

SOUTHERN LEHIGH

HIGH SCHOOL

Dear Parent(s) and Students:

This letter contains information about the Southern Lehigh High School Student Parking Registration Application. Please read it carefully and in its entirety before submitting a parking application. Students wishing to obtain a 2023-24 Parking Permit must complete the Google Form Application. The application will be accessible beginning on July 5th, 2023, at 8:00 AM. Applications must contain **copies of the student's driver's license (PERMITS NOT ACCEPTED), insurance card(s), and registration card(s)**. All documents must be current and valid before the first day of school.

Administration will review all applications and assign spaces on a first-come, first-serve basis. Students involved in off-campus academic programs or credit-bearing professional responsibilities will receive priority. Spots will be assigned numerically. **No students will be permitted to park in visitors, staff, or any space not designated to them. Students who do not have a parking permit are not permitted to park at Southern Lehigh High School.**

Please note that any remaining spaces will be assigned on an ongoing basis until we have reached our capacity. As some students' educational plan involves going to other educational facilities, we must retain several spots in the event that a student must drive to complete their academic program. **Once all lots are filled, no more parking permits or applications will be available.**

Carpool Option - New For 2023-34 School Year: Students can acquire a parking spot and save money by partnering with other licensed drivers (cannot live in the same household). This option will reduce the fee for a parking spot to \$40 (total, to be split between participants), and these spots will be assigned first. When completing the application, students will check the box stating they are participating in the carpool option and identify the other student(s) with whom they will share their spot. Both students must submit a complete application, and their carpool partners must match. It is the students responsibility to determine an appropriate carpool partner. This may consist of neighbors, teammates, co-workers, or friends that live nearby the school. *Should students decide they can no longer make their carpool work, they would both be required to pay the full \$50 fee before a second permit would be issued. Please keep in mind there may not be spots available.*

Students will receive notification for payment and permit pick-up via email if deemed eligible for a parking permit. The fee for parking at SLHS is \$25.00 per semester or \$50.00 for the year for non-carpooling students. Students must make payment in cash or check made out to Southern Lehigh High School. If an application is accepted, but the student does not pick up their permit before the first day of school, their name drops to the bottom of the list, and they risk losing parking privileges.

Any student who drives and parks in a spot to which they are not assigned will receive a disciplinary consequence as per the SLHS Student Handbook and may have their car ticketed and towed at the owner's expense. **Students may lose their privilege to drive if they violate the parking regulations, are habitually tardy, or for other additional disciplinary infractions to be determined by the administration.** Please read the parking permit policies in the SLHS Student Handbook for more information. Individual student parking assignments will be valid from August to June. Finally, please understand that we will do the best we can in fulfilling every request, however, **spaces are VERY limited.** We currently have fewer parking spaces than students in the senior class. For this reason, underclassmen should not count on obtaining a parking permit unless it is directly related to their **educational program.**

Sincerely,

Chad Kinslow
Assistant Principal