



Southern Lehigh School District

Board of School Directors Meeting
Board Meeting

May 22, 2017

The regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:06 p.m. on the above date (May 22, 2017) at Joseph P. Liberati Intermediate School (Cafeteria), Center Valley, PA.

PRESENT: Dimmig, Parsons, Gunkle, Lycett, Merkle, Sisselberger, Smith
ABSENT: Gehman, McLoughlin
OTHERS: Evison, Lewis, Melber, Millman, Montanye, (SSKW), Kennedy, Jordan, Buchman, Takacs, Bergey, Siegfried, Guarriello, Ruhf, Sinkler (SLEA), Diaz (SLEA) and approximately 85 other members of the community.

OPENING PROCEDURES

Mr. Dimmig led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

STUDENT RECOGNITION

Mr. Robert Gaugler, Robotics Team Advisor, introduced Robotics SparTechs Team members to recognize their accomplishments this school year.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Parsons to approve the minutes of the April 24, 2017 meeting as distributed to all Board members.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Gehman, McLoughlin

VISITORS

STUDENT REPRESENTATIVE REPORT

High School Student Council

High School Student Council representatives, Ben M. and Ethan D. provided an update including-

- 5/25 Carnival Day
- Special Olympics Event-50 Key Club members participated

SUPERINTENDENT'S REPORT

Mrs. Evison provided updates including-

- Recognition of Mr. Neefe, Softball Coach-1000th game to date
- DEI Committee groups to share out as a group and discuss long range plans
- Strategic Comprehensive Planning set to begin
- 5/25/17 Freddy Awards – HS received 12 nominations for “Sister Act”

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Mary Farris, Joseph P. Liberati Intermediate School Principal introduced the Junior Meistersingers who performed a medley of songs under the direction of Ms. Lojewski, Music Teacher.

Library Update

Mrs. Ackerman, Mrs. Dimmig, Mrs. Robbins, Mrs. Schiavone provided a video highlighting library activities.

MOVED BY Gunkle and **2ND BY** Parsons to approve the agreement with **DaVinci Science Center** for Dr. David Smith or Karen Knecht to coach two K-3 elementary teachers who will be piloting science programs between September 5, 2017 and October 31, 2017, an hourly fee of \$80.00, not to exceed a total of 12 hours or \$960.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: Gehman, McLoughlin

(Mr. Lycett left the meeting at 7:56PM and returned at 7:58PM.)

MOVED BY Gunkle and **2ND BY** Lycett to approve the following items-

2017-2018 K-3 Elementary School Handbook

Approval of the 2017-2018 K-3 Elementary School Handbook. (VI, D-Summary of Changes) (VI, D-Handbook)

2017-2018 Joseph P. Liberati Intermediate School Handbook

Approval of of the 2017-2018 Joseph P. Liberati Intermediate School. (VI, E-Summary of Changes) (VI, E-Handbook)

2017-2018 Southern Lehigh Middle School Handbook

Approval of the 2017-2018 Southern Lehigh Student/Parent Handbook. (VI, F-Summary of Changes) (VI, F-Handbook)

2017-2018 Southern Lehigh High School Handbook

The Administration recommends approval of the 2017-2018 Southern Lehigh Student/Parent Handbook. (VI, G-Summary of Changes) (VI, G-Handbook)

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Gehman, McLoughlin

MOVED BY Gunkle and **2ND BY** Lycett to approve the following items-

2017-2018 CLIU#21 Student Driver Education Program Agreement

The Administration recommends approval of the Student Driver Education Program Agreement with CLIU#21, effective July 1, 2017 through June 30, 2018. (VI, H)

2017-2018 District Mini Grants

the 2017-2018 District Mini Grants for a total amount of \$29,367.31 (*pending approval of the final 2017-2018 budget*). (VI, I)

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Gehman, McLoughlin

Student Trip Request

MOVED BY Gunkle and **2ND BY** Parsons to approve **the following student trip request-**

Southern Lehigh High School Speech and Debate Team to participate in the National Speech and Debate Association National Championship, Birmingham, Alabama, June 17 through 24, 2017. (VI, J)

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin, Gehman

SPECIAL EDUCATION AND STUDENT SERVICES

MOVED BY Gunkle and **2ND BY** Parsons to approve homebound instruction for student #050117.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin, Gehman

BUSINESS AND FINANCE

Mr. Jeremy Melber, Director of Business Services provided an update on the 2017-2018 Budget.

