

# District Level Parent and Family Engagement Policy



**Southern Lehigh School District  
2017-2018**

Title I Requirement	Activities/Strategies	Participants	Evidence of Compliance
1. LEA involves parents in the joint development of the Title I Plan (Title I Application). (ESSA 1116(a)(2)(A))	Parent input will be sought at the Title I Parent Orientation meeting, or by appointment with the Title I Teacher, and through workshops and end of the year surveys. The plan will be shared with the school Parent Teacher Groups (if in place) and feedback to the plan accepted.	Parents Parent-Teacher Group Members Title I Teacher Principal	Parent Title I Orientation Meeting PTA/G Agenda (if applicable) Parent Surveys
2. LEA involves parents in the process of school review and improvement. (ESSA 1116(a)(2)(A))	Parents will be consulted concerning school review and improvement at the Title I Parent Orientation meeting, or by appointment with the Title I Teacher, and through workshops and end of the year surveys. At monthly Parent Teacher Group meetings (if in place) parents can voice their ideas for the school improvement.	Parents Parent-Teacher Group Members Title I Teacher Principal PTA/G Liaison Teacher (if in place)	Parent Title I Orientation Meeting PTG Agenda(s) (if applicable) Parent Surveys
3. LEA provides technical assistance and support to schools in planning and implementing effective parent involvement activities. (ESSA 1116(a)(2)(B))	Parent Involvement Activities will be discussed and supported during department and administrative meetings with Principals, staff and/or the Title I Teachers. Assistance and support to schools will be facilitated by the Federal Program Coordinator/Assistant Superintendent.	Federal Program Coordinator/Assistant Superintendent Principals Title I Teacher	Department Meetings Administrative Meetings
4. LEA will coordinate and integrate parent and family engagement strategies with other Federal, State and local laws and programs. (ESSA 1116(a)(2)(C))	Parents and students will be invited to New to District Orientation, transitional grade and building Orientations, Title I Classroom Visitations, Open House, Parent Workshops, Parent-Teacher Conferences	Classroom Teachers Title I Teacher Title I Instructional Assistant	Orientations Open House Parent-Teacher Conferences Title I Classroom Visitation Parent Workshops
	An annual Title I Parent Orientation will be held at the beginning of the school year.	Title I Teacher Title I Instructional Assistant Principals	Parent Notification Letter Parent Permission Form Parent Title I Orientation Meeting Sign-In Form Phone Call
	The Title I Home-School Compact detailing shared responsibility for improved school and student achievement	School/Title I Teacher Parent Student	Home/School Involvement Title I Compact
	The student's individual Title I academic progress is monitored	Classroom Teachers Title I Teacher Title I Instructional Assistants	Parent-Teacher Conferences Data Team Meetings Report Cards

			Phone Calls STAR and DIBLES reports (if administered) are made available at parent request
5. LEA conducts with parents an annual evaluation of the content and effectiveness of the parent involvement policy and assesses how much parent involvement has increased and what the barriers are to parental participation that needs to be addressed as well as the needs of parents and family members to assist with the learning of their children and strategies to support successful school and family interactions. <i>(ESSA 1116(a)(2)(D)(i-iii))</i>	All parents can voice their ideas about the effectiveness of the parent involvement policy at the beginning of the year Title I Parent Orientation meeting, and through the end of the year Title I meeting and parent surveys. The District will review the effectiveness of the parent involvement policy by examining parent surveys, evaluating program attendance, and sharing this information and data at the next year Title I Orientation meeting.	Federal Program Coordinator/Assistant Superintendent Title I Teacher Title I Instructional Assistant Parents Principals	Agendas Parent Title I Orientation Meeting sign-in sheets Parent-Teacher Conference Sign-up data (if sign up procedure is electronic) End of Year Surveys
6. LEA uses the findings of the evaluation to design strategies for school improvement and to revise parental involvement policies. <i>(ESSA 1116(a)(2)(E))</i>	A District/School-Parent team will use survey results to inform and design additional strategies for school improvement and for revising parental involvement policies.	Federal Program Coordinator/Assistant Superintendent Parents Principals Title I Teachers Title I Instructional Assistants Other District Staff (ESL, Director of Pupil Services, etc.).	Survey results
7. LEA involves parents and family members in the activities of the school, which may include establishing a parent advisory board to revise and review Parent and Family Engagement Policy. <i>(ESSA 1116(a)(2)(F))</i>	Each school will seek parent input on School Level Parent and Family Engagement Policy annually and encourage parents to participate in Parent-Teacher Groups as they are able.	Parents Title I Teachers PTA/G Members	Review Parent and Family Engagement Policy Annual PTA/G Meeting Calendar