



Southern Lehigh School District Board of School Directors Meeting

January 11, 2016

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:35 p.m. on the above date (January 11, 2016) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger, Smith

ABSENT: None

OTHERS: Christman, Melber, Millman, Kennedy, Bergey, Jordan, Takacs, Limpar, Buchman, Sinkler (SLEA), Malinchak (Morning Call), Miracle (LCCC), Mohr (LCCC) and 8 other members of the community.

OPENING PROCEDURES

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the minutes of the December 14, 2015 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: None

VISITORS

Mr. Michael Anderson, Center Valley, PA distributed a letter to Board members.

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated January 11, 2016 showing paid bills in the amount of \$1,021,641.39 and bills to be paid in the amount of \$720,147.93 for a total amount of \$1,741,789.32 for the General Fund; bills to be paid in the amount of \$3,727.00 for the Capital Reserve Sinking Fund; and bills paid in the amount of

\$1,420,225.89 and bills to be paid in the amount of \$596.54 for the Construction Fund;

Approve the Treasurer's Report and Investment Report for the month of October, 2015;

Accept the resignation of the following certificated staff:

Jason Lilly, Assistant Principal, Southern Lehigh High School, with an effective date to be determined, but no later than February 21, 2016;

The Administration recommends approval of the following substitute teachers for the 2015-2016 school year-

<u>Teresa Stauffer</u>	K-12 Special Education
<u>Meghan Davis</u>	Early Childhood N-3
<u>Kalman Sarkozy</u>	K-6 Elementary
<u>Seval Kanik</u>	Music K-12
<u>Cynthia Sterrett</u>	Elementary K-6; Reading Specialist
<u>Donald P. Markley</u>	Elementary K-6
<u>Anthony Casciano</u>	Early Childhood Education
<u>Stephanie Funk</u>	Emergency 06
<u>Jasmine Savage</u>	Emergency 06
<u>Preston Kucsan</u>	Emergency 06;

Approve the following student teacher placement-

Robert Lawrence, Music Education, Moravian College, with Benjamin Becker, January 19, 2016 to March 4, 2016;

Approve the promotion of Arthur Werner, Custodian to Lead Groundskeeper, a rate of \$26.82, effective January 11, 2016. Mr. Werner has been performing the duties of this position since July 27, 2015 and will fill the position due to the retirement of *William Kichline*;

Approve the following staff (*pending receipt of required documentation*)-

Beth Funk, Human Resources Secretary, Central Office, an hourly rate of \$17.31, anticipated effective date January 26, 2016. Mrs. Funk will fill the position due to the resignation of *Malinda McComber*;

Frederick Novak, Custodian, Southern Lehigh Middle School, an hourly rate of \$20.24, effective January 12, 2016. Mr. Novak will fill the position due to the resignation of *Greggory Padamonsky*;

Terry Leonard, Temporary Custodian, Southern Lehigh High School, an hourly rate of \$20.24, effective January 12, 2016. Mr. Leonard will fill the position due to the promotion of *Frederick Novak*;

Christopher Philpott, HVAC Technician, an hourly rate of \$30.68, anticipated effective date January 25, 2016. Mr. Philpott will fill the position due to the resignation of *Sean McKenna*;

Lisa Allison, Instructional Assistant (15 hours per week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26, effective December 15, 2015. This position is due to the promotion of Lisa Dickinson to certificated staff;

Accept the resignation of the following staff-

Kathleen Miller, Coordinator of Athletics, effective January 18, 2016.

Greggory Padamonsky, Custodian, effective January 7, 2016;

Approve the following substitute staff for the 2015-2016 school year-

Robert Dress, Substitute Custodian, an hourly rate of \$15.07

Greggory Padamonsky, Substitute Custodian, an hourly rate of 15.07

Tiffany Hrinkovich, Substitute Instructional Assistant, an hourly rate of \$16.01

Tiffany Hrinkovich, Substitute Secretary, an hourly rate of \$15.64

Tiffany Hrinkovich, Substitute Cafeteria Monitor, an hourly rate of \$10.35

Lynn Yost, Substitute Custodian, an hourly rate of \$15.07;

Approve additional hours (due to the promotion of *Lisa Dickinson* to certificated staff), for the following Instructional Assistants, Joseph P. Liberati Intermediate School, effective December 15, 2015-

Irene Tyson, 7 additional hours (22 hours per week)

Sara Kimble, 7 additional hours (22 hours per week);

Approve the following mentor, effective January 4, 2016 through January 3, 2017, a stipend of \$700-

