



## Southern Lehigh School District Field Trip Request Form

School Southern Lehigh H.S.

Teacher(s) Mr. David R. Long

Class/ Group Speech and Debate Team

Date Request Submitted 9/28/16 Date of Field Trip 11/19-20/16 Rain Date None

Destination St. Joseph's University Philadelphia, PA

Time of Departure 11/19 6:00 AM

Return Time 11/20 8:30 PM

Method of Transportation Car Pool by adult chaperones, and or school bus

Number of Students 10 Number of Staff 1 Number of other Chaperones 3

How will students be grouped for supervision? They compete by event

What preparation will occur for chaperones to ensure an understanding of expectations?

All Chaperones have judged at Speech and Debate Tournaments in the past. New chaperones for the team will be trained by Mr. Long in terms of judging for a speech and debate tournament.

How is the trip financed? (Please provide details for all funding sources).

District budget for the team for registration and transportation. Food and housing are paid for by the students and through fundraising

Educational Goal(s) of Trip / How does this trip support the written/approved curriculum?

The Speech and Debate Team will be competing at the Villiger Tournament at St. Joseph's University in Philadelphia, PA.



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What specific student activities are planned for before, during and after the trip to ensure "value-added" to the learning process?

Team members prepare their debate cases and presentations with Mr. Long, the team coach. After the trip, students review their performances with Mr. Long.

What method will you measure the achievement of the education goal(s)?

Through review of the students' performance at the competition.

Teacher Signature: \_\_\_\_\_

Date 9/28/16

Principal Approval: \_\_\_\_\_

Date 9/28/16

Curriculum Office Approval: \_\_\_\_\_

Date 10/4/16

Superintendent Approval: \_\_\_\_\_

Date 10-4-16

After approval, a copy of this form will be returned to the building office.

Teachers/ Principals will ensure the following are completed:

- Submission for approval of School Bus Transportation -form SL-5130.2-1-77 to Central Office fifteen (15) days in advance.
- Secured parental permission slips for each student.
- Prepared for any student medical/health concerns
- Signed the trip verification from the bus driver and return it to the principal's office as soon as possible after the trip.
- Evaluation of the field trip.