



Southern Lehigh School District

Board of School Directors Meeting

June 9, 2015

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:45 p.m. on the above date (June 9, 2015) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Parsons, Gunkle, Dimmig, Hayes, Lycett, Merkle
ABSENT: McLoughlin, Lindsay, Quigley
OTHERS: Melber, Millman, Kennedy, Bergey, Buchman, Takacs, Jordan, Lewis, Sinkler (SLEA) and 11 other members of the community.

OPENING PROCEDURES

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Lycett to approve the minutes of the May 26, 2015 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

VISITORS

None.

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Lycett to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated June 8, 2015 showing paid bills in the amount of \$1,007.45 and bills to be paid in the amount of \$1,082,958.79 for a total amount of \$1,083,966.24 for the General Fund; and bills paid in the amount of \$55,219.60 and bills to be paid in the amount of \$1900.00 for the Construction Fund;

Accept the resignations of the following staff, effective the last teacher day of the 2014-2015 school year-

Holly Emmert, Language Arts Teacher, Southern Lehigh Middle School

Elizabeth Matthews, .5 Spanish Teacher, Southern Lehigh High School

Mary Frances Prudente, Special Education Teacher, Southern Lehigh High School-

Approve the following ESY Instructional Assistants, an hourly rate of \$17.81, effective July 6 through July 30, 2015-

Debbie Zweifel

Kristen McGuire

Tracy Stough

Stephanie Kauffman

Linda McGovern

Christina Jann

Stephanie Hantz

Rose Poskay

Heather Jani;

Approve the following new seasonal employees (*pending receipt of required documentation*) for June 1, 2015 through May 31, 2016 at a rate of \$7.25 per hour-

Brent Christman

Edward Gallagher

Claire Glendinning

Derek McDonald;

Approve the following new seasonal employees for June 1, 2015 through May 31, 2016 at a rate of \$8.25 per hour (*pending receipt of required documentation*)-

William DeCasere

Hannah Docalovich

Jonathan Schroy

Approve the following returning seasonal employee for June 1, 2015 through May 31, 2016 at a rate of \$8.25 per hour-

Dylan Sheaffer;

Accept the retirements of the following staff-

Anneliese Cygan, Cafeteria Worker, Southern Lehigh High School, effective end of business day June 3, 2015. Ms. Cygan has been a district employee for 12 years.

Karen Russell, 3 hour Instructional Assistant, Hopewell Elementary School, effective end of business day June 10, 2015. Ms. Russell has been a district employee for 11 years;

Approve the following staff (*pending receipt of required documentation*)-

Lynne Maynard, Central Accounts Secretary, High School, an hourly rate of \$19.07, effective June 15, 2015;

Approve Joseph Funk, Speech and Debate Judge, a rate of \$63.99 per event, effective June 10, 2015;

Approve the following ESY Certificated Staff, an hourly rate of \$42.28 for the period effective July 6, 2015 through July 30, 2015-

- Tracy Hammond
- Susan Olinik
- Lisa Lowry
- Nicholas Weaver
- Thomas Seidenberger
- Lisa Dex
- Caryn Bronfenbrenner
- Shannon Mauro
- Linda Milliman
- Carol Macomb
- Chelsea Winkelspecht
- Danielle Castegnera-Westwood;

Approve the following Subject Area Leaders for the 2015-2016 school year. Actual stipends will not be known until the 2015-2016 school year begins. Stipends listed are those of 2014-2015 as noted in the Collective Bargaining Agreement-

<u>Pamela Kuntzman</u>	Language Arts, K-6	\$1743.50**
<u>Victoria Butz</u>	Language Arts, K-6	\$1743.50**
<i>**Shared position and total stipend of \$3487.</i>		
<u>Heather Toto</u>	Language Arts, 7-8	\$3018
<u>Jeffrey Hershey</u>	Language Arts, 9-12	\$3487
<u>Danielle Pompella</u>	Mathematics, K-6	\$1743.50**
<u>Joseph Deutsch</u>	Mathematics, K-6	\$1743.50**
<i>**Shared position and total stipend of \$3487.</i>		
<u>Christopher Strobl</u>	Mathematics, 7-8	\$3018
<u>Ryan Haupt</u>	Mathematics, 9-12	\$1743.50**
<u>Justina Viola</u>	Mathematics, 9-12	\$1743.50**
<i>**Shared position and total stipend of \$3487.</i>		
<u>Angela Fulmer</u>	Social Studies, K-6	\$1509**
<u>Tricia Anderson</u>	Social Studies, K-6	\$1509**
<i>**Shared position and total stipend of \$3018.</i>		

