



Southern Lehigh School District Board of School Directors Meeting

July 13, 2015

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:35 p.m. on the above date (July 13, 2015) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Parsons, Gunkle, Hayes, Lycett, Merkle, Quigley (left at 8:05 p.m.)

ABSENT: McLoughlin, Dimmig, Lindsay

OTHERS: Christman, Melber, Millman, Kennedy, Bergey, Buchman (arrived at 8:15 p.m.), Takacs, Jordan, Lewis, Sinkler (SLEA), Malinchak (Morning Call), Gross, Gibbons (Concord Public Finance) and 8 other members of the community.

OPENING PROCEDURES

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** Gunkle to approve the minutes of the June 9, 2015 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: McLoughlin, Dimmig, Lindsay

VISITORS

None.

CONSENT AGENDA

MOVED BY Quigley and **2ND BY** Gunkle to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated July 13, 2015 showing paid bills in the amount of \$625,649.12 and bills to be paid in the amount of \$247,320.00 for a total amount of \$872,969.12 for the General Fund; and bills paid in the amount of \$17,236.56 for the Capital Reserve Sinking Fund and bills paid in the amount of \$113,231.49 for the Construction Fund;

Approve the Treasurer's Report and Investment Report for the month of May, 2015;

Approve childrearing leave (first period) of the following certificated staff-

Elissa Gruber, Learning Support Teacher, Southern Lehigh Middle School, effective 2015-2016 school year;

Approve FMLA leave of the following staff-

Brooke Ruch, Special Education Teacher, Liberty Bell Elementary School, effective May 29, 2015 through June 12, 2015. Ms. Ruch will return on August 25, 2015,

Samantha Filler, Elementary Teacher, Hopewell Elementary School, effective May 28, 2015 through the anticipated date of October 30, 2015. Ms. Filler will return to school on November 2, 2015;

Approve unpaid leave of the following staff-

Erin Bromfield, Mathematics Teacher, Southern Lehigh High School, on September 14, 23, 28 through October 6, 2015 and April 29, 2016,

Larry Fisher, Music Teacher, Southern Lehigh High School, on September 18 and 21, 2015 (*pending approval of appointment*);

Approve to increase the hours of the following staff to 37.5 per week-

Jody Hogman, Athletic Office Secretary, effective July 1, 2015

Michelle Robinson, PIMS & Data Specialist, effective July 6, 2015;

Approve unpaid leave of the following staff-

Ann Lamb, Health Paraprofessional, Southern Lehigh High School, June 1, 2015,

Robert Werley, Instructional Assistant, Liberty Bell Elementary School, August 24, 2015 through the approximate date of October 14, 2015. Mr. Werley is completing student teaching requirements;

Approve the following staff-

Collin Yaindl, Computer Systems Technician, an hourly rate of \$18.75, effective July 14, 2015. Mr. Yaindl will fill the position created with the resignation of *Steven Ohocinski*;

Approve the following substitute for the 2015-2016 school year-

Lana McCarthy, Substitute Cafeteria Worker, an hourly rate of \$9.66;

Approve the following Subject Area Leaders for the 2015-2016 school year-

<u>Jeremy Dayton</u>	Science Bid & Budget Process	\$500
<u>Patricia Smiley</u>	HS Science	\$1743.50**
<u>Adrienne Searfoss</u>	HS Science	\$1743.50**

***This is a shared position and stipend;*

Approve the following fitness center monitors, an hourly rate of \$14.52, for the 2015-2016 school year-

Keith Binkley

Kathleen Krause

Kathleen Miller

Stefanie Martin;

