



Southern Lehigh School District Board of School Directors Meeting

September 14, 2015

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:30 p.m. on the above date (September 14, 2015) at Southern Lehigh High School, Center Valley, PA.

PRESENT: McLoughlin, Parsons, Gunkle, Dimmig, Lycett, Merkle, Quigley
ABSENT: Hayes, Lindsay,
OTHERS: Melber, Millman, Lewis, Kennedy, Bergey, Buchman, Sinkler (SLEA), Gill, Malinchak (Morning Call), Colasurdo (Wrestling Booster Club) and 3 other members of the community.

OPENING PROCEDURES

Dr. McLoughlin led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

Dr. McLoughlin acknowledged the absence of Dr. Christman due to the loss of her mother and offered condolences on behalf of the district.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Quigley to approve the minutes of the August 24, 2015 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

VISITORS

Dr. Anthony Colasurdo addressed the board on behalf of the Wrestling Booster Club regarding concern over adequate coaching coverage during meets.

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Lycett to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated September 14, 2015 showing paid bills in the amount of \$16,948.89 and bills to be paid in the amount of \$680,741.62 for a total amount of \$697,690.51 for the General Fund; and bills paid in the amount of \$263,510.16 and bills to be paid in the amount of \$37,595.38 for the Construction Fund;

Approve the Treasurer's Report and Investment Report for the month of June, 2015 and July, 2015;

Approve the following increment requests, effective September 1, 2015-

Victoria Butz, Masters to *Masters +15*

Melanie DeSanctis, Masters to *Masters +15*

Brenton Ditchcreek, Masters +15 to *Masters +30*

Samantha Filler, Bachelors to *Bachelors +15*

Lorraine Frasch, Masters +15 to *Masters+30*

Angela Fulmer, Bachelors +15 to *Bachelors +30*

Melissa Greenawald, Bachelors +30 to Masters

Elissa Gruber, Bachelors +15 to Masters

Tina Lebrecht, Masters +30 to Masters +45

Shannon Mauro, Bachelors +15 to *Masters*

Vera Marston, Masters to *Masters +15*

John McDonald, Bachelors to *Bachelors +15*

Merrilyn Pyscher, Bachelors+30 to *Masters*

Dianna Riegel, Masters +15 to *Masters +30*

Thomas Ruhf, Bachelors +30 to *Masters +15*

Lauren Tocci, Bachelors +30 to *Masters*

Rose Touma, Bachelors +15 to *Bachelors +30*;

Approve the following substitute teachers for the 2015-2016 school year-

Tracy Buttilo, Elementary K-6; Special Education K-12

Mary Hostetter, Reading Specialist PK-12; Elementary K-6;

Approve unpaid leave of the following staff-

Judy Lynch, Instructional Assistant, Joseph P. Liberati Intermediate School, October 9, 12, 2015 and January 7, 2016

Diane Price, Cafeteria Worker, Southern Lehigh High School, September 15, 2015

Veronica DeBlois, Licensed Personal Care Assistant, Southern Lehigh Middle School, November 17, 2015;

Accept the resignation of Lynn Lanari, Secretary, Southern Lehigh High School, end of business day September 4, 2015;

Approve the following staff-

Amanda Hahn, RTII Instructional Assistant (5.75 hours/day), Hopewell Elementary School, an hourly rate of \$18.26, effective August 25, 2015. Ms. Hahn will fill the position due to the resignation of *Nicole Wild*.

Mark Evans, Instructional Assistant (5.75 hours/day), Southern Lehigh High School, an hourly rate of \$18.26, effective September 8, 2014. Mr. Evans will fill the position due to the resignation of *Katie Steele*.

Amber Neetz, Instructional Assistant (4 hours/day), Southern Lehigh High School, an hourly rate of \$18.26, effective September 15, 2015. This is a new position;

Approve the following substitute staff for the 2015-2016 school year-

Jessica Makowski, Substitute Instructional Assistant, an hourly rate of \$16.01

Matthew Capehart, Substitute Instructional Assistant, an hourly rate of \$16.01

Mary Hostetter, Substitute Instructional Assistant, an hourly rate of \$16.01;

Approve the transfer of Tina Lentz, from Lower Milford Elementary School Secretary (8 hours/day) to Southern Lehigh High School Secretary (7.5 hours/day);

Deny the request of George Mayer, Custodian, Southern Lehigh High School for FMLA Leave;

Approve the following extra-curricular advisors, for the 2015-2016 school year, at the listed stipends**-

| | | |
|-------------------------|--------------------------|----------|
| <u>Stephanie Donald</u> | Class Advisor, Freshman | \$1063** |
| <u>Kaytlyn Byers</u> | Class Advisor, Sophomore | \$1168** |
| <u>Jessica Swartz</u> | Class Advisor, Junior | \$1915** |
| <u>Amy Bausher</u> | Class Advisor, Senior | \$2197** |
| <u>David Long</u> | Debate | \$2576** |
| <u>Marlo Spritzer</u> | HS Newspaper | \$2075** |
| <u>Lynne Kelly</u> | Honor Society | \$1164** |
| <u>Matthew Wehr</u> | Drama | \$2430** |
| <u>Matthew Wehr</u> | Choral Music HS | \$4125 |
| <u>Lee Zeisloft</u> | Varsity | \$1888** |
| <u>Beth Dottery</u> | Scrimmage Scholastic# | \$823** |

