



IN PURSUIT OF EXCELLENCE

Office of the Coordinator of Food Services

# Southern Lehigh

SCHOOL DISTRICT

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## HIGH SCHOOL CAFETERIA

On behalf of the Food Service Department staff, welcome to the start of the 2018 - 2019 school year at Southern Lehigh High School. We look forward to providing your children with tasty, wholesome lunches that will satisfy their appetites and give them the proper nutrients to help them grow mentally and physically. Students will be able to choose menu items containing whole grains, fresh fruit and vegetables, snacks and a limited selection of drinks.

Our Food Court provides students several selections each day. Students can select meals from a variety of entrees, vegetables, fruits and milk every day to build a nutritious lunch. Extra servings of the offered menu items are available for an additional cost. The food court stations offer:

- **Main Event**- Students can select the featured daily main entrée meal for **\$3.05**, which includes a vegetable, fruit and milk.
- **Soup & Salad Bar**- Create your own salad (self-serve but not all-you-can-eat), soup, dinner roll or crackers, fruit and milk for **\$3.50**. Extra items can be purchased at additional cost. Those students who want to purchase a small side salad are permitted to do so from the salad bar, cost is **\$1.00**.
- **Made to Order Deli Bar**- Every Tuesday, Wednesday, and Thursday, a Made-to-Order Deli Bar will be available at the Etcetera Bar. Students can build their own sandwich, hoagie, or wrap to their liking. The Deli Bar sandwich comes with a fruit and milk for **\$3.05**.
- **Etcetera Bar**- In this area, students choose from a variety of menu items on Mondays and Fridays. These selections are sold a la carte and are not part of the school meal. A la carte prices are posted daily in the cafeteria, as well as on the district web site or you can contact the Kitchen Manager for a copy.
- **Pizza Bar**- A variety of pizza selections are available on a daily basis and can be a meal for **\$3.05** (includes a serving of fruit, vegetable, and milk)
- **Hot or Cold Sandwich Bar**- We offer a Deli Hoagie, a Wrap, and PB & J's. We also feature Subway® 6" hoagies on Mondays and Fridays at a cost of **\$3.25** per hoagie or make it a meal with fruit and milk for just **\$3.50**.
- Reduced price lunch remains at **40¢**. All milk is still **55¢** per container.

\*Nutritional Information will be available on the High School and Food Services web pages.

\*\*Continuing for 2018-2019 - The USDA has set regulations which make it mandatory that students take a fruit or vegetable serving with their lunch for it to count as a type-A reimbursable meal. We must enforce these rules. If students do not take a fruit or vegetable serving they will be charged at a la carte pricing.\*\*

### Point of Sale (Debit System)

• **Meal Payment – Payment for purchases is expected when the meal is purchased.** Use of the computerized debit system helps to ensure that funds are available for your child's meals and a la carte purchases. The system provides an efficient method to prepay for meals and reduces the chance of lost or misplaced money. Students prepay money into their individual account which can only be accessed by the Food Service Staff or the student when making purchases. Money is deposited to the individual student's account the day it is received and can be used that day. While we still accept cash on the line, utilizing the debit accounts allows us to move students through the line more quickly. Students with funds in their accounts should also pay for their a la Carte items through the same system. Prepayments of **any** dollar amount may be deposited into your child's account at any time. We accept cash or checks made payable to "**Southern Lehigh Cafeteria**". *Students should take their prepayment to the cafeteria at the start of the school day in a sealed, labeled envelope or may be dropped in the Lock Box in the Main Office.*

1. Put your check (list student name on check memo line) or cash in an envelope, seal it and indicate on the envelope **your child's name and their student ID #**. The ID # for each student is on their picture ID card. If you have more than one child in the High School, you may make one payment, please indicate on the envelope the amount to deposit into each of your children's lunch accounts. As indicated before, you must include the name for each child as well as their ID # on the envelope.
2. **NOTE: There is a \$15.00 service charge for returned checks.**
3. Please monitor your child's account at the EZSchoolPay.com site, as explained below.
4. Each year during September new ID cards are generated for students. Students should continue to use their old ID until they receive the new card. **Picture ID cards are required when students want to access their lunch accounts. For your security the cashier will not access any account without a picture ID.**
  - a. If the picture ID card is lost or misplaced, students must contact the school office. There is a \$5.00 charge to replace picture ID cards.

**ONLINE PAYMENT OPTION:** You may also put funds onto your child's lunch account online by visiting [www.ezschoollpay.com](http://www.ezschoollpay.com). EZSchoolpay accepts Visa, Mastercard, or Discover cards for payments. Parents must first set up an account and then add their child using the child's student ID#. There is a \$3.00 convenience fee per transaction. **This system also allows parents to view their child's cafeteria transactions for a thirty day period, and there is no fee for this service.**

### **EZPASS LINE**

We will offer one checkout line designated as the "EZPASS LINE". Students may only go through this line if they have money on their account AND their student ID card. No cash transactions will be made at this line. **No ID#'s will be looked up in this line.** This line will move quickly due to no monies being exchanged.

### **Charge Meals**

If your child doesn't have money in their account or forgets his/her lunch money, they may borrow against their account for a student meal. **The cafeteria should be reimbursed the day after borrowing money.** The parent/guardian will be notified of any outstanding debt. ***Students may not borrow to purchase a la carte food items.***

### **Free and Reduced Meals**

**Students who received free or reduced price lunches last year will continue to do so until October 10, 2018.** New applications must be completed each year. You can complete the application on-line at [www.compass.state.pa.us](http://www.compass.state.pa.us) or by filling out the paper application attached to this packet. **Please complete one (1) application only,** for all children you have in schools in the Southern Lehigh School District; although multiple applications may be submitted as income changes.

**STUDENTS WITH KNOWN FOOD ALLERGIES OR INTOLERANCES:** If your child has been determined by a physician to be disabled and the disability would prevent the child from eating the regular school meal, we will make any substitution **prescribed by the physician.** If a substitution is required, there will be no extra charge for the meal. Please note that a substitution is not required for a food allergy, unless it meets the definition of a disability. A **Medical Plan of Care for School Food Service** (enclosed) **must be completed by a physician prior to any changes to school meals.** Please note; this must be filled out for those who are lactose intolerant.

Upon receipt of the appropriate information from the child's physician, a copy will be made and sent to the school nurse and Lead Cafeteria Worker. The original is kept on file in the Coordinator of Food Services' office for the current school year. This information should be submitted yearly, at the beginning of the school year, if possible. This will keep us up to date, especially if there are any changes. A blank form is included in this packet.

We are always available to answer your questions. Do not hesitate to contact Mrs. Mel Chontofalsky, Lead Cafeteria Worker at 610-282-1421, Extension 7530, or myself at the e-mail address or phone number listed at the top of this letter. Monthly menus, Food Service forms and other information can be found on the District web site: [www.slsd.org](http://www.slsd.org), at Food Services, under the District tab.

Thank you,

Mr. Gregory A. Martin, Coordinator of Food Services