Bachelors +30

Jessica Swartz, Bachelors+15 to Masters

Rose Touma, Bachelors to Bachelors +15

Approve the following substitute teacher for the 2014-2015 school year-

Nicole Wild, Elementary K-6; Reading Specialist

Approve unpaid leave of the following staff-

Judy Lynch, Instructional Assistant, Joseph P. Liberati Intermediate School, October 3, 6, 2014 and January 7, 2015

Jane Dunbar, Instructional Assistant, Hopewell Elementary School, November 3 through 7, 2014

Accept the resignation of Terry Nair, Licensed Personal Care Assistant, end of business day September 30, 2014.

Approve the following staff: (VIII, B-3)

Laura Jordan, 1:1 Instructional Assistant (20 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.81, effective September 15, 2014. Ms. Jordan will fill the position due to the resignation of Susan Huber.

Katherine Steele, Instructional Assistant (20 hours/week), Southern Lehigh High School, an hourly rate of \$17.81, effective September 8, 2014. Ms. Steele will fill the position due to the resignation of Stephanie Schlofer.

Veronica DeBlois, Licensed Personal Care Assistant, Southern Lehigh Middle School, an hourly rate of \$20.40, effective September 23, 2014. This is a new position for a student with special needs.

Amy Wilkins, 1:1 Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.81, effective September 23, 2014. This is a new Instructional Assistant position (formerly filled by a Personal Care Assistant) for a student with special needs.

Stephanie Muller, LTS Special Education Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.81, effective September 17, 2014. Ms. Muller will fill the position due to the new assignment of *Lisa Dex*.

Approve the following substitute staff for the 2014-2015 school year: (VIII, B-4)

Terry Nair, Substitute Licensed Personal Care Assistant, an hourly rate of \$20.40

Terry Nair, Substitute Health Room Nurse, an hourly rate of \$20.40

Approve the following extra-curricular advisors, for the 2014-2015 school year, at the listed stipends**-

<u>Kaytlyn Hackenberg Byers</u>	Class Advisor, Freshman	\$1037**
<u>Jessica Swartz</u>	Class Advisor, Sophomore	\$1139**
<u>Amy Bausher</u>	Class Advisor, Junior	\$1868**

<u>Stephanie Donald</u>	Class Advisor, Senior	\$2142**
<u>David Long</u>	Speech and Debate	\$2512**
<u>Marlo Spritzer</u>	Newspaper	\$2023**
<u>Lynne Kelly</u>	Honor Society	\$1135**
<u>Matthew Wehr</u>	Drama	\$2370**
<u>Lee Zeisloft</u>	Varsity	\$1841**
<u>Beth Dottery</u>	Scrimmage Scholastic#	\$802.50**
<u>Patricia Smiley</u>	Scrimmage Scholastic#	\$802.50**
<i>#Shared position and 50/50 total stipend.</i>		
<u>Bonnie Organski</u>	FBLA	\$1679**
<u>Robert Gaugler</u>	Robotics	\$2370**
<u>Jessica Swartz</u>	Dance Team	\$2927**
<u>Lauren Tocci</u>	HS Yearbook	\$3476**
<u>Troy Ruch</u>	Student Senate Advisor, HS	\$2512**
<u>Thomas Beaupre</u>	Key Club	\$2205**
<u>Douglas Roncolato</u>	SADD	\$1580**
<u>Matthew Wehr</u>	Broadway Musical	\$3347**
<u>Amy Bausher</u>	Teen Counseling#	\$1057**
<u>Linda Gross</u>	Teen Counseling#	\$1057**
<i>#Shared position and 50/50 total stipend.</i>		

***The stipends listed are for 2013-2014. The 2014-2015 stipends will be determined after the start of the 2014-2015 school year.*

Approve the following effective September 23, 2014-

- Accept the resignation of Linda Gross as mentor for *Kirby Jo Pohlidal* (due to resignation).
- Appoint Linda Gross as mentor for *Lisa Lessig*, .5 Family Consumer Science Teacher, for the 2014-2015 school year, a stipend of \$700.00

Approve the following PSAT Proctors and Assistant Proctor/Monitors, a rate of \$40.09 per hour or \$17.12 per hour, dependent upon assignment for the 2014-2015 school year:

Tamme Westbrook
Stephanie Donald
David Dougherty
Maureen Elliott
Robert Gaugler
Lynne Kelly
Wayne Langsdorf
Bonnie Organski

Anne Sikorski-Schneider

Marlo Spritzer

Justina Viola

Approve Brent Hoffert, Speech and Debate Judge for the 2014-2015 school year, a rate of \$63.99** per event.