MOVED BY Gunkle and **2ND BY** Lycett to approve the following business and finance items-

Approve the bills list to be paid as of May 22, 2017;

Approve the Treasurer's Report and Investment Report for the months of February, 2017 and **March, 2017**. (VIII, C-Feb.) (VIII, C-March)

Election of Board Treasurer

The School Code requires that the Board Treasurer be elected annually in the month of May. It is customary for the Board to elect the same individual who was elected the previous December to accept this nomination in May.

Approve Mrs. Kathleen Parsons as Board Treasurer.

Bonding of Board Officers

Approve the continuation of bonding of the Board Treasurer and Board Secretary at the current level of \$50,000.

Apple Financial Services Agreement

Approve the lease agreement with Apple Financial Services for the lease of Student iPads for the term July 1, 2017 to July 1, 2021. (VIII, F)

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin, Gehman

Appointment of Auditor for the School District for 2016-2017 Fiscal Year

MOVED BY Gunkle and **2ND BY** Parsons to approve the appointment of France, Anderson, Basile and Company to perform the audit of the Southern Lehigh School District Office for the 2016-2017 fiscal year, pursuant to the engagement letter. (VIII, G)

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin, Gehman

SUPPORT SERVICES

Mrs. Evison, Superintendent and Mr. Todd Bergey, Director of Support Services provided a Facilities Plan Update.

MOVED BY Gunkle and **2ND BY** Parsons to approve the following Support Services agenda items-

Inter-Municipal Agreement to Develop and Construct Recreational Facilities

Approve the "Inter-Municipal Agreement to Develop and Construct Recreational Facilities on the Lands of Upper Saucon Township and the Southern Lehigh School District". This agreement is the culmination of efforts between Upper Saucon Township and the Southern Lehigh School District that included "Intent to Participate with Upper Saucon Township in the Creation of the Curly Horse Park" approved on June 4, 2012, and the "Land Adjustment Agreement" with Township approved on March 9, 2015 (*pending Solicitor's review.*) (IX, B-Map) (IX, B-Project Est.) (IX, B-Agreement)

Student Transportation Software

Approve the Student Transportation Software Hosting Agreement with Tyler Technologies, Inc., 23 British America Blvd., Latham, NY 12110. The first year cost with rollover and setup is \$17,038.13, the second year cost will be \$5131.13 and the third year cost at \$5387.69 (*pending Solicitor's review*). (IX, C)

Brandywine-Lehigh Transportation Agreements

Approve the Contracted School Bus Transportation Agreement with Brandywine-Lehigh Transportation, Inc., 595 State Street, Merztown, PA 19539. The agreement will commence July 1, 2017 and end June 30, 22. (IX, D)

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin, Gehman

PERSONNEL

MOVED BY Gunkle and **2ND BY** Parsons to approve the following Personnel items-

Approve the following substitute nurses for the 2016-2017 school year-

Ellen Bernstein Substitute Nurse

Jennifer Williams Substitute Nurse

Approve the following substitute teacher for the 2016-2017 school year-

Gable Young Emergency Certificate

Approve the following certificated staff-

Jonathan Piperato, Math Teacher, Southern Lehigh High School, Bachelors Step 14, an annual salary of \$48,805, effective August 21, 2017. This is a new position.

Accept the resignation of Alison Bauer, Reading Specialist, Southern Lehigh Middle School, effective the end of business day June 13, 2017.

Approve unpaid leave of Jane Dunbar, Instructional Assistant, Hopewell Elementary School, June 9, 12 and 13, 2017.

