



**Southern Lehigh School District**  
Board of School Directors Meeting  
Board Meeting

**April 24, 2017**

The regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:12 p.m. on the above date (April 24, 2017) at Liberty Bell Elementary School (Gymnasium), Coopersburg, PA.

**PRESENT:** Dimmig, Gehman, Parsons, McLoughlin, Gunkle, Lycett, Merkle, Sisselberger, Smith

**ABSENT:** None

**OTHERS:** Evison, Lewis, Melber, Millman, Montanye, (SSKW), Kennedy, Jordan, Buchman, Hafner, Bergey, Malinchak (MCall), and approximately 30 other members of the community.

**OPENING PROCEDURES**

Mr. Dimmig led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

**STUDENT RECOGNITION**

Mr. David Long, Speech and Debate Advisor, celebrated 25 years as the team's advisor. Mr. Long introduced Speech and Debate Team members to recognize their accomplishments this year.

**APPROVAL OF MINUTES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Parsons to approve the minutes of the March 27, 2017 meeting as distributed to all Board members.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

**VISITORS**

**STUDENT REPRESENTATIVE REPORT**

### High School Student Council

High School Student Council representatives, Melinda G. and Kyle R. provided an update including-

- Student Forum
  - \$8000 raised for Angel 34
- NHS Induction
- Spain Trip – April 5 through 15, 2017

### **SUPERINTENDENT’S REPORT**

Mrs. Evison reported on the success of the high school Spain trip held in April and provided additional updates-

- DEI Committees continue to meet monthly
- Lacrosse Team participating in a Headstrong charity fundraiser at Emmaus High School

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Sam Hafner, Liberty Bell Principal introduced Mrs. Moyer, Mrs. Dimmig, Mrs. Anderson and Mrs. Bryan who provided a video on science research curriculum.

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Smith to approve the following items-

The Administration recommends approval of the following student trip requests:

*Southern Lehigh High School Speech and Debate Team* to participate in the Tournament of Champions, Lexington, KY, April 27 through May 2, 2017.

*Southern Lehigh High School Speech and Debate Team* to participate in the National Catholic Forensic League Grand National Tournament, Louisville, KY, May 25 through 29, 2017.

*Southern Lehigh High School Robotics Team* to participate in the 2017 FIRST Championship, St. Louis, MO, April 26 through 30, 2017.

**VOICE VOTE: “YES” - Unanimous - Motion Carried**  
**ABSENT: None**

### **SPECIAL EDUCATION AND STUDENT SERVICES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Parsons to approve the following items-

The Administration recommends approval of the CLIU #21 Facilities Plan for the 2017-2018 school year.

**VOICE VOTE: “YES” - Unanimous - Motion Carried**  
**ABSENT: None**

**BUSINESS AND FINANCE**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Parsons to approve the following business and finance items-

Approve the bills list to be paid as of April 24, 2017;

Approve the PlanCon Part K application for the refunding Series of 2016. This series was the refunding of Series of 2010;

Approve the PlanCon Part K application for the refunding Series A of 2016. This series was the refunding of the Series of 2011.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Smith to approve the 2017-2018 Preliminary Budget with a .20 tax increase-

- 15.82 Mills
- Final approval at June 12, 2017 Board meeting

**VOICE VOTE: "YES" – Gehman, Parsons, McLoughlin, Gunkle, Smith - Motion Carried**  
**"NO" – Dimmig, Lycett, Merkle, Sisselberger**  
**ABSENT: None**

**SUPPORT SERVICES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Smith to approve the following Support Services items-

Allowance Adjustment-Hopewell Elementary School Project

Approve allowance adjustments for construction of the New Hopewell Elementary School project. These unanticipated costs were included in the contractor's base contract and will not result in an increase or decrease of the construction contract amounts-

Lobar, Inc, One Mill Rd., Dillsburg, PA 17019 - General Contractor

- GC-025 – Painting of interior storefront – to be reimbursed - \$1,099.91

Albarell Electric, Inc., 901 W. Lehigh Street, Bethlehem, PA 18018 – Electrical Contractor –

- EC-008 – Addition of a receptacle in the copier room - \$1,131.00
- EC-009 – Premium time related to timely completion – \$8,752.62
- EC-010 – Miscellaneous electrical work – \$1,704.39
- EC-011 – Credit for premium time related to timely completion –<\$2,385.52>

JBM Mechanical, Inc, 3273 Gun Club Road, Nazareth, PA 18064 – Mechanical Contractor

- MC-003 – Credit for a reduction in work and materials related to gym – <2,000.00>;

Change Order - Lobar, Inc.

Approve change order GC-001 in the amount of \$17,383.91 to Lobar, Inc, One Mill Rd., Dillsburg, PA 17019 for additional asphalt paving along Hopewell Road as required by Township Ordinance at the Hopewell Elementary School. This unanticipated cost will result in an increase of the contractor's contract amount;

Change Order - Albarell Electric, Inc.

Approve a change order credit EC-001 in the amount of <\$35,722.99> to Albarell Electric, Inc., 901 W. Lehigh Street, Bethlehem, PA 18018 for unused electrical allowances associated with the New Hopewell Elementary School. This change order decreases the contractor's bid amount and closes out the electrical contract;

Engineering Services Agreement - Barry Isett & Associates, Inc.

Approve the engineering services agreement with Barry Isett & Associates, Inc., 85 South Route 100, Allentown, PA 18106 for the demolition of the Blue Shed adjacent to Preston Lane in the amount of \$11,200. These fees include services associated with all phases of the design, pre-bid, bidding, demolition and closeout of the project. Demolition costs are anticipated to range between \$35,000 and \$45,000 based on the results of public bid.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

**PERSONNEL**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Parsons to approve the following personnel items-

Accept the retirements of the following staff-

Sherry Lesavoy, Grade 5 Teacher, Joseph P. Liberati Intermediate School, effective the end of business day June 13, 2017. Mrs. Lesavoy has been a district employee for 19 years.

