



## Southern Lehigh School District Board of School Directors Meeting

October 12, 2015

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:35 p.m. on the above date (October 12, 2015) at Southern Lehigh High School, Center Valley, PA.

PRESENT: McLoughlin, Parsons, Gunkle, Dimmig, Hayes, Lycett, Merkle,  
ABSENT: Lindsay, Quigley  
OTHERS: Christman, Melber, Lewis, Kennedy, Bergey, Donahue, Takacs,  
Jordan, Buchman, Diaz (SLEA), Malincheck (MCall), Smeltzer and 2  
other members of the community.

### **OPENING PROCEDURES**

Dr. McLoughlin led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

### **APPROVAL OF MINUTES**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Parsons to approve the minutes of the October 12, 2015 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT:** Lindsay, Quigley

### **VISITORS**

None

### **CONSENT AGENDA**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Parsons to approve the **CONSENT AGENDA** items as follows -

Approve homebound instruction for student #101501;

Approve the bills list dated October 12, 2015, 2015 showing paid bills in the amount of \$26,835.40 and bills to be paid in the amount of \$757,203.42 for a total amount of \$784,038.82 for the General Fund; and bills paid in the amount of \$94,050.00 and bills to be paid in the amount of \$10,140.00 for the Construction Fund;

Approve the Treasurer's Report and Investment Report for the month of August, 2015. (VI, B)

Approve the following substitute teachers for the 2015-2016 school year-

Amanda Cossman Elementary K-6, Special Education PK-12

Tara Tolson English 7-12

Laura Gorman Instructional I PK-4;

Approve the following student teacher placement-

Adam Frank, Elementary Education, Muhlenberg College, with *Tricia Anderson*, Joseph P. Liberati Intermediate School, November 2, 2015 to December 15, 2015;

Approve unpaid leave of the following staff-

Kelly Sleeman, Instructional Assistant, Lower Milford Elementary School, March 11, 2016

Lynne Maynard, Students Accounts Bookkeeper, February 25, 26, 2016

Kelli Guttman, Cafeteria Worker, Southern Lehigh High School, October 15, 2015 (.5) and October 16, 2015

The Administration recommends approval of the following substitutes for the 2015-2016 school year:

Jamie O'Donnell, Substitute Secretary, an hourly rate of \$15.64

Jessica Makowski, Substitute Secretary, an hourly rate of \$15.64

Dianne Trevis, Substitute Secretary, an hourly rate of \$15.64

Laura Gorman, Substitute Instructional Assistant, an hourly rate of \$16.01

Kimberly Heitzer, Substitute Instructional Assistant, an hourly rate of \$16.01

Amanda Cossman, Substitute Instructional Assistant, an hourly rate of \$16.01

William Harter, Substitute Custodian, an hourly rate of \$15.07;

Approve the increase in hours for Laura Sunners, Instructional Assistant, Liberty Bell Elementary School, from 20 hours per week to 27.5 hours per week due to the increase in need for RTII area for the remainder of the school year;

Approve Susan MacIntyre, CEI Grant Coordinator, Southern Lehigh Middle School, for the 2015-2016 school year, a stipend of \$1390;

Accept the resignation of Caitlyn Rockel, Middle School Assistant Girls Basketball Coach, effective September 27, 2015.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT:** Lindsay, Quigley

**CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Dr. Edward Donahue, Principal, Southern Lehigh Middle School provided a video presentation on the various activities that have occurred at the Middle School so far this year.

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Parsons to approve the following student trip request-

*Southern Lehigh High School Speech and Debate Team*, to participate in the Villiger Tournament, St. Joseph’s University, Philadelphia, PA, November 21-22, 2015.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT:** Lindsay, Quigley

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Parsons to approve the settlement agreement for student #101502.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT:** Lindsay, Quigley

**PERSONNEL**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Parsons to accept the retirement of William Kichline, Lead Groundskeeper, effective end of business day December 18, 2015. Mr. Kichline has been an employee of the district for 36 years.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT:** Lindsay, Quigley

**REPORTS**

LCTI

Minutes of the meeting are attached.

Policy Committee

Minutes of today’s meeting will be posted on the website.

## Superintendent's Report

Dr. Christman reported the following-

- Lower Milford was nominated as a National Blue Ribbon School.
- The Colorful China performance was well attended.
- Friday October 9<sup>th</sup> and Monday October 12<sup>th</sup> all faculty were involved with in-service activities that included working on revising curriculum and trainings for new programs.
- The entire Superintendent's Report is available on the district's website.

## OLD BUSINESS

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Parsons to approve a second and final reading of the following revised policies-

- #116**            **Programs: *Tutorial Instruction***
- #128**            **Programs: *English as a Second Language Program***
- #212**            **Pupils: *Reporting Student Progress***
- #234**            **Pupils: *Pregnant Students***
- #324**            **Administrative Employees: *Personnel Files***
- #424**            **Professional Employees: *Personnel Files***
- #524**            **Classified Employees: *Personnel Files***

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT:** Lindsay, Quigley

## NEW BUSINESS

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Parsons to terminate Employee #27750, effective October 12, 2015.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT:** Lindsay, Quigley

## COMMUNICATIONS

### VISITORS

Mary de Castro of Center Valley asked the board if there is anything regarding an expectation on coaches' behavior.

**ADJOURNMENT**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Parsons to adjourn the meeting.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT:** Lindsay, Quigley

The meeting was adjourned at 8:15 p.m.

**ATTEST:** Kristen Lewis, Assistant Board Secretary

PENDING APPROVAL