***This is the rate for 2013-2014. The 2014-2015 rate will be determined after the start of the 2014-2015 school year.*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Student and staff activities at the High School, Middle School, Intermediate School and the elementary schools included as an attachment.

Mr. Lilly, High School Assistant Principal, provided a video presentation of the High School, including the introduction of a Technology table available in the cafeteria during student lunch periods.

BUSINESS AND FINANCE

SUPPORT SERVICES

MOVED BY Quigley and **2ND BY** Merkle to approve a deduct change order in the amount of \$798 to Livengood Excavators, Inc., 4661 Lehigh Drive, Walnutport, PA 18088. The total contract amount will be reduced from \$121,314.77 to \$120,516.77 as a result of and unused allowance for unsuitable soils.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Quigley and **2ND BY** Merkle to approve a deduct change order in the amount of \$8,289.21 to RT General Construction, LLC, 111 Buck Road, Unit 300, Suite 4, Huntingdon Valley, PA 19006. The total contract amount will be reduced from \$203,750 to \$195,460.79 as a result of unused materials.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY McLoughlin and **2ND BY** Merkle to approve the contracted transportation agreements with Norman’s Bus Service, Inc. 1239 Water Street, East Greenville, PA 18041 for the 2014-2015 school year with a 2% increase from the previous school year. The contracted carriers support Brandywine Lehigh Transportation with vans and small buses for non-public, charter schools and specialized transportation requests.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSTAIN – Quigley
ABSENT: None

PERSONNEL

MOVED BY McLoughlin and **2ND BY** Quigley to approve the following certificated staff (*pending receipt of required documentation*)-

Lisa Lessig, .5 Family Consumer Science Teacher, Southern Lehigh High School, at Bachelors, Step 11, an annual salary of \$23,630.50**, effective September 24, 2014. Ms. Lessig will fill the position due to the resignation of Kirby Jo Pohlidal.

**The salary listed is for the 2013-2014 school year and the 2014-2015 salary will be determined after the school year begins.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

MOVED BY Parsons and **2ND BY** Merkle to approve Lisa Dex, Long Term Substitute (Category E), Joseph P. Liberati Intermediate School, at Bachelors, Step 11, an annual salary of 47,261**, effective September 17, 2014 (contingent upon the childrearing leave of Nicole Weaver.)

**The salary listed is for the 2013-2014 school year and the 2014-2015 salary will be determined after the school year begins.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

REPORTS

Education Committee

Mr. Hayes reported the committee met prior to this meeting and discussed the following:

- Field Trips

Facilities Report

Mrs. Gunkle reported the committee met on September 17, 2014.

There was Board discussion on size and layout of gymnasium and seating for the New Elementary School plans.

MOVED BY McLoughlin and **2ND BY** Parsons to proceed with Option 2-A design.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

OLD BUSINESS

MOVED BY Lycett and **2ND BY** Quigley to approve a second and final reading of the following revised policies-

- #200.3 Pupils: Foreign Exchange Students
- #204 Pupils: Attendance
- #815 Operations: Acceptable Use of Electronic Resources
- #916 Community: School Volunteers

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

NEW BUSINESS

MOVED BY Quigley and **2ND BY** McLoughlin to approve a second and final reading the following revised policies-

- #102 Programs: Academic Standards
- #105 Programs: Curriculum
- #105.1 Programs: Review of Instructional Materials by Parents/Guardians and Students
- #106 Programs: Guide for Planned Instruction
- #107 Programs: Adoption of Planned Instruction
- #121 Programs: Field Trips

The following policy AR is being sent for a first reading:

- #105.2 AR Programs: Exemption from Instruction

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Quigley and **2ND BY** McLoughlin to rescind the following policy-

- #439 Leaves

(The above policy will be replaced by Policy 439.2 Professional Leave which will be renumbered 439 Professional Leave.)

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Spanish Immersion Discussion

There was Board discussion on enrollment procedures. The following visitors offered suggestions on enrollment procedures for the Spanish Immersion program:

Mrs. Michelle Stanton, Mrs. Emily Gehman, Mr. Andrew Sisk, Mr. Peter Thomas
 Ms. Carol Obando-Derstine, Ms. Amber Smith, Ms. Miller

The Board requested that this discussion go back to the Policy Committee and provide the Board at a future meeting with possible options.

COMMUNICATIONS

VISITORS

The Board took a brief recess at 10:20 p.m.

The Board met in executive session at 10:20 p.m.

The meeting reconvened at 10:40 p.m.

Mrs. Andria Sitz addressed the Board in support of the Spanish Immersion program, including a lottery with sibling preference.

MOVED BY Quigley and **2nd BY** Merkle to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: None

The meeting was adjourned at 10:45 p.m.

ATTEST: Diana S. Millman Board Secretary