Melinda Watkins, mentor for *Rebecca Seidenberger*, Elementary Gifted Teacher;

Approve the following athletic workers for the 2015-2016 school year-

Lauretta Mobley

Joseph Cassidy

Matthew Greenawald

Casey Cooperman

Derek Bleiler

Paula Barron;

Approve the following coaches for the 2015-2016 school year (***pending receipt of required documentation*)-

<u>Frank Rochon</u> **	Winter Track	\$205***
<u>Cotie Strong</u>	Winter Track	\$3904***;

****Shared position and stipend.*

Approve an unpaid internship for Elissa Difilippantonio, Cedar Crest College Nursing student, to complete 102 contact hours as required for School Nurse Certification. Ms. Difilippantonio will be under the supervision of *Ms. Merrilyn Pysher*, High School Nurse and Subject Area Leader.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Hopewell Elementary School Update

Ms. Lori Limpar, Principal, provided a video update on the fall and winter activities.

MOVED BY Gunkle and 2ND **BY** McLoughlin to approve the following **student trip requests**:

1. ***Southern Lehigh Speech and Debate Team*** to participate in the Falcon Invitational Tournament at Pennsbury High School, Fairless Hills, PA, February 5 and 6, 2016.
2. ***Southern Lehigh High School Swim Team*** to participate in the 2016 All American High School Invitational, Wilkes Barre Catholic Youth Center, Wilkes Barre, PA, January 15 and 16, 2016.
3. ***Southern Lehigh Speech and Debate Team*** to participate in the Harvard University Invitational Tournament, Boston University, February 12 through 15, 2016.
4. ***Southern Lehigh Future Business Leaders of America*** to participate in the State Leadership Conference, Hershey, PA, April 10 through 16, 2016.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the agreement with Lehigh University Sports and Events Venues, 124 Goodman Drive, Bethlehem, PA to hold graduation on June 10, 2016 at Stabler Arena, Bethlehem, PA.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

BUSINESS AND FINANCE

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the resolution to limit any real estate tax increase for 2016-2017 to the Act 1 index and to comply with Section 687 of the Public School code as it pertains to budget adoption for 2016-2017.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Miracle to approve the PlanCon Part K application for the refunding Series A of 2015. This series was the refunding of the Series A of 2009.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Merkle to approve the proposed Operating and Capital Budget for Lehigh Carbon Community College for 2016-2017.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Mr. Kenneth Mohr, LCCC Board of Trustee and Mr. William Miracle, LCCC Trustees-at-Large, attended to answer any questions regarding the proposed Operating and Capital Budget for Lehigh Carbon Community College.

SUPPORT SERVICES

PERSONNEL

MOVED BY Gunkle and **2ND BY** Miracle to approval the retirement of the following certificated staff:

Nancy Becker, ESL Teacher, effective March 1, 2016. Mrs. Becker is an employee of the district for six years.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

REPORTS

Facilities Committee

Mr. Merkle reported the committee met December 16, 2015 and minutes available on the website.

Policy Committee

Mr. William Lycett reported that the committee met prior to this meeting.

Superintendent's Report

Dr. Christman shared the quarterly update of the 2015-2018 Comprehensive Plan and available on the website.

Mr. Todd Bergey, Director of Support Services provided an update on the New Hopewell Elementary School project.

OLD BUSINESS

NEW BUSINESS

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the bylaws for the new Southern Lehigh Boys Baseball Booster Club.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Merkle to rescind the following policy-

#511 Classified Employees: Furlough

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY McLoughlin and **2ND BY** Gunkle to approve a first reading of the following revised policies-

#115 Programs: *Vocational Technical Education*

#235 Pupils: *Student Rights*

#311 Administrative Employees: *Furlough*

#411 Professional Employees: *Furlough*

#916 Community: *School Volunteers*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Merkle to approve a first reading of the following new policy-

#819 Operations: *Suicide Awareness, Prevention and Response*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

There was Board discussion regarding the possible option for building use of Lower Milford.

COMMUNICATIONS

Mrs. Parsons acknowledged receipt of correspondence from Mrs. Mary deCastro.

VISITORS

Mrs. deCastro questioned the status of the Code of Conduct and Handbook for coaching staff. Adoption of this document confirmed and posted on the district's website.

ADJOURNMENT

The Board took a brief recess at 8:30 p.m.

The Board met in Executive Session to discuss personnel and legal matters.

The meeting reconvened at 9:20 p.m.

MOVED BY Smith and **2nd BY** Merkle to adjourn the meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

The meeting was adjourned at 9:20 p.m.

ATTEST: *Diana S. Millman*, Board Secretary