Approve the following athletic event workers for the 2015-2016 school year-

Tricia Anderson

Stephen Barnes

Kari Bennett

Jason Bogden

Tammy Burno

Kaytlyn Byers

Keith Binkley

Robert Clark

Alexander David

Melody Davis

David Diaz

Stephanie Donald

Maureen Elliot

Mark Evans

Stephanie Fiscella

Anne Geis

Stephanie Hantz

Donald Harakal

Joseph Helinski

Jeffrey Hershey

Lindsey Horvath

Anthony Italiani

Lee Kandt

Lynn Kovecses

Kathy Krause

Lisa Kurtz

Lynn Lanari

Stefanie Martin

Frederick Mayer

Allison McPeck

Jesse Mead

Kathleen Miller

Lindsay Miller

Michael Miller

Diana Millman

Nancy Neefe

Bonnie Organski

Debra Pulizzano

Michelle Riley

Alan Rockel

Caitlyn Rockel

Mary Rockel

Douglas Roncolato

Thomas J. Seidenberger

Karen Shaffer

Luke Shaffer

Jessica Swartz

Stanley Swartz

Russell Tucker

Justina Viola

Paige Woodbury

Jon Walters

Elaine Weiser

Donald West;

Approve the following ancillary employees for the Peak Program, at \$52.89 per session, for the 2015-2016 school year-

Rosemary Grube

Stephanie Kerrick

Jennifer Kindt

Brett Assise

Alison Bauer

Anita Benedix

Nancy Beitler

Jacquelyn Butler

Anne Cooper

Kate Flannery

Lorraine Frasch

Angela Hagenbuch

Devon Hagy

Kimberly Halloran

Kristen Heydt

Dana Kleppinger

Tina Lebrecht

Susan MacIntyre

David Marchek

Ronnette Mays

John McDonald

Tara McGinniss

Blaze Meyers

Eric Miller

Michael Pauling

Maria Ramunni

Erica Rich

Corry Robbins

Francisco Rodriquez

Patricia Schultheis

Krista Sterner

Christopher Strobl

Heather Toto

Donald West

Tara Walter

Lynn Yocum;

Approve the following ancillary employees as Dance Chaperones, at \$47.79 per event, for the 2015-2016 school year-

Brett Assise

Alison Bauer

Anita Benedix

Nancy Beitler

Jacquelyn Butler

Anne Cooper

Kate Flannery

Lorraine Frasch

Angela Hagenbuch

Devon Hagy

Kimberly Halloran

Kristen Heydt

Dana Kleppinger

Tina Lebrecht

Susan MacIntyre

David Marchek

Ronnette Mays

John McDonald

Tara McGinniss

Blaze Meyers

Eric Miller

Michael Pauling

Maria Ramunni

Erica Rich

Corry Robbins

Francisco Rodriquez

Patricia Schultheis

Krista Sterner

Christopher Strobl

Heather Toto

Donald West

Tara Walter

Lynn Yocum;

Approve the following coaches for the 2015-2016 school year (*pending receipt of required documentation*). The stipends listed represent the appropriate stipend amounts for 2014-2015. The 2015-2016 stipend amounts will be determined after the start of the new school year-

<u>Samantha Schultz</u>	HS Cheerleading	\$2816.25
<u>Christine Pulcini</u>	HS Cheerleading	\$2816.25
<u>John Toman</u>	HS Head Football	\$10527
<u>Adrienne Searfoss</u>	HS Head Field Hockey	\$7684
<u>Samantha Lavin</u>	Asst. Field Hockey	\$4611
<u>Kaytlyn Byers</u>	Asst. Field Hockey	\$4611
<u>Mark Evans</u>	HS Head Boys Soccer	\$7684
<u>Terrence Nevill</u>	HS Asst. Boys Soccer	\$4611
<u>Lawrence Glueck</u>	HS Asst. Boys Soccer	\$4611
<u>Douglas Roncolato</u>	HS Head Girls Soccer	\$7684
<u>Richard Dreves</u>	HS Asst. Girls Soccer	\$4611
<u>John Kukitz</u>	HS Asst. Girls Soccer	\$4611
<u>Matthew Greenawald</u>	Head Golf	\$5053
<u>Randy Latza</u>	HS Head Cross Country	\$6106
<u>Kellie Csrenko</u>	HS Head Girls Volleyball	\$6106
<u>Paulette Elstner</u>	MS Head Girls Volleyball	\$2748
<u>Roberta Herber</u>	MS Asst. Girls Volleyball	\$1831
<u>Andraea Drabenstott</u>	HS Girls Tennis	\$5053;

