



**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE MINUTES**

**Safety Committee Meeting
October 19, 2017, 8:30am
*Minutes***

I. Called to Order 8:30am

PRESENT: S. Knoll, C. Privitera, A. Werner, T. Lentz, J. Thomas, , D. Werkheiser, M. Farris,

ABSENT: T. Bergey, N. Castetter, G. Martin, R. Balik, D. Millman, T. McGinniss

II. APPROVAL OF MINUTES OF September 28th, 2017

III. OLD BUSINESS

- High School sidewalk near bank area has lifted up, tripping hazard. Roots need to be dug up near area. A. Werner will grind down sidewalk to eliminate the tripping hazard.
- Tina – Can we paint lines on the parking spot at High School. Work order was put in for Art to complete – staff member that usually parks there will be told and a cone will be placed to prevent someone from parking there until grate is painted.
- Tara – Can projectors be mounted on ceiling at the Middle School, students are tripping on the cords.
Todd B. is working on getting projectors mounted. T. Bergey brought in a consultant to evaluate situation and estimate cost of this project.
- Dave – Could we get signage on maintenance and ground vehicles, identifying they are district vehicles. Vinyl signs have been ordered and will be placed on all maintenance vehicles.
- Tina – HS - Students in wheelchairs cannot be assigned to classes upstairs. Does the High School have a chair lift? The HS does have a stair stretcher for evacuation purposes. The school nurse requested that we get a new one and mount by the main stairwell. S. Knoll has made the request of A. Buchman, the Special Education Director.



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- Tina – HS - It was brought to Tina’s attention about the Main entrance of the High School being unsafe. This is a big project and has been included in the 10 year report to the School Board. Safety and security task force is aware of this need.
- Tina – HS - Mold in the Library and the humidity in the music room. Air quality test are being done. We are following Envirohealth’s recommendations – books are being cleaned and a dehumidifier was placed in the area.
- Tara – MS – Are fire doors to be locked? – Fire doors should only close but not lock. Head custodian will check on next fire drill, if not working properly, we will repair.
- Debbie – IS – Cross Country runners after school are running in front of cars along the access road to the Joseph P. Liberati Intermediate School. Email was sent to C. Remaly – he has already spoke to coaches but will remind them again.
- Carol – HW – Is there something that can be done with the Green Sheets? S. Knoll will be working on a proposal to submit to the Superintendent to all but eliminate the “green sheets”.
- Dave – IS – Teachers feel they do not have enough representation on the Safety Committee. S. Knoll spoke with Dr. Roth – we are trying to come up with a solution.

IV. NEW BUSINESS

- On October 19, 2017 the Safety Committee met at Central Office. We were scheduled to participate in the School Safety – Basic webinar, provided by PA Department of Labor and Industry however were unable to sign on. Power point presentation will be sent to all members of the Safety Committee.
- Update: area in stadium under the bleachers A. Werner reported that orange construction fence was put up around this area to keep students from entering. The majority of the feedback was positive – we feel this is a good solution.
- The exterior camera at the Hopewell Elementary School needs to be adjusted so that ladies at desk can see people’s faces. Camera is positioned so that only the person’s mid-section can be seen.
- Interior vestibule door at Hopewell Elementary needs a strike so that it can remain locked at all times. The exterior doors stay opened at various times of the day – this allows unauthorized persons to enter office area. Office staff can not always notice that the exterior door was left open due to their blocked view (brick wall, framing).



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- Hopewell playground: 3 accidents within two weeks occurred, children slipping from monkey bars. Mulch will be added to ground, not recommended to physically lower monkey bars –
- High School: teacher is requesting projectors be mounted from ceiling due to tripping hazard created by multiple cords on floor.
- High School: following ALICE training, staff noticed that all windows are not big enough for all personnel to exit building that way. Staff is requesting that egress windows be put in on the first floor.
- High School: parents are not following proper drop off locations – they are dropping students off at entrance by the gym. This blocks others from parking and near miss accidents because of the speed of the drivers. We will bring our concerns to administration at the HS.

V. ACCIDENT/ INCIDENT REVIEW

VI. RECOMMENDATION TO MANAGEMENT

VII. SAFETY TOPIC – Webinar – School Safety – Basic

VIII. NEXT MEETING –November 16, 2017

IX. ADJOURNMENT- 10:00am