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|--|----------------------------|-------------|
| <u>Patricia Smiley</u> | Scrimmage Scholastic# | \$823** |
| <i>#Shared position and 50/50 total stipend.</i> | | |
| <u>Bonnie Organski</u> | FBLA | \$860.50** |
| <u>JoAnn Peralta</u> | FBLA | \$860.50** |
| <i>#Shared position and 50/50 total stipend.</i> | | |
| <u>Robert Gaugler</u> | Robotics | \$2430 |
| <u>Jessica Swartz</u> | Dance Team | \$3002** |
| <u>Lauren Tocci</u> | HS Yearbook | \$3565** |
| <u>Troy Ruch</u> | Student Senate Advisor, HS | \$2576** |
| <u>Thomas Beaupre</u> | Key Club | \$2261** |
| <u>Douglas Roncolato</u> | SADD | \$1620** |
| <u>Matthew Wehr</u> | Broadway Musical | \$3432** |
| <u>Amy Bausher</u> | Teen Counseling# | \$1083.50** |
| <u>Linda Gross</u> | Teen Counseling# | \$1083.50** |
| <i>#Shared position and 50/50 total stipend.</i> | | |
| <u>Joy Rice</u> | CEI Grant Coordinator | \$1390 |
| <u>Annie Snyder</u> | CEI Grant Coordinator | \$1390 |
| <u>Blaze Meyers</u> | CEI Grant Coordinator | \$1390 |

***The stipends listed are for 2014-2015. The 2015-2016 stipends will be determined after the start of school year;*

Approve Joan Imms Geiser, mentor for Michelle Peralta, .5 Spanish Teacher, from August 31, 2015 through August 30, 2016, a stipend of \$700;

Approve the following Detention Monitors, a rate of \$42.28 per hour, for the 2015-2016 school year-

Jennifer Jaen

Justina Viola

Rose Touma

Michael C. Bjelobrk

Shannon Mauro

Matthew Greenawald

Anne Sikorski-Schneider

Bradley Siesko

Michael Fay

Brenton Ditchcreek

Bonnie Organski

Linda Gross

Stephanie Donald

Maureen Elliott;

Accept the resignation of Caitlyn Rockel, Assistant Middle School Field Hockey Coach, effective August 27, 2015;

Approve the following coach (due to the resignation of *Caitlyn Rockel*), effective August 28, 2015 through the end of the 2015-2016 season-

Rosemary Grube Asst. MS Field Hockey \$2305 (pro-rated);

Approve the following volunteer coach for the 2015-2016 school year-

Kelli DiCesare MS Cross-Country;

Approve an unpaid internship for Katherine Gallagher, DeSales University student. Ms. Gallagher will be completing 270 hours of athletic experience under the supervision of Kate Miller, Coordinator of Athletics. This internship will be from September 9, 2015 through December 15, 2015.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

CURRICULUM/STUDENT AND STAFF ACTIVITIES

MOVED BY Gunkle and **2ND BY** Parsons to approve the **Clarity Service Group** contract addendum for substitute classroom behavior support for the anticipated period of 8-10 weeks.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Parsons to approve the 2015-2016 **waiver agreement** for student #091501.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

BUSINESS AND FINANCE

SUPPORT SERVICES

PERSONNEL

MOVED BY Gunkle and **2ND BY** Merkle to approval of the following certificated staff (*pending receipt of required documentation*)-

Michelle Peralta, .5 Spanish Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$23,348.50**, effective August 31, 2015. This is a new position.

***The salary listed is for the 2014-2015 school year and the 2015-2016 salary will be determined after the school year begins.*

VOICE VOTE: "YES" – Unanimous - Motion Carried

ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Parsons to approve of the change in status of Casey Cooperman, .5 Elementary Teacher, an annual salary of \$23,348.50 to 1.0 Elementary Teacher an annual salary of \$46,697. This change is due to increased enrollment.

VOICE VOTE: "YES" – McLoughlin, Parsons, Gunkle, Dimmig, Lycett, Merkle – Motion Carried

ABSTAIN - Quigley

ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Lycett to approve retirement of Luther Lutz, HVAC Maintenance Staff, effective end of business day October 8, 2015. Mr. Lutz has been a district employee for 17 years.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Hayes, Lindsay

REPORTSFacilities Committee

Mr. Todd Bergey, Director of Support Services provided an update on the New Hopewell Elementary School project-

- Challenges around the geothermal well drilling
- Underground utilities-power supply and sanitary lines are below slab. No other options, but PVC should be stronger than cast iron and water supply and power are above the ceiling.
- Change orders to date were shared
- Radon was questioned and that is being addressed in the project.

Private Funding of Sports Facilities

Mr. William Lycett reported that the committee is meeting with fund raising consultants.

LCTI

Mr. Quigley reported that Ms. Precious Petty was named as the new public relations coordinator and Dr. Thomas “Tim” Rushton named as the new executive director, replacing Mrs. Sandra Himes.

Policy Committee

Mr. William Lycett reported that the committee met prior to this meeting.

Freedom Day Event

Mr. Dimmig reported that he attended the Freedom Shrine Dedication at the Middle School on September 11, 2015.

OLD BUSINESS

MOVED BY Gunkle and **2ND BY** Parsons to approve a second and final reading of the following policy-

#624 Finances: *Post-Issuance Compliance for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure Requirements*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

NEW BUSINESS

MOVED BY Gunkle and **2ND BY** Parsons to approve a first reading of the following revised policy-

#127 Programs: *Assessment of Educational Program*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

MOVED BY Gunkle and **2ND BY** Parsons to approve to approve a first reading of the following new policy-

#917.1Community: *Title 1 Parent Involvement*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Lindsay

COMMUNICATIONS

VISITORS

ADJOURNMENT

MOVED BY Quigley and **2nd BY** Gunkle to adjourn the meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Hayes, Lindsay

The meeting was adjourned at 7:55 p.m.

ATTEST: *Diana S. Millman*, Board Secretary

PENDING APPROVAL