



Southern Lehigh School District Board of School Directors Meeting

June 27, 2016

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:45 p.m. on the above date (June 27, 2016) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Parsons, Dimmig, McLoughlin, Gehman, Gunkle, Lycett, Merkle, Sisselberger, Smith

ABSENT: None

OTHERS: Christman, Melber, Millman, Bergey, Buchman, Kennedy, Jordan, Takacs, Sinkler (SLEA), and 5 other members of the community.

OPENING PROCEDURES

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Gehman to approve the minutes of the June 13, 2016 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: None

VISITORS

Mrs. Parsons welcomed Mr. Chad Remaly, Athletic Director to the district.

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Smith to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated June 27, 2016 showing paid bills in the amount of \$7,847.45 and bills to be paid in the amount of \$417,648.63 for a total amount of \$425,496.08 for the General Fund, and bills to be paid in the amount of \$290 for the Capital Reserve Sinking Fund, and bills to be paid in the amount of \$1,183,235.62 for the Construction Fund;

Approve the Treasurer's Report and Investment Report for the month of April, 2016;

Approve the first period of childrearing leave of Kate Flannery, Language Arts Teacher, Southern Lehigh Middle School, for the first semester of the 2016-2017 school year;

Approve the following advisors for the 2016-2017 school year-

<u>Tamme Westbrook</u>	Guidance Leader	\$2654
<u>Anthony Italiani</u>	Class Advisor-Freshman	\$1092
<u>Stephanie Donald</u>	Class Advisor-Sophomore	\$1200
<u>Kaytlyn Byers</u>	Class Advisor-Junior	\$1968
<u>Jessica Swartz</u>	Class Advisor-Senior	\$2257
<u>David Long</u>	Debate	\$2646
<u>Marlo Spritzer</u>	Newspaper	\$2131
<u>Lynne Kelly</u>	Honor Society	\$1196
<u>Matthew Wehr</u>	Drama	\$2497
<u>Lee Zeisloft</u>	Varsity	\$1940
<u>Beth Dottery</u>	Scholastic Scrimmage	\$846**
<u>Jennifer Wlodek</u>	Scholastic Scrimmage	\$846**
<i>**Shared position and total stipend of \$1692</i>		
<u>Bonnie Organski</u>	FBLA	\$1768
<u>Robert Gaugler</u>	Robotics	\$2497
<u>Jessica Swartz</u>	Dance	\$3084
<u>Lauren Tocci</u>	Yearbook, HS	\$3663
<u>Troy Ruch</u>	Student Council (Senate)	\$2646
<u>Thomas Beaupre</u>	Key Club	\$2323
<u>Megan Dellegrotti</u>	SADD	\$554.66**
<u>Justina Viola</u>	SADD	\$554.66**
<u>Stephen Schrader</u>	SADD	\$554.66**
<i>**Shared position and total stipend of \$1664</i>		
<u>Matthew Wehr</u>	Broadway Musical	\$3526
<u>Cherise Kocis</u>	Teen Counseling	\$1113.50**
<u>Amy Bausher</u>	Teen Counseling	\$1113.50**

***Shared position and total stipend of \$2227;*

Approve the following staff for ESL summer testing, an hourly rate of \$43.44-

Charise Trilling

Jacqueline Meder;

Approve the following seasonal computer technician, an hourly rate of \$15.98, effective July 1, 2016 through June 30, 2017-

Daniel Lewis;

Approve the following coaches for the 2016-2017 school year-

Stanley Sroka MS Football \$811.00**

***25% of total stipend;*

Aliza Wagner MS Fall Cheer \$1335;

Approve the following volunteer coaches for the 2016-2017 school year-

Enos Martin Track and Field

Lori Michelle Schumaker Track and Field

Adam Glassic Football.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. McGinty, Assistant Principal, Joseph P. Liberati Intermediate School, presented a video highlighting social media and highlights throughout the school year.

MOVED BY Gunkle and **2ND BY** McLoughlin to approve the renewal agreement for **Blackboard Mass Notification** and Blackboard Web Community Manager Essentials at a cost of \$34,676.67 for the term July 1, 2016 through June 30, 2017.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Smith to approve the **special education waivers** for the following students-

1. Student #061603
2. Student #061604

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Smith to approve the **special education agreements** for the following students-

1. Student #061601
2. Student #061602

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

BUSINESS AND FINANCE

MOVED BY McLoughlin and **2ND BY** Gunkle to approve the **following insurance policies** for the 2016-2017 school year-

- Package Policy (Property and Fire, General Liability, EDP, Inland Marine, Contractors Equipment, Crime, Boiler & Machinery, etc.) – Liberty Mutual Group at an annual premium of \$91,722 (an increase of 1.75%).
- School Leaders Legal Liability (Employer's Liability for Directors, Employees, and Volunteers) – Liberty Mutual at an annual premium of \$18,238 (a decrease of 0.5%).
- Umbrella Liability Policy (Excess Coverage above Underlying Policies) – Liberty Mutual at an annual premium of \$9,398 (a decrease of 48%).
- Blanket Policy for PTA's, PTO's, Booster Clubs, etc. – Liberty Mutual Insurance Company at an annual premium of \$501 (unchanged).
- Auto Insurance – Liberty Mutual at an annual premium of \$10,963, an increase of 16%.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Smith and **2ND BY** Gunkle to approve Administration to enter into an agreement with **Lehigh Valley Physician Group** of 2100 Mack Blvd., Allentown, PA 18103 for the period of July 1, 2016 through June 30, 2017 for-

1. Description of Service: Part A (school doctor)
2. Description of Service: Part B (sport physician and physicals)

VOICE VOTE: "YES" – Parsons, Dimmig, Gehman, Gunkle, Merkle, Smith – Motion Carried
"NO" - Lycett, Sisselberger
ABSTAIN – McLoughlin
ABSENT: None