Approve Lillian Castillo-Torres, Cafeteria Worker, Southern Lehigh High School, an hourly rate of \$16.14, effective May 23, 2017. Ms. Castillo-Torres will fill the position due to the resignation of Kelli Guttman.

Approve the following seasonal computer technicians, effective June 14, 2017 through June 30, 2017, an hourly rate of \$16.42:

Daniel Lewis

Approve the following seasonal computer technicians, an hourly rate of \$16.42* effective July 1, 2017 through June 30, 2018 (*The rate listed is for the 2016-2017 school year.)-

Connor Mackey

Daniel Lewis

Amanda Ruth

Approve the following returning seasonal custodial staff, effective June 19, 2017 through August 18, 2017, an hourly rate of \$8.69 (\$7.63 hourly rate for ages 16-18**)-

Alex Baca

Kendra Beltz

Ruth Berghold

Nicholas George

Charise Grube

August Joachim

Matthew Kee

Bryanne Kelly

Lori Michael

Daniel Perrelli

Ethan Price

Cailyn Reinhard

Timothy Sentors

Robyn Somers

Lynn Yost

Minh-Thai Nguyen**

Approve the following new seasonal custodial staff, effective June 19, 2017 through August 18, 2017, an hourly rate of \$8.69 (\$7.63 hourly rate for ages 16-18**)-

Alexander Amann

Logan Klutinoty

Hannah DelSordo**

Thomas Hart**

Ian Hundley**

Olivia McDermott**

Kayla Morgan

Morgan Nace**

Accept the retirement of Elizabeth Schneck, Secretary, Hopewell Elementary School, end of business day June 30, 2017. Mrs. Schneck has been a district employee for 28 years.

Approve FMLA leave of Jamie O'Donnell, Instructional Assistant (Special Ed), for up to 12 weeks of intermittent leave, effective May 23, 2017 through March 22, 2018.

Approve the following substitute staff for the 2017-2018 school year-

Elizabeth Schneck, Substitute Secretary

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: McLoughlin, Gehman

MOVED BY Gunkle and **2ND BY** Parsons to approve the following extra-curricular activities staff-

Approve the following ESY Certificated Staff, an hourly rate of \$44.53, for the period effective July 5, 2017 to July 27, 2017-

Susan Olinik

Lisa Dex

Russel Tucker

Andrea Quintana

Lisa Lowry

Caryn Bronfenbrenner

Shannon Mauro

Lauren Tocci

Anthony Italiani

Carol Macomb

Linda Milliman

Lori Simons

Chris Miller

Susan Grazio

Approve the following ESY Instructional Assistants, an hourly rate of \$18.76, for the period effective July 5, 2017 to July 27, 2017-