<u>Anita Benedix</u>	Social Studies, 7-8	\$2431
<u>Thomas Beaupre</u>	Social Studies, 9-12	\$3018
<u>David Kohler</u>	Science, K-6	\$1509**
<u>Nicholas Weaver</u>	Science, K-6	\$1509**

***Shared position and total stipend of \$3018.*

<u>David Marchek</u>	Science, 7-8	\$2431
<u>Joann Peralta</u>	Bus., Computers and Info Tech, K-12	1743.50**
<u>Bonnie Organski</u>	Bus. Computers and Info Tech, K-12	\$1743.50**

***Shared position and total stipend of \$3487.*

<u>Douglas Bolasky</u>	Music, K-12	\$3487
<u>Joan Imms-Geiser</u>	World Language, K-12	\$3487
<u>Stephanie Donald</u>	Art, K-12***	\$1162.33**
<u>Lynn Yocum</u>	Art, K-12	\$1162.33**
<u>Marilyn Hower</u>	Art, K-12	\$1162.33**

***Shared position and total stipend of \$3487.*

****Plus an additional stipend of \$500 per year.*

<u>Megan Dellegrotti</u>	Physical Ed/Health	\$1743.50**
<u>Dianna Riegel</u>	Physical Ed//Health	\$1743.50**

***Shared position and total stipend of \$3487.*

<u>Robert Gaugler</u>	Technology Education, K-12	\$3487
<u>Corry Robbins</u>	Library K-12	\$2431
<u>Linda Gross</u>	Family Consumer Science	\$3018
<u>Kate Wechtler</u>	Special Education, K-6	\$2325
<u>Patricia Schultheis</u>	Special Education, 7-8	\$2325
<u>Caryn Bronfenbrenner</u>	Special Education, 9-12	\$3099
<u>Merrilyn Pysher</u>	Health Services Leader	\$2583
<u>Tamme Westbrooks</u>	Guidance Leader, 9-12	\$2583;

Approve the following staff for the Liberty Trails Program held on June 24 through July 2, 2015-

Russell Tucker, Teacher Instructor, a stipend of \$586.89 per week

Judy Miller, Licensed Personal Care Assistant, an hourly rate of \$20.40**

Kathy Allwein, Licensed Personal Care Assistant, an hourly rate of \$20.40**;

***Shared position*

Approve the following SAT Prep Course Instructors for Fall, 2015, a rate of \$42.28 per hour-

Ryan Haupt

Heather Kray.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

HS Student Recognition-Continuous Energy Improvement

Mr. Todd Bergey provided an update on the Strategic Energy Group and the work of high school students involved in the Energy Improvement Club. Ms. Kubat from the Strategic Energy Group also attended to present a check in the amount of \$25,000.

Lower Milford Elementary School Update

Mrs. Kristen Lewis, Principal, Lower Milford Elementary School provided an Exhibio report on the second half of the year including activities such as, Earth Day, cultural exchange and the 100 Book Challenge.

MOVED BY Gunkle and **2ND BY** Dimmig to approve the renewal agreement for **School World Multi-Media Connect, Staff Connect, and Student Connect** services at an annual cost of \$7,732.44 for the term July 1, 2015 and ending June 30, 2016.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

MOVED BY Gunkle and **2ND BY** Merkle to approve the **Middle School Parent/Student Handbook** for the 2015-2016 school year.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

MOVED BY Gunkle and **2ND BY** Dimmig to approve the **High School Handbook** for the 2015-2016 school year.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

BUSINESS AND FINANCE

MOVED BY Gunkle and **2ND BY** Dimmig to approve the renewal of the following existing insurance policies for the 2015-2016 school year as follows:

- Package Policy (Property and Fire, General Liability, EDP, Inland Marine, Contractors Equipment, Crime, Boiler & Machinery, etc.) – Liberty Mutual Group at an annual premium of \$90,197 (an increase of 0.8%).
- School Leaders Legal Liability (Employer’s Liability for Directors, Employees, and Volunteers) – Old Republic Insurance Company at an annual premium of \$18,238 (a decrease of 12%).