Accept the resignation of Jennifer Shields, Girls Lacrosse, effective June 10, 2015;

Approve the following returning volunteer coaches for the 2015-2016 school year-

<u>Robert Butterbaugh</u>	Football
<u>Brendan Dunne</u>	Football
<u>Robert Edmond</u>	Football
<u>Rodney Godshall</u>	Football
<u>Brennan Harding</u>	Football

<u>Stanley Sroka</u>	Football
<u>Derek Weedling</u>	Football
<u>Adam Glassic</u>	Football
<u>Joshua Gildea</u>	Boys Soccer
<u>David Loew</u>	Boys Soccer
<u>Rodney Koch</u>	Boys Soccer
<u>Joseph Randy Newman</u>	Girls Soccer
<u>Andrew Filler</u>	Girls Soccer
<u>Cindy Ashworth</u>	Girls Tennis
<u>Jeff Hudson</u>	Golf
<u>Chris Williamson</u>	Golf;

Accept the resignation of Sheree France, Band Front Advisor, effective June 19, 2015.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

CURRICULUM/STUDENT AND STAFF ACTIVITIES

High School Update

Mrs. Beth Guarriello, Assistant Principal, reported that preparation for the upcoming school year include-

- Work sessions to coordinate the implementation of new science courses
- Award of district mini-grant to outfit new science courses
- 9th grade Freshman Academy sessions

MOVED BY Gunkle and **2ND BY** Lycett to decline **Title III funds** in the amount of \$6711 for the 2015-2016 school year.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve the **Bayada Home Health Care, Inc.**, Agreement for the 2015-2016 school year to provide in-school nursing care for student #071501.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve the **BrightStar of the Lehigh Valley Nursing Services Agreement** for the 2015-2016 school year to provide in-school nursing care for student #071502.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve the **Clarity Service Agreement** for the 2015-2016 school year to provide behavioral consultation services for students with special needs.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve the **Around the Clock Nursing** agreement for the 2015-2016 school year to provide nursing care for student #071503.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve the contract for the **Transportation of School Pupils for RMS for summer 2015 ESY services** (June 30, 2015 through July 31, 2015) for student #071504 at the rate of \$30 per day and \$20 per day for personal care assistance. The total amount to be paid shall not exceed \$1780.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve the second year installment of the **K12Systems (Sapphire Software) subscription fee** for 2015-2016 in the amount of \$56,520.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve the **Elementary (K-3) School Student-Parent Handbook** for the 2015-2016 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

MOVED BY _____ and **2ND BY** _____ to approve the **Intermediate School Student-Parent Handbook** for the 2015-2016 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

BUSINESS AND FINANCE

MOVED BY Gunkle and **2ND BY** Quigley to approve the District's **student accident and athletic insurance for 2015-2016** through **Weiss-Schantz Agency Inc.** of Hellertown, PA as summarized below. The policy is administered by AG Administrators, Inc. of Valley Forge, PA and underwritten by United States Fire Insurance Company.

1. Interscholastic Sports, Intramurals, and Club Sports – Annual premium of \$19,750, paid by the School District, represents a 119% increase from the prior year
2. Voluntary Student Accident Coverage, School Time Only - \$28/year, paid by parents, \$2 decrease from prior year
3. Voluntary Student Accident Coverage, 24-Hour Coverage - \$124/year, paid by parents, \$8 increase from prior year

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

MOVED BY Gunkle and **2ND BY** Quigley to approve bid awards for **High School art supplies** and **High School science supplies**.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

New Elementary School Building Project Financing

Mr. Jeremy Melber, Director of Business Services introduced Mr. Chris Gibbons of Concord Public Finance to discuss the General Obligation Bond, Series A 2009 to finance the New Elementary School Project and refinancing of current debt.