Virginia Rothenberger, Grade 7 Science Teacher, Southern Lehigh Middle School, effective the end of business day June 13,2017. Mrs. Rothenberger has been a district employee for 28 years;

Approve a second period of childrearing leave of Julia Czerechowski, Learning Support Teacher, Joseph P. Liberati Intermediate School, through the end of the 2017-2018 school year;

Approve the appointment of Christopher Miller, Long-Term Substitute Teacher, Joseph P. Liberati Intermediate School, Bachelors, Step 13, a salary of \$49, 225, for the 2017-2018 school year. Mr. Miller will fill the position due to the childrearing leave of Julia Czerechowski;

Approve the following substitute teachers for the 2016-2017 school year-

<u>Timothy Einolf</u>	Math 7-12, Technology Ed PK-12
<u>Ellen Bernstein</u>	Emergency Certificate
<u>Michael Blair</u>	Emergency Certificate
<u>Paul Nolan</u>	Emergency Certificate
<u>Michelle Penoyer</u>	Emergency Certificate
<u>Donna Reffle</u>	Emergency Certificate
<u>Lisa Snover</u>	Emergency Certificate
<u>Jennifer Landis</u>	Emergency Certificate
<u>Catherine Shankweiler</u>	Emergency Certificate
<u>Sandra Giannattasio</u>	Emergency Certificate;

Approve the Intermittent FMLA leave of Michelle Robinson, PIMS & Data Specialist, Central Office, for up to 12 weeks effective March 27, 2017 through March 26, 2018;

Approve the following substitute for the 2016-2017 school year-

Taylor Mudri, Substitute Instructional Assistant, an hourly rate of \$16.45;

Approve the following nursing staff to assist with evening Kindergarten Registration, an hourly rate of \$21.49-

Lisa Dondero;

Approve the following staff to assist with summer Kindergarten Testing, an hourly rate of \$44.53-

Susan Bryan

Sara Hovis;

Approve the following volunteer coaches for the 2016-2017 school year-

Darren Lepage      Baseball

Kevin Cain      Girls Lacrosse;

Approve the following event worker for the 2016-2017 school year-

Erin Laney;

Approve the following coaches for the 2017-2018 school year (*The rates listed are for the 2016-2017 school year.*)-

<u>Kaitlyn Byers</u>	Asst. Field Hockey HS	\$4738
<u>Samantha Lavin</u>	Asst. Field Hockey HS	\$4738
<u>Lawrence Glueck</u>	Asst. Boys Soccer HS	\$4738
<u>Richard Dreves</u>	Asst. Boys Soccer HS	\$2369*
<u>Terrence Nevill</u>	Asst. Boys Soccer HS	\$2369*

*\*Shared position and stipend*

Samantha Schultz Head Fall Cheer HS \$1780\*

*\*Shared position and stipend 80% with another coach to be named*

Aliza Wagner Asst. Fall Cheer HS \$1335

Abbey Olsen Fall Cheer MS \$1335

Samantha Schultz Competition Cheer HS \$2091.50\*

Aliza Wagner Competition Cheer HS \$2091.50\*

*\*Shared position and stipend*

Andrew Green Head Cross Country MS \$2863;

Approve the following volunteer coaches for the 2017-2018 school year-

Rodney Koch Boys Soccer

David Loew Boys Soccer

Joshua Gildea Boys Soccer

Heather Smillie Field Hockey

Kelly Whittaker Girls Soccer

Jeffrey Hudson Golf

Christopher Williamson Golf

Cynthia Ashworth Girls Tennis.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**

**ABSENT: None**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Smith to approve a voluntary separation agreement with Human Resources Administrator William Kennedy in accordance with its terms.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**

**ABSENT: None**

**BOARD POLICY**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Parsons to approve a second and final reading of the following new policies-

#620 Finances: *Fund Balance*

#827 Operations: *Conflict of Interest*

#806 Operations: *Child Abuse*

#716 Property: *Integrated Pest Management*

#801.2Operations: *Record Destruction Policy*

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Parsons to approve a first reading of the following policies-

- #336.1 Administrative Employees: *Military Duty and Leave*
- #436.1 Professional Employees: *Military Duty and Leave*
- #536.1 Classified Employees: *Military Duty and Leave*
- #314.1 Administrative Employees: *Infectious Disease*
- #414.1 Professional Employees: *Infectious Disease*
- #514.1 Classified Employees: *Infectious Disease*
- #333 Administrative Employees: *Professional Growth*
- #433 Professional Employees: *Professional Growth*
- #533 Classified Employees: *Professional Growth*
- #407.1 Professional Employees: *Student Teachers*

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

**NEW BUSINESS**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Parsons to approve the following new items-  
Board Docs

Approve the agreement with BoardDocs, an online board management system at a cost of \$9000 per year (with a one-time start-up fee of \$1000.);

Proposed 2017-2018 District Calendar

Approve the 2017-2018 School District Calendar;

Official Local School District Holidays

Approve the attached resolution to identify Official Local School District holidays in accordance with PDE Basic Education Circular (BEC);

Proposed 2017-2018 School Board Meeting Dates

Approve the School Board Meeting dates for September, 2017 through August, 2018;

Southern Lehigh Public Library Board Representative

Accept the resignation of Keith Scattergood, Southern Lehigh School District representative for the Southern Lehigh Public Library's Board of directors, effective June 30, 2017.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

**COMMUNICATIONS**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Parsons to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

The meeting was adjourned at 8:06 p.m.

**ATTEST:** *Diana S. Millman*, Board Secretary

PENDING