- Umbrella Liability Policy (Excess Coverage above Underlying Policies) – American Alternative Insurance Company at an annual premium of \$18,452 (an increase of 17%).
- Blanket Policy for PTA's, PTO's, Booster Clubs, etc. – Liberty Mutual Insurance Company at an annual premium of \$501 (unchanged).

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

MOVED BY Gunkle and **2ND BY** Merkle to approve **for Sweet, Stevens, Katz & Williams** as school solicitor for the 2015-2016 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

(Mr. Lycett left the meeting at 8:25 p.m.)

MOVED BY Gunkle and **2ND BY** Merkle to approve a \$0.15 increase in lunch prices for students and a \$0.25 increase for adult lunch meals for the 2015-2016 school year. This would result in lunch prices of \$2.50 at the elementary and intermediate schools, \$2.80 at the middle and high schools, and \$4.25 for adult lunch meals. Lunch prices have not increased in the past 7 years. A la Carte and milk prices will remain the same.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

Southern Lehigh Public Library Update

Mrs. Lynette Saeger, Director and Mr. Keith Scattergood, district representative to the Southern Lehigh Public Library provided an update and thanked the Board for continued funding in the amount of \$64,000.

Highlights of the year include:

- Designation as a "Family Place Library"
- Celebration of 10 year anniversary

(Mr. Lycett returned at 8:29 p.m.)

SUPPORT SERVICES

MOVED BY Gunkle and **2ND BY** Merkle to approve an 80% hedge purchase of natural gas for the period November 1, 2015 through October 31, 2017 at a cost not to exceed \$3.30 per dekatherm. UGI Energy Services, LLC, One, Meridian Blvd., Suite 2C01, Wyomissing, PA 19601 will make the transaction on behalf of the School District as approved at the April 13, 2015 School Board Meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

MOVED BY Gunkle and **2ND BY** Merkle to pre-approve of the Middle School Asphalt Project in an amount not to exceed \$80,000. The bid opening is to occur on June 15, 2015 with award required no later than June 23, 2015, to ensure completion prior to the start of the 2015-2016 school year. Award will be made to the lowest bidder from the attached list of bidders. Bid results will be shared at the July 13, 2015 School Board Meeting.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

PERSONNEL

MOVED BY Gunkle and **2ND BY** Lycett approval of the following staff, effective August 24, 2015-

Erik J. Steiner, Chemistry/Biology Teacher, Southern Lehigh High School, Master’s Step 5, an annual salary of \$64,394. Mr. Steiner will fill the position due to the resignation of *Meredith Dapsis*.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

REPORTS

Superintendent’s Report

Dr. Christman reported the following-

- Last night’s graduation was a success at Stabler Arena
- Tomorrow is the last student day
- The entire Superintendent’s Report is available on the district’s website.

OLD BUSINESS

MOVED BY Gunkle and **2ND BY** Lycett to approve a second and final reading of the following revised policies-

- #137 Programs: *Home Education/Home Schooling Programs***
- #307 Administrative Employees: *Student Administrative Interns***
- #609 Finances: *Investment of District Funds***

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

NEW BUSINESS

MOVED BY Gunkle and **2ND BY** Hayes to approve Act 80 days for August 21, 2014 and June 11, 2015 for teacher in-services.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

MOVED BY Hayes and **2ND BY** Gunkle to approve a 2.5% increase for classified employees effective July 1, 2015.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

COMMUNICATIONS

VISITORS

ADJOURNMENT

MOVED BY Gunkle and **2nd BY** Merkle to adjourn the meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lindsay, Quigley

The meeting was adjourned at 8:50 p.m.

ATTEST: *Diana S. Millman* Board Secretary

PENDING APPROVAL