- District is interested in raising \$15,000,000 in net bond proceeds towards the Project
- District has the opportunity to refinance the General Obligation Bonds, Seriea A of 2009 for interest rate savings. Under current market conditions, it is estimated the District could save a net of \$316,000 or 4.45% of refunded principal

MOVED BY Gunkle and **2ND BY** Hayes to authorize the issuance of General Obligation bonds for the New Elementary School Construction Project and establish a minimum savings threshold with a target of 3% to undertake the refinance.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

SUPPORT SERVICES

PERSONNEL

MOVED BY Gunkle and **2ND BY** Merkle to accept the **retirement** of the following certificated staff-

Douglas Bolasky, Music Teacher, Southern Lehigh High School, effective June 19, 2015. Mr. Bolasky was a district employee for 26 years.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

Mrs. Parsons thanked Mr. Bolasky for his years of service to the district.

MOVED BY Gunkle and **2ND BY** Merkle to approve the following **certificated staff** (*pending receipt of required documentation*)-

Joseph Zacher, Family Consumer Science Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$46,697**, effective August 24, 2015. Mr. Zacher will fill the position created with the resignation of *Kirby Jo Pohlidal*.

Paul Sabino, Long-term Substitute Social Studies Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$46,697**, effective August 24, 2015. Mr. Sabino will fill the position created with the anticipated childrearing leave (1st semester) and approved sabbatical leave (2nd semester) of *Katie Quartuch*.

Diane D’Agostino, Long-term Substitute Health and Physical Education Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$46,697**, effective August 24, 2015. Ms. D’Agostino will fill the position created with the anticipated childrearing leave of *Jennifer Edwards*.

Larry Fisher, Music Teacher, Southern Lehigh High School, at Bachelors +15, Step 7, an annual salary of \$51,308**, with an effective date to be determined. Mr. Fisher will require unpaid leave due to a scheduled engagement on September 18 and 21, 2015. Mr. Fisher will fill the position created with the retirement of *Douglas Bolasky*.

***The salary listed is for the 2014-2015 school year and the 2015-2016 salary will be determined after the school year begins.*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

REPORTS

CLIU

Mrs. Parsons reported that Mr. Jack Follweiler, Jr., CLIU Board of Directors member, recently passed away.

LCTI

Mr. Quigley reported the following-

- Mrs. Sandra Himes, Executive Director announced that she is retiring
- Mrs. Elsie Bell, Director of Curriculum and Instruction has retired
- Ms. Precious Petty hired in the Public Relations office

Facilities Committee

Mr. Brian Merkle reported the following from the Facilities Committee meeting held on June 17, 2015-

- Final approvals received and construction on the New Elementary School project should begin this week. A camera with a live feed mounted to capture progress of the project.
- Middle School Asphalt Project was approved at the June 9, 2015 board meeting, but was deferred due to high bids; therefore, no bid award at this time.
- Natural Gas - only 40% purchased rather than 80% as recommended due to price increase

MOVED BY Merkle and **2ND BY** Gunkle to approve the purchase of natural gas by Administration to take advantage of optimum pricing, with follow-up reporting to the Facilities Committee.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay

(Mr. Quigley left the meeting at 8:05 p.m.)

LCCC

Mrs. Parsons reported that a program agreement established with Penn State.

Superintendent's Report

Dr. Christman reported the following-

- WLVT-PBS 39 announced that the high school's *Spring Seminar Media in Society* program is one of the top 3 finishers in the Lehigh Valley PBS Digital Innovations Contest
- Southern Lehigh athletes and coaches earned the Overall Colonial League Cub Award
- Administrative Retreat scheduled this week. Topics include training on new mobile app, NIMS training
- The entire Superintendent's Report is available on the district's website.