Teresa Gledhill

Tracy Stough

Stephanie Hantz

Stephanie Kauffman

Kelly Sleeman

Christina Jann

Deborah Zweifel

Teresa Stauffer

Linda McGovern

Andrea Ramsey

Marissa DellaValle

Mark Evans

Jennifer Perez

Approve the following summer ESL Screening Staff, an hourly rate of \$44.53-

Megan Markwich

Jacqueline Meder

Charise Trilling

Approve the following Subject Area Leaders for the 2017-2018 school year-

Jeffrey Hershey HS Language Arts \$3673

Heather Toto MS Language Arts \$3179

Victoria Butz Elem. Language Arts \$1836.50*

Pamela Kuntzman Elem. Language Arts \$1836.50*

**Shared position and stipend.*

Megan Dellegrotti Phys. Ed/Health \$1836.50*

Dianna Riegel Phys. Ed/Health \$1836.50*

**Shared position and stipend.*

Ryan Haupt HS Math \$1836.50*

Justina Viola HS Math \$1836.50*

**Shared position and stipend.*

Ronnette Mays MS Math \$3179

Karen Ryan Elem. Math \$1836.50*

Brooke Ruch Elem. Math \$1836.50*

**Shared position and stipend.*

Jeremy Deyton HS Science (Budget) \$500

Adrienne Searfoss HS Science \$3673

Blaze Meyers MS Science \$2560

Melinda Watkins Elem. Science \$1589.50*

Nicholas Weaver Elem. Science \$1589.50*

**Shared position and stipend.*

Thomas Beaupre HS Social Studies \$3179

Anita Benedix MS Social Studies \$2560

Tricia Anderson Elem. Social Studies \$1589.50*

Susan Olinik Elem. Social Studies \$1589.50*

**Shared position and stipend.*

<u>Caryn Bronfenbrenner</u>	Special Ed 9-12	\$3264
<u>Jacqueline Butler</u>	Special Ed 7-8	\$2449
<u>Kathleen Wechtler</u>	Special Ed K-6	\$2449
<u>Matthew Wehr</u>	Music K-12	\$3673
<u>Tara Walter</u>	Family & Consumer Science	\$3179
<u>Tamme Westbrook</u>	Guidance Leader	\$2720
<u>Merrilyn Pysher</u>	Health Services Leader	\$2720
<u>Corry Robbins</u>	Library Science	\$2560
<u>Stephanie Donald</u>	Art (Budget)	\$500
<u>Stephanie Donald</u>	Art	\$1224.33*
<u>Marilyn Hower</u>	Art	\$1224.33*
<u>Lynn Yocum</u>	Art	\$1224.33*

**Shared position and stipend.*

<u>Richard Colelli</u>	Technology Education	\$3673
<u>Bonnie Organski</u>	Bus., Comp., Info. Tech	\$1836.50*
<u>JoAnn Peralta</u>	Bus., Comp., Info. Tech	\$1836.50*
<u>Joan Imms-Geiser</u>	World Language	\$3673
<u>Charise Trilling</u>	ESL	\$2560

Athletics

Approve the following volunteer coaches for the 2017-2018 school year-

Donald West Sr. Girls Volleyball

Michael Wagner Girls Volleyball

Devon Wolfe Color Guard

Rick Frable Wrestling

Chelsea Rivenbark Cross Country

Approve the following coaches for the 2017-2018 school year (*The rates listed are for the 2016-2017 school year.*)-

Jeffrey Minnich Asst. HS Cross Country \$3763

Robert McVicker Asst. HS Girls Volleyball \$3763

Spencer Cameron Head MS Girls Volleyball \$2823

Amanda Smith Head HS Fall Cheer \$445.20*

**Shared position and stipend with Samantha Schultz.*

Harrison Henne MS Asst. Girls Volleyball \$1881

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin, Gehman

BOARD POLICY

MOVED BY Gunkle and **2ND BY** Parsons to approve a second and final reading of the following new policies-

#336.1 Administrative Employees: *Military Duty and Leave*

#436.1 Professional Employees: *Military Duty and Leave*

#536.1 Classified Employees: *Military Duty and Leave*

#314.1 Administrative Employees: *Infectious Disease*

#414.1 Professional Employees: *Infectious Disease*

#514.1 Classified Employees: *Infectious Disease*

#333 Administrative Employees: *Professional Growth*

#433 Professional Employees: *Professional Growth*

#533 Classified Employees: *Professional Growth*

#407.1 Professional Employees: *Student Teachers*

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin, Gehman

MOVED BY Gunkle and **2ND BY** Parsons to approve a first reading of the following policies-

#555 Classified Employees: *Essential Employees*

#316 Administrative Employees: *Notification of Arrest or Conviction*

#416 Professional Employees: *Notification of Arrest or Conviction*

#516 Classified Employees: *Notification of Arrest or Conviction*

#508 Classified Employees: *Non-Professional Position Classification*

#512 Classified Employees: *Evaluation*

#810.2 Operations: *Bus Regulation*

#815.1 Website Development

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin, Gehman

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin

FOR INFORMATION ONLY

Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

Graduate Study

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and preapproval date. (XIV, B)

Mr. Dimmig announced the need for an Executive Session, but that the Board would not reconvene.

MOVED BY Gunkle and **2nd BY** Parsons to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: McLoughlin, Gehman

The meeting was adjourned at 8:33 p.m.

ATTEST: *Diana S. Millman*, Board Secretary