



**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE MINUTES**

**Safety Committee Meeting
September 20, 2018, 8:30am
*Minutes***

I. Called to Order 8:40am

PRESENT: S. Knoll, D. Werkheiser, C. Bonsall, T. Walter, T. Lentz,
N. Castetter, J. Thomas, A. Werner; T. Gill

ABSENT: T. Anderson, D. Millman, G. Martin, A. Bausher,
M. Farris, M. Watkins, L. Kern, T. McGinniss, R. Balik,

II. APPROVAL OF MINUTES OF May 17, 2018

III. OLD BUSINESS

- High School sidewalk near bank area has lifted up, tripping hazard. Roots need to be dug up near area. A. Werner will grind down sidewalk to eliminate the tripping hazard.
- T. Lentz – HS – Evacu-Trac evacuation chairs have been purchased and mounted at the top of two stair cases for those students and staff that require assistance during an emergency evacuation.
- The emergency evacuation plan for a wheel chair bound student is not adequate, the cement pad is not an adequate size. Staff at the school should develop another plan to evacuate student in case of an emergency. All doors in a building may not be ADA compliant and plans must be developed for those students with special needs to be evacuated safely. S. Knoll spoke to M. Krippe (MS), teachers are aware of an evacuation plan for those students that need assistance in exiting the building.
- R. Balik – Could we do at least 2 fire drills a year at the Administration Building?
- C. Bonsall – What is the policy for the public being on school property while school is in session? Signage has been ordered, “Community Usage This area is closed when school is in session”. Signs will be posted on either side of walking path around building.



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- J. Thomas – The area where the High School play props are stored has some unsafe conditions, the area is being cleaned up and repairs will be made in the summer. Area has been cleaned and organized.
- Liberty Bell – There are cracks in the blacktop right outside of the gym. Crack sealing was completed over the summer.
- J. Thomas – Could we put out an email to find out where the dead spots are for the intercom system. Sue will check with E. Malmberg to see if the phone system has a feature that can be used in the areas that have dead spots.
- T. Gill – Are students allowed to play in the hallways during inside recess? Yes, with supervision.
- T. Gill – Room 2851 cannot hear announcements.

IV. NEW BUSINESS

- On Sept 20 2018 the Safety Committee met at the Middle School, fire extinguisher training was completed by the Fire Chief, Chuck Castetter and Nicole Castetter. Thank you to both for volunteering their time.
- “Community Usage This area is closed when school is in session”. The Intermediate School and Liberty Bell Elementary would like same signs to be ordered and posted around the perimeter.
- T. Gill – Liberty Bell: concern about young children being able to block entrances in the case of an intruder – he has heard that one of our faculty members is developing a device that can be placed within the door jam to block door. This concern will be forwarded to Safety & Security.
- Safety Concern Referral form: Sept 14 – Beth Graf – would like rope ladders for second floor classrooms of Intermediate School. This concern will be forwarded to Safety & Security.

V. ACCIDENT/ INCIDENT REVIEW

VI. RECOMMENDATION TO MANAGEMENT

VII. SAFETY TOPIC – Fire Extinguisher Training

VIII. NEXT MEETING –October 18, 2018

IX. ADJOURNMENT- 10:00 am