MOVED BY Gunkle and **2ND BY** Gehman to approve **Sweet, Stevens, Katz & Williams** as school solicitor for the 2016-2017 school year

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

SUPPORT SERVICES

MOVED BY Gehman and **2ND BY** Merkle to approve the following **allowance adjustments** for construction of the **New Hopewell Elementary School** project. These unanticipated costs and credits were included in the contractor's base contract and will not result in an increase or decrease of the contractor's bid amounts-

1. GC-014 - Adjustment for increasing the solar field fence height from 4 to 7 feet - \$6,140,75
2. GC-015 - Adjustment for changes to the courtyard grade to correct elevation conflicts - \$5,193.59
3. GC-016 - Adjustment to add sod to the courtyard (pre-approved) - \$18,031.48
4. EC-004 - Adjustment to add duct detectors as required by code - \$20,815.00
5. EC-005 - Adjustment to add instant heat in the Music Room sink - \$1,431.00
6. MC-004 - Adjustment to relocate and modify ductwork in classroom wings - \$13,858.70
7. MC-005 - Adjustment to change the return grills in the Cafeteria - \$338.83
8. MC-006 - Adjustment to add insulation on ductwork to Gymnasium - \$1,542.75
9. PC-004 - Adjustment to change the sprinkler layout in the Gymnasium - \$6,487.00
10. Preapproval to add a window between the Library office and Library_- \$1,361.95

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: None

PERSONNEL

MOVED BY Gunkle and **2ND BY** Merkle to approve the following certificated staff for the 2016-16 school year (pending receipt of required documentation)-

Megan Markwich, .5 Spanish/.5 ESL Teacher, Southern Lehigh High School, a salary of \$59,833, Masters, Step12, effective August 22, 2016.

Christina Piascik, Guidance Counselor, Southern Lehigh High School, a salary of \$64,597, Masters +30, Step 9, effective August 22, 2016. Mrs. Piascik will fill the position due to the retirement of *Carl Crouse*.

Courtney Zernhelt (Bathgate), Art Teacher, Southern Lehigh High School, a salary of \$47,807, Bachelors, Step 14, effective August 22, 2016. Ms. Zernhelt will fill the position due to the retirement of *Anne Sikorski-Schneider*.

Danika Wall, Family and Consumer Science Teacher, Southern Lehigh High School, a salary of \$63,448, Masters, Step 7, effective August 22, 2016 (October 10 through 14, 2016 unpaid). Ms. Wall will fill the position due to the retirement of *Linda Gross*.

Andrew Green, Health, Physical Education and Driver Education Teacher, Southern Lehigh High School, a salary of \$61,491, Masters, Step 9, effective August 22, 2016. Mr. Green will fill the position due to the retirement of *Douglas Roncolato*.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Gehman to approve rescinding the requested educational sabbatical of Katie Quartuch that was approved at the April 13, 2015 school board meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Gehman to approve the following certificated staff-

Katherine Mills, Language Arts Long-Term Substitute, Southern Lehigh Middle School, a salary of \$47,807, Bachelors, Step 14, effective August 22, 2016. Ms. Mills will fill the position due to the childrearing leave of *Kate Flannery*.

REPORTS

Education Committee

Mr. Lycett reported the committee met prior to this meeting and discussed student handbooks and kindergarten.

Facilities Committee

Mr. Merkle reported that the exterior of the New Hopewell Elementary School is complete, Middle School track issues continue, Middle School tennis courts are cracking and will be sealed. Discussion regarding glycol issues at the High School propted the following motion-

MOVED BY Merkle and **2ND BY** Gunkle to approve the High School Glycol Project in an amount not to exceed \$75,000. The bid opening is to occur on July 18, 2016 with award required no later than July 25, 2016, to assure completion prior to the start of fall heating season. The Administration reserves the right to reject any or all proposals in the best interest of the District. Bid results will be shared at the August 8, 2016 School Board meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

LCTI

Dr. Smith reported from the June 22, 2016 meeting that NOCTI scores increased from 87% to 91% (higher than the state average).

CLIU

Mrs. Parsons reported that CLIU recently awarded a Highmark Foundation grant.

Superintendent Search Committee

Mrs. Parsons provided the following update-

The committee met with CLIU representatives and plan to review applications on June 30. A survey that will help the School Board prioritize what attributes and qualities are important in the new Superintendent will be sent to parents and district staff.

OLD BUSINESS

MOVED BY Gunkle and **2nd BY** Sisselberger to approve the proposed location changes for board meeting dates approved at the April 25, 2016 board meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

NEW BUSINESS

MOVED BY Gunkle and **2nd BY** Gehman to approve a first reading of the following new policies-

- #123.4 Programs: *Hazing*
- #626.1 Finances: *Travel Reimbursement – Federal Programs*
- #827 Operations: *Conflict of Interest*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Gunkle and **2nd BY** Gehman to approve a first reading of the following revised policies-

- #324 Administrative Employees: *Personnel Files*
- #319.1, 419.1, Employees: *Outside Activities and Intellectual Property*
- #519.1
- #623 Finances: *General Fund and Internal Account*
- #808 Operations: *Student Lunch Program*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

COMMUNICATIONS

VISITORS

Mr. Michael Anderson, Coopersburg resident, inquired about the HS swim coach position.

ADJOURNMENT

Mrs. Parsons announced the need for an executive session and that the board would not reconvene.

MOVED BY Gunkle and **2nd BY** Smith to adjourn the meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

The meeting was adjourned at 8:28 p.m.

ATTEST: *Diana S. Millman*, Board Secretary

PENDING APPROVAL