OLD BUSINESS

NEW BUSINESS

MOVED BY Gunkle and **2ND BY** Merkle to set the salary of the following administrators for the 2015-2016 school year-

<u>William Kennedy</u> , Human Resources Administrator	\$ 98,246
<u>Jeremy Melber</u> , Director of Business Services	\$122,000

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay, Quigley

MOVED BY Gunkle and **2ND BY** Hayes to approve the following salaries of the **Act 93 Administrative** personnel for the 2015-2016 school year-

<u>Todd Bergey</u>	Director of Support Services	\$101,443
<u>Andria Buchman</u>	Director of Special Education	\$115,184
<u>Nathan Davidson</u>	MS Asst. Principal	\$ 94,063
<u>Edward Donahue</u>	MS Principal	\$111,642
<u>Mary Farris</u>	JPLIS Principal	\$115,750
<u>Beth Guarriello</u>	HS Asst. Principal	\$ 92,520
<u>Samuel Hafner</u>	LB Elementary Principal	\$104,299
<u>Kenneth Jordan</u>	Dir. of Elem. Ed. and Instruc. Tech	\$109,540
<u>Susan Knoll</u>	Coordinator of Support Services	\$ 57,851
<u>Kristen Lewis</u>	Asst. to the Supt/LM Principal	\$127,210
<u>Jason Lilly</u>	HS Asst. Principal	\$ 89,781
<u>Lori Limpar</u>	HPW Elementary Principal	\$107,816
<u>Sean McGinty</u>	JPLIS Asst. Principal	\$ 91,894
<u>Andrea Scherzberg</u>	Accountant	\$ 59,936
<u>Christine Siegfried</u>	HS Principal	\$126,551
<u>Joan Takacs</u>	Director of Secondary Education	\$110,186

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay, Quigley

MOVED BY Gunkle and **2ND BY** Merkle to approve the following salaries of the **Independent School Employees** for the 2015-2016 school year-

<u>Deneen Carreras</u>	Coordinator of Payroll & Benefits	\$46,256
<u>Erik Malmberg</u>	Coordinator of Network & Inform. Svs.	\$95,696
<u>Gregory Martin</u>	Coordinator of Food Services	\$62,010
<u>Kathleen Miller</u>	Coordinator of Athletic Services	\$55,465
<u>Diana Millman</u>	Coordinator of Administrative Services	\$61,566

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay, Quigley

MOVED BY Gunkle and **2ND BY** Merkle to approve the following additional PIAA District Sports beginning with the 2015-2016 school year-

- Middle School Track
- Middle School Cross Country
- High School Competition Cheering

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay, Quigley

MOVED BY Gunkle and **2ND BY** Lycett to approve the annual renewal of the agreement between the Southern Lehigh School District and **Pottsgrove School District** for the purpose of the **Radiological Emergency Response Plan** for incidents at the Limerick Generating Station.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Dimmig, Lindsay, Quigley

The PSBA Bylaws authorize school districts of the third class to appoint two voting delegates to the 2015 legislative policy council. This year’s meeting will be held on Tuesday, October 13, 2015 during the School Leadership Conference in Hershey. Interested Board members were instructed to notify Diana Millman prior to July 31, 2015.

COMMUNICATIONS

Mrs. Parsons received an email and shared the news that 2002 Southern Lehigh graduate Julie France was presented with the District Educator of the Year Award from Pen Argyl Area School District.

VISITORS

ADJOURNMENT

The Board took a brief recess at 8:15 p.m.

The Board met in executive session to discuss personnel and legal issues at 8:17 p.m.

The meeting reconvened at 9:15 p.m.

MOVED BY Gunkle and **2nd BY** Lycett to adjourn the meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: McLoughlin, Dimmig, Lindsay, Quigley

The meeting was adjourned at 9:15 p.m.

ATTEST: *Diana S. Millman*, Board Secretary

PENDING APPROVAL