



## **Southern Lehigh School District**

### **Board of School Directors Meeting**

**December 14, 2015**

The meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:30 p.m. on the above date (December 14, 2015) at Southern Lehigh High School, Center Valley, PA.

**PRESENT:** Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger

**ABSENT:** (Open Board Seat)

**OTHERS:** Christman, Melber, Millman, Lewis, Kennedy, Jordan, Buchman, Sinkler (SLEA), Butz and approximately 10 other members of the community.

#### **OPENING PROCEDURES**

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

#### **APPROVAL OF MINUTES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Lycett to approve the minutes of the December 1, 2015 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger - Motion Carried**

**ABSENT:** (Open Board Seat)

#### **VISITORS**

#### **SCHOOL BOARD APPOINTMENT**

**MOVED BY** Lycett and **2<sup>ND</sup> BY** McLoughlin to elect **Jennifer Smith** to fill the unexpired term ending December 5, 2017 of Mr. William Hayes, who resigned effective November 24, 2015.

**ROLL CALL VOTE: "YES" – Parsons, Dimmig, McLoughlin, Lycett, Merkle, Sisselberger – Motion Carried**

**"ABSTAIN" – Gehman, Gunkle**

There was Board discussion.

**MOVED BY** Lycett and **2<sup>ND</sup> BY** McLoughlin to close the nominations for the open board seat due to the unexpired term of Mr. William Hayes.

**VOICE VOTE: "YES" – Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger - Motion Carried**  
**ABSENT: None**

Mrs. Millman, serving as Notary, then administered the oath of office to the newly elected board member, Mrs. Jennifer Smith.

**CONSENT AGENDA**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Lycett to approve the **CONSENT AGENDA** items as follows -

Approve the following substitute teacher for the 2015-2016 school year-

Laura Girodo PK-4;

Approve the following staff-

Marissa DellaValle, Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26, effective December 15, 2015. Ms. DellaValle will fill the position due to the resignation of *Kristine Melnick*,

Jaimee French, Part-time Cafeteria Worker (3.5 hours/week), Lower Milford Elementary School, an hourly rate of \$15.71, effective December 15, 2015. Ms. French will fill the position due to the transfer of *Lynn Yost*,

Teresa Stauffer, Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26, with an effective date pending receipt of required documentation. Ms. Stauffer will fill the position due to the resignation of *Kathy Smith*;

Accept the resignation of the following staff-

David McRae, HVAC Technician, effective November 25, 2015

Malinda McComber, Human Resources Secretary, effective December 11, 2015;

Approve the following extra-curricular advisor for the 2015-2016 school year-

Jessica Swartz HS Musical Choreographer \$2000;

Approve Lorraine Frasch, MS Afterschool Learning Lab Staff, an hourly rate of \$43.44, for the 2015-2016 school year;

Approve the following SAT Prep Course Advisors for winter, 2016, an hourly rate of \$43.44-

Ryan Haupt

Megan Hallman;

Approve Donna Gaugler, Grades 4-6 Gifted Teacher, Joseph P. Liberati Intermediate School, to write Gifted Individualized Education Plans (GIEP) for two students as required by law, an hourly rate of \$43.44;

Approve Lorraine Frasch to provide extended support services to student #121501 for no more than 8 hours per week, an hourly rate of \$43.44.

**VOICE VOTE: "YES" – Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger Smith– Motion Carried  
ABSENT: None**

## **CURRICULUM/STUDENTS AND STAFF ACTIVITIES**

### **BUSINESS AND FINANCE**

#### **SUPPORT SERVICES**

#### **PERSONNEL**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Lycett to approve the following certificated staff:

Lisa Dickinson, Grade 4 Teacher, Joseph P. Liberati Intermediate School, Master's, Step 8, \$62,112 (pro-rated) effective December 14, 2015. Ms. Dickinson will fill the position due to the retirement of *Alison Kaplan*.

**VOICE VOTE: "YES" – Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger Smith– Motion Carried  
ABSENT: None**

#### **REPORTS**

##### Budget and Finance Committee

Dr. McLoughlin reported that the committee met prior to this meeting to review the 2014-2015 year and discuss preliminary plans for the 2015-2016 school year.

#### **OLD BUSINESS**

#### **NEW BUSINESS**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Lycett to approve the **Settlement and Separation Agreement and General Release for Employee #19800**.

**VOICE VOTE: "YES" – Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger Smith – Motion Carried  
ABSENT: None**

2016 Board Committees

Mrs. Parsons updated board committee chairs and representatives for 2016:

Budget and Finance: Dr. McLoughlin (Chair), Mr. Dimmig, Mrs. Gunkle

Facilities: Mr. Merkle (Chair), Mr. Dimmig, Mrs. Gunkle

Policy: Mr. Lycett (Chair), Mrs. Gunkle, Mrs. Parsons

Education: Mrs. Gunkle (Chair), Mrs. Parsons, Mrs. Gehman

Negotiations: Mrs. Parsons (Chair), Dr. McLoughlin, Mr. Dimmig, Mr. Lycett

PFSE: Mr. Lycett (Chair), Mrs. Sisselberger, Mrs. Smith

CLIU: Mrs. Parsons

LCTI: Mrs. Sisselberger, Mrs. Smith

ACMC: Mrs. Parsons

**VISITORS**

Mrs. Mary deCastro, Center Valley, PA, addressed the board regarding a swim team issue.

The Board took a brief recess at 7:55 p.m.

The meeting reconvened at 8:00 p.m.

**ADJOURNMENT**

**MOVED** by Gunkle and 2<sup>nd</sup> **BY** Lycett to adjourn the meeting.

**VOICE VOTE: "YES" – Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger Smith – Motion Carried**

**ABSENT: None**

The meeting was adjourned at 8:00 p.m.

**ATTEST:** Diana S. Millman, Board Secretary