



**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE MINUTES**

**Safety Committee Meeting
January 17, 2019, 8:30am
*Minutes***

I. Called to Order 8:30am

PRESENT: S. Knoll, D. Millman, R. Balik, T. Lentz, C. Bonsall, D. Werkheiser, A. Werner,
J. Thomas, L. Kern

ABSENT: M. Farris, G. Martin, T. McGinniss, N. Castetter, T. Gill, M. Watkins, T. Walter,
A. Bausher

II. OLD BUSINESS

- High School sidewalk near bank area has lifted up, tripping hazard. Roots need to be dug up near area. A. Werner will grind down sidewalk to eliminate the tripping hazard. There is also a lot of movement due to the change in seasons. Art is keeping an eye on it.
- J. Thomas – Could we put out an email to find out where the dead spots are for the intercom system. Spoke to E. Malmberg, we can set up a “page” over the phone speaker system for those rooms with dead spots – email was sent to head custodians to identify those room that are being used for instructional purposes when originally they were not intend for that purpose and do not have intercoms in them.
- Art – Maintenance/Grounds are not getting notifications on lockdowns. Can they get notifications when schools are performing drills? T. Bergey suggested that if grounds/maintenance staff see everyone from building outside, approach closest adult for an update. District is exploring the idea of purchasing an Alert/Notification system that is downloaded onto smart phones – to be only used in case of an emergency.
- SDIC Premium Discount verification letter attached for the period of July 1, 2018 – June 30, 2019. Thank you to all for your commitment to the Workplace Safety Committee.



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III. NEW BUSINESS

- Safety Committee met at the Administration conference room.
- Sue – Do you think the webinars from SDIC are useful?
- John – Should the hallways in the schools be identified? Todd is working with the Safety & Security.
- Snow Delay on February 21, 2019, meeting was cancelled, rescheduled to June 20, 2019

IV. ACCIDENT/ INCIDENT REVIEW

V. RECOMMENDATION TO MANAGEMENT

VI. SAFETY TOPIC – Driving in Bad Weather

VII. NEXT MEETING – February 21, 2019

VIII. ADJOURNMENT- 9:00 am